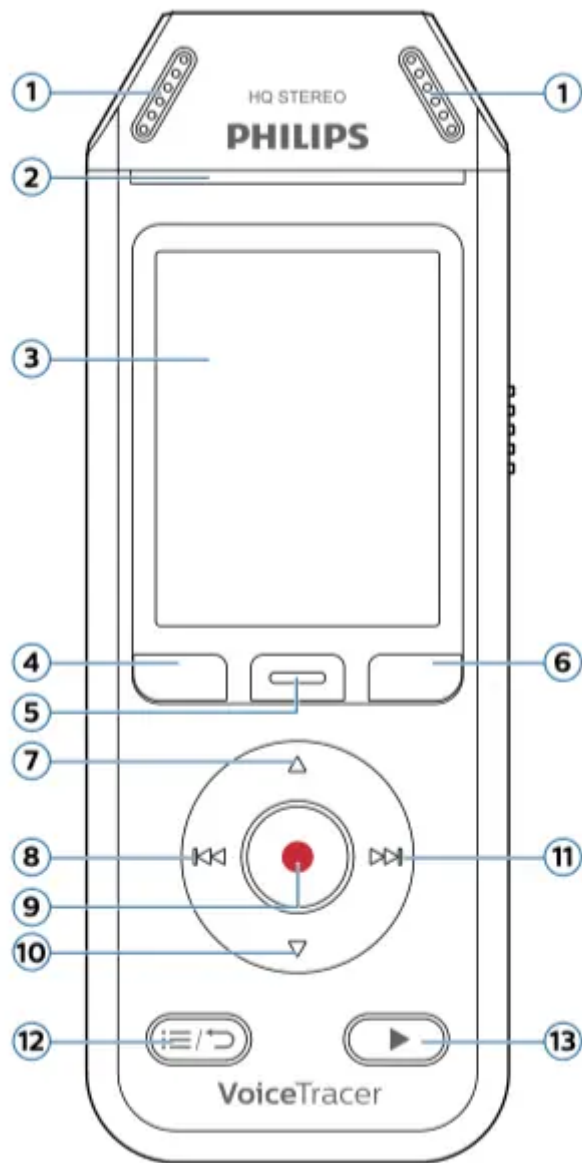
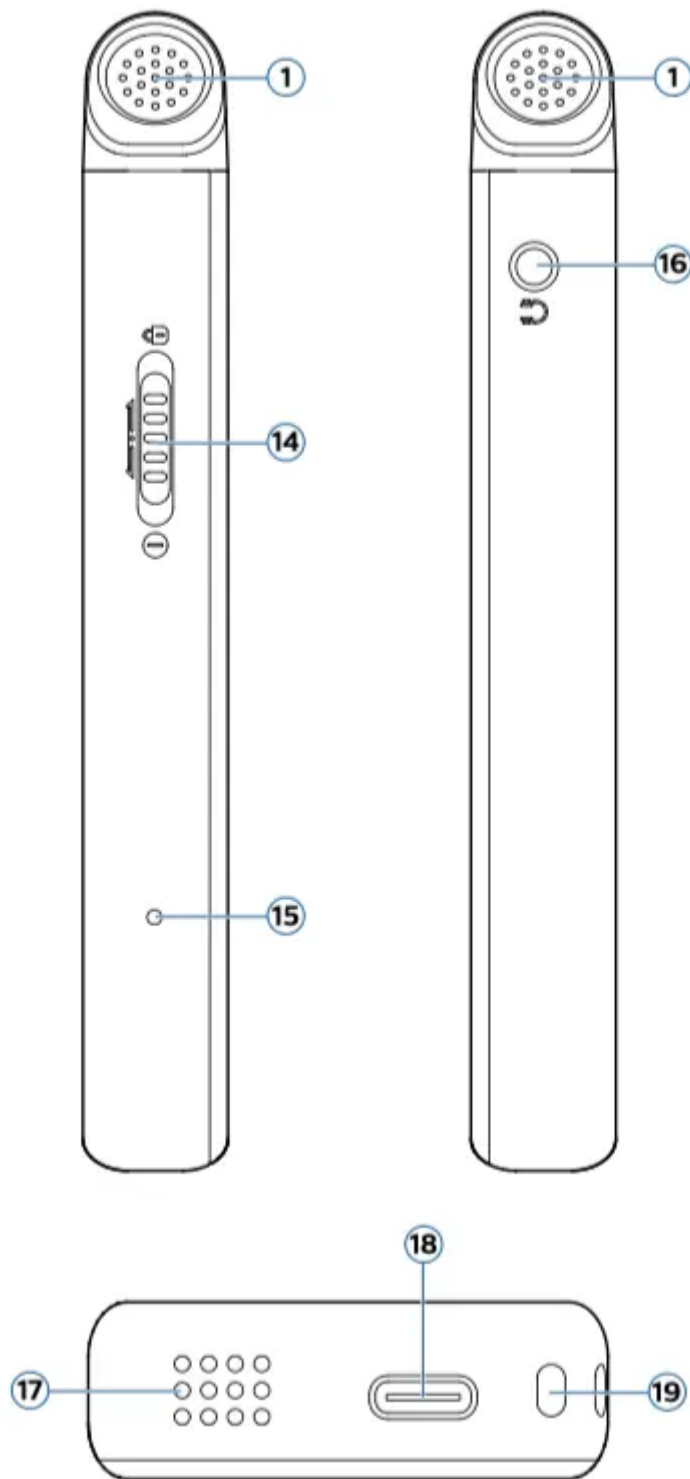


