

UNPACKING INSTRUCTIONS

1. Place the box on a large, sturdy, flat surface.
2. Remove the instruction book and any other literature.
3. Turn the box so that the back side of the coffeemaker is down and slide the coffeemaker from the box.
4. After the coffeemaker has been removed, place the box out of the way and lift off the packing material.
5. Grasp the carafe by its handle, remove it from the heating plate, and remove the polybag.
6. Remove the polybag covering the coffeemaker.
7. Save all packing materials in case you have to ship the machine in the future.

KEEP ALL PLASTIC BAGS AWAY FROM CHILDREN.

THE QUEST FOR THE PERFECT CUP OF COFFEE

ELEMENT 1: WATER

Coffee is 98% water. The quality of that water is as important as the quality of your coffee. If water doesn't taste good from the tap, it won't taste good in your coffee. Cuisinart includes a charcoal water filter to remove chlorine, bad tastes and odors, for the purest coffee flavor, every time you brew.

ELEMENT 2: COFFEE

While coffee is 98% water, all of the flavor comes from the beans. To achieve the same great taste you enjoy at a coffee bar, you need to use the same quality of coffee. If you choose to grind your own beans, buy them fresh and whole. Buy only about a two-week supply at a time, because once the bean is broken, its flavor degrades quickly.

ELEMENT 3: GRIND

The grind of coffee, or the refinement of tea leaves, is critical for proper flavor extraction. If the grind is too fine, over-extraction and bitterness will result. Too fine a grind may also clog the filter. If grind is too coarse, the water will pass through too quickly and the maximum flavor will not be extracted. When grinding your own beans, we recommend a medium-fine grind.

ELEMENT 4: PROPORTION

Coffee that is too strong or too weak is always a disappointment. Follow the recommended portions of ground coffee in the instructions under Brewing Coffee, and later adjust the amount to suit your taste.

NOTE: The maximum capacity for ground coffee is 15 scoops (15 tablespoons) for this 60 oz. (twelve 5 oz. cups) coffeemaker. Exceeding this amount may cause overflow.

NOTE: A cup of coffee is 5 oz.

12-CUP COFFEEMAKER FEATURES AND BENEFITS

1. Coffeemaker Reservoir Cover

Flips back for easy filling.

2. Coffeemaker Water Reservoir (not shown)

With water level indicator window.

3. Showerhead (not shown)

Distributes water evenly over coffee, reducing temperature loss as water passes through grounds.

4. Coffeemaker Control Panel

See detailed illustration, page 7.

5. Brew Pause™

Stops flow of coffee from basket when carafe is removed from the heater plate, so a cup can be poured mid-brew.

6. Carafe

The easy-pour, no-drip, 12-cup carafe has an ergonomic handle and brewed coffee markings.

7. Charcoal Water Filter Holder

Holds filter firmly in place.

8. Charcoal Water Filter

Eliminates chlorine, bad tastes and odors from tap water.

9. Heater Plate

Keeps coffee warm after brewing. Scratch resistant with nonstick coating.

10. Filter Basket (not shown)

Holds a #4 paper filter or a permanent filter.

11. Filter Basket Holder (not shown)

12. Ready Tone (not shown)

Signals the end of the brew cycle with five beeps.

13. Power Loss Backup System (not shown)

One-minute protection if a breaker trips, unit is unplugged, or power fails. Holds all programmed information, including time of day, Auto On time and Auto Off time.



SINGLE-SERVE COFFEEMAKER

FEATURES AND BENEFITS

14. Brew Handle

15. Brew Head

16. Brewing Chamber

Holds Removable Capsule Holder or reusable filter cup.

17. Removable Drip Tray Plate

18. Removable Drip Tray

19. Charcoal Water Filter Holder

20. Charcoal Water Filter

21. Reservoir Lid (not shown)

22. 40-Ounce Water Reservoir (not shown)

23. Power Cord (not shown)

24. Energy-Saving Mode (not shown)



Unit lights will dim after 30 minutes of being idle. To reactivate, press any button. To turn off completely, turn power switch to the OFF position.



GETTING TO KNOW YOUR CONTROL PANEL

12-CUP COFFEEMAKER CONTROLS

Detailed programming and use instructions are on pages 8–10.

1. ON/OFF Button

Use to turn your coffeemaker ON and OFF.

2. Clock Display

Displays time of day, AUTO ON, and AUTO OFF times.

3. Clean Indicator

Indicates time to clean coffeemaker to remove calcium buildup.

