

## Parts and Features



1. One-piece cover
2. Showerhead
3. Removable filter basket (Part # CM1060-01)
4. Brew-thru lid
5. Duralife™ carafe White (Part # CM1060W-02) Black (Part # CM1060B-02)
6. “Keep Hot” carafe plate
6. Control panel
7. Water reservoir with cup level markings
8. Sneak-A-Cup™ feature
9. Cord storage (inside of unit)
10. Brew indicator light

## Getting Started

1. Wash removable parts as instructed in CARE AND CLEANING.
2. Pour fresh cold water up to 12 MAX mark.
3. Place basket-style paper filter into removable filter basket. Place basket into filter basket holder.
4. Plug cord into standard electrical outlet.
5. Brew water through appliance without adding coffee grounds. This removes any dust or residue that may remain in the system during the manufacturing process.
6. Discard water and paper filter.
7. Turn off appliance, unplug and allow to cool down.

## Setting The Clock

1. Plug appliance into standard electrical outlet.
2. The digital clock display flashes 12:00 A.M.
3. To set the time: Press HOUR button until correct time appears on display. Small dot in top left corner of digital display indicates P.M.
4. Press MIN button to select minutes.

**Note:** If unit is unplugged or power is interrupted even momentarily, the time will need to be reset.

## Brewing Coffee

1. Open one-piece cover. Fill water reservoir with cold tap water. Use lines on side of reservoir as a guide. Do not fill with more than 12 cups of water.  
**Important:** If too much water is added it will leak from the back of the coffeemaker.
2. Place paper filter into filter basket. Add ground coffee (we suggest 1 heaping tablespoon per cup). Place filter basket in place.



3. Close one-piece cover securely.
4. Place brew-thru lid on empty carafe, making sure it is in the down position. Then set carafe on carafe plate.

**Note:** Coffee may overflow if brew-thru lid is not properly aligned.

5. Plug cord into an outlet. Press ON/OFF button (indicator light to the left of the HOUR button will illuminate) and brewing begins. The “Keep Hot” carafe plate will keep the coffee warm for two hours or until the ON/Off button is pressed.
6. When coffee grounds are cool, carefully remove and discard used grounds and filter.
7. To turn off coffeemaker at any time press ON/OFF button (indicator light to the left of the HOUR button will turn off).
8. Unplug appliance when not in use.
9. Press tab on carafe lid to pour coffee.

## **Sneak-a-cup Feature**

Remove the carafe and brewing is paused. The carafe must be placed back on the carafe plate in 30 seconds to prevent overflow. Brewing begins again.

## **Setting Auto Brew Time**

1. Press PROG button. The AUTO light (small dot in bottom left corner of digital display) flashes several times. Digital clock displays 12:00.
2. Quickly press HOUR button then MIN button to select the time you would like automatic brewing to begin (for example, 7:15 A.M. Make sure the P.M. light is not on.)
3. Press AUTO button, holding it down until the AUTO light stops flashing. The digital display changes to time of day.
4. To check preset auto time, press PROG button and preset auto time is displayed. Press AUTO button to reactivate the timer.
5. To cancel Auto Brew function, press the ON/OFF button.

## **Care and Cleaning**

### **CLEANING**

Make sure your coffeemaker is unplugged and cool.

1. Remove filter basket. Discard used paper filter and coffee grounds.
2. Wash filter basket and carafe in dishwasher (top-rack) or by hand in hot, soapy water.
3. Wipe outside of coffeemaker, control panel and carafe plate with a soft, damp cloth.  
Note: Do not use abrasive cleansers or scouring pads. Never immerse the coffeemaker in water.
4. To clean the inside of the cover, open the cover and leave in the open position; wipe with a damp cloth.

| Coffee Maker part   | Cleaning instructions  |
|---|--|
| <p style="text-align: center;"><b>Housing</b></p> <p style="text-align: center;"><b>Carafe Plate</b></p> <p style="text-align: center;"><b>Power Cord</b></p>       | <p>Wipe with a soft, damp cloth.</p>   |
| <p style="text-align: center;"><b>Carafe Lid</b></p> <p style="text-align: center;"><b>Filter Basket</b></p> <p style="text-align: center;"><b>Glass Carafe</b></p> | <p>Wash by hand in warm soapy water, or in the dishwasher (top rack only).</p> |

### **CLEANING WITH VINEGAR**

Note: With regular use, minerals and hard water can clog your coffeemaker. A full cleaning with vinegar is recommended once a month.

1. Pour white vinegar into water reservoir up to the 6-cup mark on the water window. Add cold water up to the 10-cup mark.
2. Put a paper filter in filter basket and close cover. Set empty carafe on the carafe plate.
3. Turn on coffeemaker. Let half the cleaning mixture brew into carafe (until level is around 5). Turn off coffeemaker and let it soak for at least 15 minutes
4. Turn on coffeemaker again and brew remaining cleaning mixture into carafe. Turn off coffeemaker; empty carafe and discard paper filter.
5. Fill reservoir with cold water to 11-cup line; replace carafe on carafe plate and then turn on coffeemaker for a complete brewing cycle to flush out remaining cleaning mixture. You may want to repeat this step to completely remove the vinegar smell/taste.
6. Wash filter basket and carafe as instructed in CLEANING.



## Troubleshooting

| Problem                                  | Possible cause   | Solution   |
|--|--|--|
| Coffeemaker does not turn on.            | Coffeemaker is not plugged in.   | Make sure appliance is plugged into a working outlet.  |
| Coffeemaker is leaking.                  | Water reservoir may be overfilled.   | Make sure water reservoir has not been filled beyond the 12-cup line.                        |
|  | Cover may not be correctly placed on carafe.   | Make sure cover is correctly placed and tightened on carafe                                  |
|  | Carafe may not be correctly placed on the carafe plate.                                    | Make sure carafe is placed securely onto the carafe plate.                                   |
| The filter basket overflows.             | The carafe has been removed for longer than 30 seconds when using the Sneak-ACup™ feature. | Make sure to replace the carafe within 30 seconds during the brewing cycle.                  |
|  | Excessive amount of coffee is used.  | Reduce the amount of coffee used.  |
| Coffee sediment in brewed cup of coffee. | The paper filter and/or the filter basket are not properly placed.                         | Insert basket-shaped paper filter into filter basket and insert basket properly into holder. |
| The coffeemaker brews slowly.            | The coffeemaker needs cleaning.  | Follow the instructions in the “Cleaning with Vinegar” section.                              |

### Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.