## Overview of your audio recorder





1. Microphone
2. Record/Status LED
3. Display
4. Left function button
5. Middle function button
6. Right function button

7. Up button
8. Backward button
9. Record button
10. Down button
11. Forward button
12. File list/Back button
13. Play/Stop button
14. Power/Lock switch
15. Reset button
16. Headphones jack
17. Speaker
18. USB Type-C port
19. Eye for wrist strap

## Get started


### Caution

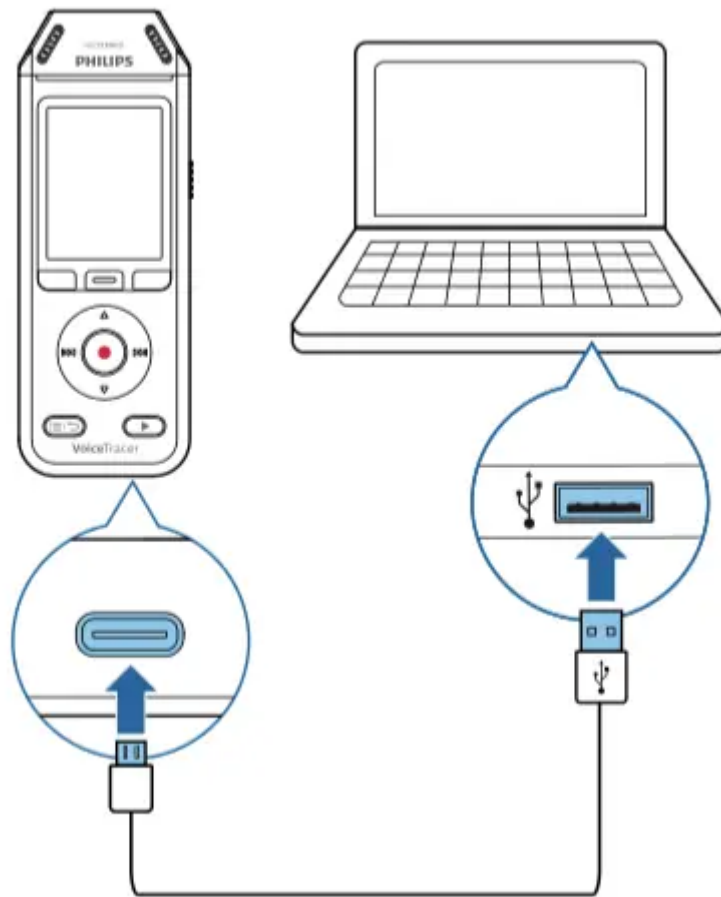
- Before you connect your VoiceTracer, first read the safety instructions (see Safety instructions).