4. Hour and Minute Buttons

Use to set hours and minutes for time of day, AUTO ON, and AUTO OFF times.

5. Carafe Brew

Press to start brew cycle and to activate AUTO ON feature when Function knob is on PROG.
Press to cancel brewing during the middle of a cycle.

6. Function Knob

a. PROG

Select to program Auto On time. coffeemaker can be programmed to automatically start brewing up to 24 hours in advance.

b. AUTO ON

Select to automatically start brewing coffee at the time programmed under PROG function.

c. AUTO OFF

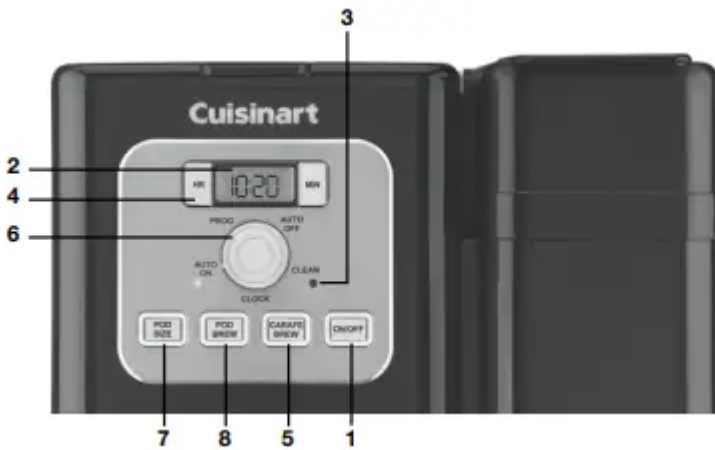
Select to program your coffeemaker to automatically shut off Keep Warm mode up to 4 hours after brewing.

d. CLEAN

Select to set your coffeemaker to CLEAN mode.

e. CLOCK

Select to set time of day



SINGLE-SERVE COFFEEMAKER CONTROLS

Detailed use instructions are on pages 11–14.

7. Pod Size

Use to select desired size of single-serve brew (8, 10, 12 oz.).

8. Pod Brew

Press to begin single-serve brew cycle.

CHARCOAL WATER FILTER

INSERTING THE WATER FILTER

1. Remove the filter from the polybag and soak, fully immersed, in cold tap water for 15 minutes.
2. Lift the water filter holder out of the water reservoir of the 12-cup coffeemaker side.



3. Press down on the filter compartment and pull toward you to open.
4. Place filter into the holder and snap closed. Be careful – improper placement can tear the filter skin.



5. Flush filter by running cold tap water through holes in bottom of compartment for 10 seconds.
6. Allow the filter to drain completely.
7. Slide the water filter holder back into the channel in the water reservoir, pushing down to the base of the unit.



NOTE: Repeat steps 1–7 above on the single-serve side.

NOTE: We recommend changing the water filter every 60 days or after 60 uses, and more often if you have hard water.

12-CUP COFFEEMAKER

INITIAL CLEANING

Perform an initial cleaning before making your first beverage. Follow these instructions, without adding coffee.

1. Insert charcoal water filter if you haven't already. Instructions on the left.
2. Fill water reservoir.



3. Make sure carafe is in place.
4. If you haven't already, plug the power cord into an independent outlet. Power on unit by pressing the ON/OFF button on the control panel.
5. Press Carafe Brew and allow brew cycle to complete.
6. The one-time cleaning process is complete. Discard hot water. Your coffeemaker is ready to use.

PROGRAMMING YOUR 12-CUP COFFEEMAKER

SETTING THE CLOCK

When the coffeemaker is plugged in 12:00 will flash.

Turn the Function knob to **CLOCK**

Press Hour and Minute buttons to select the desired time. Hold buttons down to scroll through the digits, or press and release to advance one digit at a time. When scrolling, the numbers will advance slowly and then speed up. When the number displayed approaches the desired time, press and release to advance one digit at a time. Be sure the PM indicator is on if a PM time is desired.

To finish setting the clock, turn the Function knob to any other setting or simply wait until the numbers stop blinking.

SETTING THE AUTO-ON TIME

When you turn the Function knob to PROG, the previously selected AUTO ON time, or the default time (12:00) will flash.

- 1. Turn the Function knob to PROG.** Use the Hour and Minute buttons as above to program your startbrew time.
- 2. Turn the Function knob to AUTO ON.** Press the CARAFE BREW button to activate the program. When you press CARAFE BREW, the AUTO ON white light will illuminate, indicating the AUTO ON function has been activated. LCD will display the current time.
- 3. AUTO ON brew cycle begins.** The white light around CARAFE BREW will flash slowly when the brew cycle begins at the time you have selected. When the brew cycle ends, the

blue light around CARAFE BREW will illuminate, indicating Keep Warm cycle. The blue light around CARAFE BREW will change to white when the Keep Warm cycle ends.

NOTE: To start brew time at the same time the next day, simply make sure the Function knob is at AUTO ON and press and release CARAFE BREW button once more. The white AUTO ON light will turn on.

SETTING THE AUTO-OFF TIME

Turn the Function knob to AUTO OFF Use the Hour and Minute buttons as above to program your coffeemaker to shut off from 0 to 4 hours after brew cycle is finished.

BREWING COFFEE

Follow instructions in Setting Up Your 12-Cup Coffeemaker on page 8.

1. Insert charcoal water filter

Follow directions for the preparation and insertion of the filter on page 8.

2. Fill the water reservoir

Open the coffeemaker reservoir cover by lifting it up. Pour in the desired amount of water, using the water level indicator located at the side of the coffeemaker.

3. Before brewing

Make sure the glass carafe is in position on the heater plate and the top cover is closed. Plug the cord into an electrical outlet.

4. Add the ground coffee

Remove the filter basket by grasping the handle and lifting straight up. Insert a #4 paper filter or permanent filter. Be sure that a paper filter is completely open and fully inserted in the basket. It may help to fold and flatten the seams of a paper filter beforehand. Add 1 level scoop of ground coffee per cup. Adjust the amount according to taste.

NOTE: The maximum capacity for ground coffee is 15 tablespoons for this coffeemaker. Exceeding this amount may cause overflow if the coffee is too finely ground.

Replace the filter basket in the filter basket holder and press firmly on cover to be sure it closes securely

5. Brewing coffee

The Function knob must be set at PROG, CLOCK, or AUTO OFF position to initiate instant brewing. Press CARAFE BREW to start brewing. The white light around CARAFE BREW will start flashing. Alternatively, set the Function knob to AUTO ON to activate the PROG function and then press CARAFE BREW.

6. After brewing

When the brewing cycle is complete, coffee will continue to stream from the filter for several seconds. When streaming completely stops, five beeps will sound and you can now enjoy your coffee.

NOTE: Reservoir cover may be hot during and directly after brewing. Wait at least 10 minutes before opening.

BREW PAUSE™ FEATURE

This feature interrupts the flow of coffee from the basket to let you pour that first cup mid-brew. Because the flavor profile of coffee brewed at the start of a cycle differs from that brewed toward the end, be aware that using this feature will weaken the flavor strength of the finished pot.

NOTE: Removing carafe for more than 20 seconds may cause filter basket to overflow.

12-CUP COFFEEMAKER CLEANING AND MAINTENANCE

Always turn unit off and remove the plug from the electrical outlet before cleaning.

Lift up the coffeemaker reservoir cover. Remove and discard the paper filter and ground coffee. The filter basket can be washed in warm, soapy water and rinsed thoroughly, or cleaned in the upper rack of the dishwasher. Dry all parts after washing.

Do not put any water in the unit once the filter basket has been removed. Wipe the area under the filter basket with a damp cloth.

Remove the carafe from the heating plate. Discard any remaining coffee. The carafe and lid can be washed in warm, soapy water and rinsed thoroughly, or placed in a dishwasher. The carafe and carafe lid should be placed on the upper rack only.

Do not use any scouring agents or harsh cleansers on any part of the coffeemaker.

Never immerse base unit in water or other liquids. To clean base, simply wipe with a clean, damp cloth and dry before storing. Fingerprints and other blemishes on the housing can be washed off with soap and water or a nonabrasive cleaning solution. Wipe heater plate with a clean, damp cloth. Never use rough, abrasive materials or cleansers to clean the heater plate. Do not dry the inside of the water reservoir with a cloth, as lint may remain.

Maintenance: Any other servicing should be performed by an authorized service representative.

DESCALING

Descaling refers to the removal of calcium deposits that form over time on the metal parts of the coffeemaker.

To Descale Your Coffeemaker

Depending on the mineral content of water in your area, calcium deposits (scale) may build up in your coffeemaker. Though scale is not toxic, it can affect performance. Descaling the coffeemaker when the CLEAN indicator signals it is time to do so will help protect the heating element and other parts that come into contact with water.

For optimal performance, descale coffeemaker every 3 to 6 months. If calcium deposits build up faster, the CLEAN light will illuminate, indicating 12-cup coffeemaker should be descaled.