### Charging the battery

Charge the built-in battery before you use the device for the first time or if you haven't used it for an extended time period. If the battery is completely discharged and your device turns off, allow the battery to charge for a while before you turn on the device.

### Note

- A complete charging cycle takes about 3 hours.
- Before you charge the battery via computer, make sure that your computer is turned on.
- While the device is connected to a computer, it can't be operated manually.
- When the low battery icon  is displayed, charge the device promptly.
- If you charge your device via computer instead of using a power supply unit, the charging speed might slow down due to a lower charging current. For fast charging, use a USB power supply unit (not included).

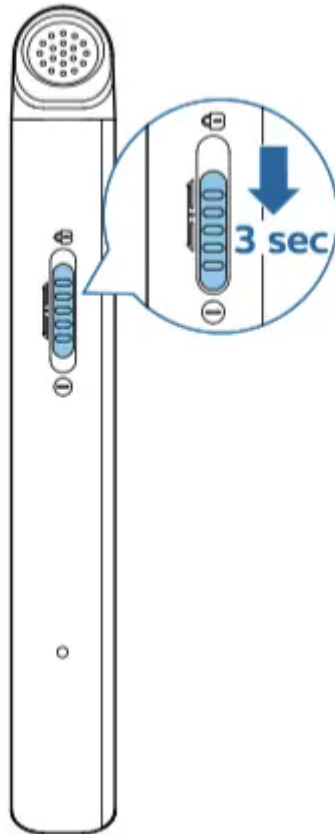


↳ A charging battery icon appears on the screen and the Record/Status LED flashes orange for a few seconds.

## Turn the device on and off

### To turn the device on or off:

- Slide and hold the Power switch on the right side of the device downwards for three seconds.



## Key lock

You can lock your device when it's active to prevent any unwanted device operations or access.

### To lock the device:

- Slide the Power switch on the right side of the device upwards towards the lock symbol.
  - ↳ The lock symbol appears on the screen for a moment.
  - ↳ All buttons are locked now.

### To unlock the device:

- Slide the Power switch downwards.
  - ↳ The unlock symbol appears on the screen for a moment.

## Connect to a computer

You can use your recorder as a USB mass storage to conveniently store, back up and move files. Link the device to a computer with a USB cable. Your recorder will automatically be recognized as a mass storage device. You don't need to install any software.

For more information on how to connect your device to a computer, see the illustration in Charging the battery.

## Caution


- Don't disconnect the USB cable from the device while you are transferring files. This might cause data loss.

## Note

- While the device is connected to a computer, it can't be operated manually.


## Set the date and time

You can always change the date and time as well as the time format on your device.

1. In stop mode, press the Right function button  to open the settings panel.
2. Press the Record button to select All settings.
3. Press the Right function button to enter the Device settings.
4. Press the Down button to navigate to Date & time and then press the Record button to confirm.
5. Press the Up/Down buttons to navigate to your desired setting Date, Date format, and Time. Use the Forward and Backward buttons to change your desired setting.
6. Press the Record button to confirm your settings.
7. Press the Back button to return to the stop mode screen.

## Set the device language

You can always change the language of your device.

1. In stop mode, press the Right function button  to open the settings panel.
2. Press the Record button to select All settings.
3. Press the Right function button to enter the Device settings.
4. Press the Record button to select Language.
5. Press the Up/Down buttons to navigate to your desired language, and then press the Record button to confirm your selection.
6. Press the Back button to return to the stop mode screen.

# Recording


## Record a file

### Note

- Be careful not to cover the microphones while recording. This might result in a lower recording quality.

- If the recording time of your current recording exceeds the available storage capacity, the recording will stop. In this case, delete files from your device to make more storage available.

### **Before you start recording:**

- Make sure your device has enough battery power left. When your battery is almost discharged, you will see a battery low icon  .


↳ The device will turn off and your current recording will automatically be saved.

- First select the folder you want your recording to be saved in. For more information, see Start a new recording. You can store 100 files in each of the folders A, B, C, and D.

If one of the folders is full, your subsequent recordings will automatically be stored in the next folder.

- We recommend that you make a test recording in order to find the most suitable presets for your recording and achieve the best recording results.

### **Start a new recording**

1. In stop mode, press the Left function button  to start a new recording.

↳ The new file mode screen is displayed.

2. Press the Right function button to open the settings panel .

### ***To select a folder for your recording to be saved in.***

- Press the Up/Down buttons to navigate to Folder and then press the Record button to confirm your selection.

Press the Up/Down buttons to navigate to the folder you want your new recording to be saved in and then press the Record button to confirm your selection..

To return to the stop mode screen, press the Back button.

### ***To adjust the settings for your recording:***

- Press the Up/Down buttons to navigate to your desired setting and then press the Record button to confirm your selection.

To return to the stop mode screen, press the Back button.

3. Press the Record button to start recording.

↳ The recording screen is displayed.

↳ The Record/Status LED illuminates red.

4. Press the Record button again to stop recording.

↳ The recording is saved to the preselected folder.

## Edit a file

You can edit existing recordings in stop mode by appending or overwriting a recording.

**Append:** Add additional recording parts at the end of an existing recording.

**Overwrite:** Overwrite an existing recording part starting from any point within the recording.

### ***To append a recording part:***

In stop mode of an existing file, press the Record button.

- If the cursor of the audio progress bar is at the end of the recording:

↳ The recording screen is displayed and a new recording part is added at the end of your file.

- If the cursor of the audio progress bar is at the beginning of the recording:

↳ The editing panel opens.

↳ Press the Up/Down buttons to select Append and then press the Record button to confirm your selection.

↳ The recording screen is displayed and a new recording part is added at the end of your file.

### ***To overwrite a recording part:***

1. In playback mode, press the Play/Stop button to stop playback at your desired part.


2. Press the Record button.

↳ The editing panel opens.

3. Press the Up/Down buttons to select Overwrite and then press the Record button to confirm your selection.

↳ The recording screen is displayed and a new recording starts from where you stopped playback.

## Tip

- If you always want to either append or overwrite a recording part and don't want the editing panel to open each time, press the Right function button to open the settings panel . Press the Down button to navigate to Edit mode and then select Append or Overwrite.

# Playback

## Play back files

### Note

- If you have connected headphones to your VoiceTracer, the built-in speakers are disabled.

### Start and stop playback

1. In stop mode, press the Previous track or Next track button to navigate to your desired recording. To start playback, press the Play/Stop button.

↳ The Record/Play indicator illuminates green.

Alternatively, press the File list button and then press the Up/Down buttons to navigate to your desired recording.

To start playback, press the Play/Stop button.

2. To adjust the volume, press the Up/Down buttons.

3. To stop playback, press the Play/Stop button.

4. To continue playback, press the Play/Stop button again.

### Fast rewind or fast forward

- In playback mode or stop mode, press and hold the Backward or Forward button to jump to the desired part of the recording. Release the switch when you have reached your desired playback part.

### Note

- If you have set bookmarks and press the Backward or Forward button shortly, the audio progress indicator will jump to the next or previous bookmark. If you have not set bookmarks and press the Backward or Forward button shortly, you will jump to the previous or next file.

### Play back files from a selected folder

1. In stop mode, press the File list button.

↳ All voice recordings are displayed.


2. Press the Left function button  to open the folder panel.

3. Press the Up/Down buttons to navigate to your desired folder and then press the Record button to confirm your selection.

↳ Only the files in the selected folder are displayed now.

## Delete files

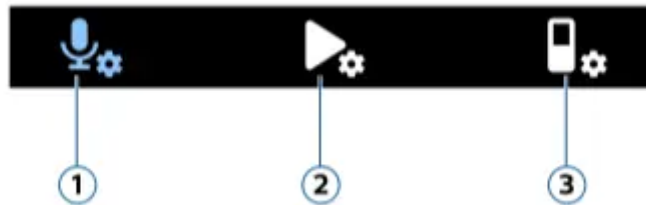
You can delete individual files from your device.