To clean:

1. Fill the water reservoir to capacity with a mixture of $\frac{1}{3}$ white vinegar and $\frac{2}{3}$ water.
2. Rotate the Function knob to CLEAN and press the CARAFE BREW button once. The cleaning process will start, and the CLEAN LED light will flash.
3. When the cycle is completed, 5 beeps will sound and the coffeemaker will shut off.
4. If the CLEAN indicator illuminates once more, repeat the cleaning procedure with a fresh solution of vinegar and water. NOTE: One cleaning cycle is usually sufficient.
5. When the CLEAN indicator remains off, run one cycle with a full reservoir of fresh, cold water to rinse the unit.
6. Return the charcoal water filter to the holder inside the water reservoir and your coffeemaker is ready to brew!

NOTE: To stop the cleaning/descaling process, simply rotate the Function knob to a different position.

If the CLEAN indicator light turns on and you wish to not descale now, rotate the Function knob to the CLEAN function and press and hold the ON/OFF button for two seconds. The CLEAN indicator will turn off. However, the CLEAN indicator will turn on again during subsequent brewing cycles until the cleaning/descaling procedure is complete.

SETTING UP YOUR SINGLESERVE COFFEEMAKER

INITIAL CLEANING

Perform an initial cleaning before making your first beverage. Follow these instructions, without inserting a capsule.

1. Insert charcoal water filter if you haven't already. Instructions on page 8.
2. Fill the reservoir.
3. If you haven't already, plug the power cord into an independent outlet. Press the ON/OFF button on the control panel.
4. Open and close the brew head. Do not add a capsule.



5. Place mug on the drip tray.
6. Press the POD BREW button. Light will flash slowly and the hot water will start to dispense momentarily.
7. The one-time cleaning process is complete. Discard hot water. Your brewer is ready to use.



USING THE SINGLESERVE COFFEEMAKER

Follow instructions in Setting Up Your Single-Serve Coffeemaker above.

BREWING

1. Add water into the 40-ounce water reservoir.



2. If not already turned on, press the ON/OFF button on the control panel.
3. Place mug on the drip tray. The drip tray can be removed to accommodate travel mugs.
4. Select a capsule. NOTE: Do not remove the foil lid or puncture the capsule.
5. Open the brew head and place a capsule in the brewing chamber. Close brew head.



Caution: There are two sharp needles in the brewing chamber that puncture the capsule, one above and one below. To avoid risk of injury, do not put your fingers in the capsule brewing chamber.

6. To select brew size, press the POD SIZE button once, and the LCD display should show the default setting of 10 oz. Press the POD SIZE button until desired cup size is displayed on the LCD display (8, 10, or 12 oz).

7. When ready to brew, press POD BREW and the machine will begin brewing. The white light surrounding POD BREW button will flash.

Caution: There is very hot water in the capsule chamber during the brewing process. To avoid risk of injury, do not lift the handle or open the capsule chamber during the brewing process.

8. Once fully dispensed, all lights will illuminate except POD SIZE. Lift the handle, then remove and dispose of the used capsule. Close the brew head.

Caution: Capsule will be hot.



9. Enjoy your cup of coffee! Your brewer is ready to use again.

10. To brew another cup, press POD BREW once and the LCD display will show the last brewing size. At this point, cup size can be changed by pressing POD SIZE, or to simply repeat previous selection, press POD BREW again.

NOTE: When Add Water indicator (water drop icon on LCD screen) illuminates, no brewing can be done. Once you refill the reservoir, your unit is ready to brew.

ADD WATER

A water drop icon will illuminate on the LCD display when there is insufficient water (less than 13.5 oz) in the Single Serve water reservoir. Add water for the coffee maker to brew single-serve cups.

BREWING WITH THE HOMEBARISTA™ REUSABLE FILTER CUP

The Single-Serve Coffeemaker can be used with a reusable coffee capsule, which allows you to use your own ground coffee.

The HomeBarista™ Reusable Filter Cup is not included, but is for sale at most retailers with Cuisinart products.

1. Fill the filter basket within the reusable capsule with ground coffee, making sure not to fill past the max indicator. Adjust the amount to your personal preference. Do not tamp the grounds. Make sure there are no grounds remaining on the upper rim of the filter basket. Close lid. NOTE: Max fill: 2.5 scoops or 15 grams.
2. Remove the capsule holder from the brewing chamber by pulling toward you.
 - 2a. Drop the reusable coffee capsule into the brewing chamber. There is no need to snap it into place.
 - 2b. Follow brewing instructions on page 11.

Caution: There are two sharp needles in the brewing chamber that puncture the capsule, one above and one below. To avoid risk of injury, do not put your fingers in the brewing chamber.

3. After brewing, raise the handle and remove the reusable coffee capsule. Use caution, as the reusable coffee capsule will be hot.

4. Replace the capsule holder, ensuring that the arrow on capsule rim aligns with the arrow on the brewing chamber. Gently push the capsule holder to snap into place.

NOTE: This coffeemaker is compatible with most reusable coffee capsules.

SINGLE-SERVE COFFEEMAKER CLEANING AND MAINTENANCE

CLEANING EXTERNAL PARTS

We recommend regular cleaning of the coffeemaker's external components.

1. Never immerse the coffeemaker in water or other liquids. The housing and other external components may be cleaned with a soapy, damp, nonabrasive cloth.
2. To remove the drip tray, simply slide it toward you, keeping it level at all times in order to prevent spills. The drip tray and drip tray plate are dishwasher safe. Do not clean drip tray with cleansers, steel wool pads or other abrasive materials.

CLEANING THE CAPSULE HOLDER

Caution: There are sharp needles that puncture the capsule above and below. To avoid risk of injury, do not put your fingers in the capsule brewing chamber.

1. The capsule holder is top-shelf dishwasher safe (use low temperature cycle). To remove, lift the handle to open the brewing chamber. Grasp the top of the capsule holder and pull up.

2. Cleaning the Funnel – To remove funnel from capsule holder, hold funnel in left hand, twist bottom away from you slightly and pull away from capsule holder. The funnel is top-rack dishwasher safe. NOTE: The funnel may be tight the first few times you try to remove it; this is normal and will loosen with continued use.

3. Cleaning the Exit Needle – The exit needle is located on the inside bottom of the capsule holder assembly. Should a clog arise because of coffee grounds, it can be cleaned using a paper clip or similar tool. Remove capsule holder from unit, then remove funnel from capsule holder and insert the paper clip into exit needle to loosen the clog and push it out.



Replace funnel onto capsule holder by lining up tabs in funnel with notches on capsule holder, twist toward you until it locks into place. After cleaning, replace capsule holder, being sure to align the arrow on the capsule holder rim with arrow on the brewing chamber.



4. Cleaning the Piercing Needle – The piercing needle is located on the inside of the brewing chamber. Should a clog arise because of coffee grounds, it can be cleaned using a paper clip or similar tool. Insert paper clip to loosen the clog and push it out.

NOTE: If the POD SIZE & POD BREW buttons are flashing together, your unit has overheated. Please follow the instructions above to clean the piercing needle and resume use.

CLEANING THE WATER RESERVOIR

It is normal over time for discoloration, spotting or staining to appear in the water reservoir. Results will vary depending on the mineral content of the water used, but will not affect the operation of the brewer. However, be sure to clean the water reservoir regularly to minimize buildup.

Clean inside the water reservoir with a damp, lint-free cloth as necessary.

Descaling Your Single-Serve Brewer

Mineral content in water varies from place to place. Depending on the mineral content of the water in your area, calcium deposits or scale tend to build up in most coffeemakers. Though scale is nontoxic, it can hinder performance from time to time.

Your SS-12 Coffee Center Brew Basics is designed to keep the internal heating element on the Single Serve side free from excess water which will limit any calcium buildup. However, if you feel more comfortable descaling your coffeemaker, please follow the following steps.

NOTE: Before descaling your coffeemaker, remember to remove the charcoal water filter from the water filter holder located in the water reservoir.

To begin, you will need the following:

- 13 oz. of distilled white vinegar
- 26 oz. of water
- 16 oz. ceramic mug or container (do not use paper cup)
- Access to a sink

Step 1: First Vinegar Rinse

1. Fill water reservoir with 13 oz. of white vinegar and 26 oz. of water.
2. Place the ceramic mug or container on the drip tray.
3. Press the POD SIZE button until 12 oz is selected. Press the POD BREW button to start.
4. Discard contents of mug into the sink.
5. Repeat until ADD WATER light comes on.
6. When descaling is complete, all LED lights will be on except POD SIZE button.
7. Discard any remaining diluted vinegar into sink.

Step 2: Fresh Water Rinse

1. Repeat point 1-4 for step 1 three times, using fresh water in place of vinegar.
2. This will clean the coffeemaker plumbing and remove any residual vinegar taste.

MAINTENANCE

Any other servicing should be performed by an authorized service representative.

Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