1. In stop mode or playback mode, press the Right function button  to open the settings panel.
2. Press the Up/Down buttons to navigate to Delete and then press the Record button to confirm your selection.

## Settings


### Settings mode

In the settings mode, you can change and adjust various ic zoom settings according to your own preferences.



1. Recording settings
2. Playback settings
3. Device settings

### Start the settings mode

1. In stop mode, press the Right function button  to open the settings panel.
2. Press the Record button to select All settings.

### Navigate between settings

- Use the Up/Down buttons.

### Select a setting

- Press the Record button.

### Recording settings



## Scene

Select a scene according to specific recording situations, e.g. a lecture or an interview. Every scene has predefined settings, such as the format or the microphone sensitivity, that cannot be changed. If you would like to change the settings of a scene, you need to select the scene Custom where you can define each setting according to your own preferences.

### Format

Select the format of your recording according to specific recording situations.

### Mic sensitivity

Adjust the microphone sensitivity of your VoiceTracer.

Select the sensitivity according to the background noise, number of recorded sound sources and distance between sound source and microphones.

### Limiter

Activate this function to prevent recordings from being oversteered by sound input over the maximum sound level. If the recording suddenly exceeds the maximum sound level, the microphone sensitivity is automatically reduced.

### Noise cut

Turn the Noise cut feature on in order to reduce background noise while recording. This way, especially audio recordings sound clearer.

### Wind filter

Activate the wind filter to reduce wind noise when you are recording in a very windy environment.

### Folder

Select the folder you want your recording to be saved in.

### Voice activation

Use voice activation to start recording when you begin speaking. When you stop speaking, the device will automatically pause recording after three seconds of silence. It will resume only when you begin speaking again.

### Edit mode

Select what should happen when you edit a recording.

### Pre-recording

When the pre-recording function is enabled, the device will start recording some seconds prior to the event.

### Timer

Use the timer function to automatically start recording on a preset date and at a preset time. You can also select when the recording should stop.

### Auto divide

During recording, the auto divide feature will automatically split the current recording and save a new file every 15, 30 or 60 minutes.

### Auto bookmark

Use the Auto bookmark funktion to automatically set bookmarks at preset time intervals.

### External input

Choose between various input sources to guarantee the best recording quality for specific recording situations.

### **Playback settings**



### Play mode

Choose between various playback options.

### Equalizer

Choose between the equalizer music options Classical, Jazz, Pop, or Rock.

### ClearVoice

Activate the ClearVoice function for better playback quality. Dynamic emphasis on quiet passages improves the intelligibility of quiet voices.

### **Device settings**



### Language

Select your desired device language from the language list. You can change the language whenever you want.

### Brightness

Adjust the brightness of your screen according to your own requirements.

### Backlight

To save your VoiceTracer's battery power, you can reduce the backlight time. If you don't operate your device for the preset time, the backlight turns off automatically.

### Date & time

You can always change the system date and time on your device. Use the Backward, Forward, Up, and Down buttons to set the date and time.

### Recording light

If you turn on the recording light, the Record/Status LED will illuminate red when recording.

### Auto Off

Select a time for your device to automatically turn off when you don't operate it.

### Device sounds

Select if you want the device sounds, such as key tone and power on/off sound, to be turned on or off.

### Format storage

Use this function to format your device's internal storage and delete all data. For more information, see Reset data.

### Reset settings

You can reset your menu settings to their default state—the way they were when you first purchased your device and turned it on. For more information, see Reset settings.

### Information

See various information about your device, such as the available memory space or the firmware version.

## **Device and data management**

### **Transfer data to the computer**

You can quickly and conveniently move files from your VoiceTracer to your computer. Link the device to a computer with a USB cable. Your recorder will automatically be recognized as a mass storage device. You don't need to install any software.

For more information on how to connect your device to a computer, see the illustration in Charging the battery

#### **Caution**

- Don't disconnect the USB cable from the device while you are transferring files. This might cause data loss.

#### **Note**

- While the device is connected to a computer, it can't be operated manually.

### **Transfer data from VoiceTracer to the computer**

1. Connect the device to the computer via the supplied USB cable.

↳ A charging battery icon appears on the screen and the Record/Status LED flashes orange for a few seconds.

2. Open Windows Explorer on a Windows computer, or open Finder on a Mac computer.

↳ Your VoiceTracer is recognized as an external drive.

3. Double-click the VoiceTracer drive.

↳ The content of your VoiceTracer is displayed in a new window.

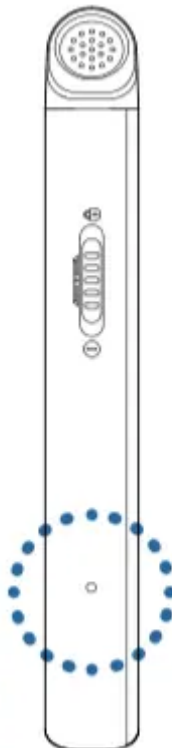
4. Select the desired files from one of the folders and copy, cut or drag them to the desired location on your computer.

## Reset your device and data

### Device reset

If you should encounter problems with your device software, for example, the software freezes, the device works slowly or apps don't respond, you can reset your device and restart it.

1. Press and hold the reset button on the right side of your device by using a small, pointed object, for example, a paper clip.



2. To restart the device, slide and hold the Power switch on the right side of the device downwards for three seconds.

### Reset data

You can format your device's internal storage and delete all data from your device.


### Caution

- Formatting your VoiceTracer will delete all data on your device. Before you perform a data reset, back up any important data saved on your device.

### Note

- Your menu settings won't be deleted and are still available after resetting the data.

### To reset your data:

1. In stop mode, press the Right function button  to open the settings panel.
2. Press the Record button to select All settings.
3. Press the Right function button to enter the Device settings.
4. Use the Up/Down buttons to navigate to Format storage and then press the Record button to confirm your selection.
5. Select Delete.

↳ All data is deleted from the internal storage.

### Reset settings

You can reset your menu settings to their default state the way they were when you first purchased your device and turned it on.

### Caution

- Resetting your menu settings will delete all settings you have made on your device. After a reset, you will have to adjust all settings again.

### Note

- Your data won't be deleted and is still available after resetting the menu settings.

### To reset your settings:

1. In stop mode, press the Right function button to open the settings panel.
2. Press the Record button to select All settings.
3. Press the Right function button to enter the Device settings.
4. Use the Up/Down buttons to navigate to Reset settings and then press the Record button to confirm your selection.
5. Select Reset.

↳ All settings on your device are reset to their default state.

## Troubleshooting

Find the most common problems you could encounter with the VoiceTracer in the following table. If you are unable to solve the problem with the information below, contact the supporting Philips partner you purchased the device from.

Problem	Cause	Solution
<b>The device doesn't turn on.</b>	<ul style="list-style-type: none"> <li>The battery has run out of power.</li> </ul>	<ul style="list-style-type: none"> <li>Charge the device for a while and then turn it on again.</li> </ul>
<b>I can't record with the device.</b>	<ul style="list-style-type: none"> <li>You have reached the maximum file number or the device's memory is full.</li> </ul>	<ul style="list-style-type: none"> <li>Delete some files or move them to an external device.</li> </ul>
<b>The device doesn't respond.</b>	<ul style="list-style-type: none"> <li>There is a problem with the software.</li> </ul>	<ul style="list-style-type: none"> <li>Try to turn the device off and then restart it.</li> <li>If you can't turn the device off, reset the device by pressing the Reset button. For more information, see Device reset. Resetting the device won't delete any settings or data.</li> </ul>
<b>The device doesn't play back recordings.</b>	<ul style="list-style-type: none"> <li>The volume is off or too low.</li> </ul>	<ul style="list-style-type: none"> <li>Turn on or turn up the volume.</li> </ul>
<b>I can't hear anything from the speakers.</b>	<ul style="list-style-type: none"> <li>The headphones are connected to the device.</li> <li>The volume is off or too low.</li> </ul>	<ul style="list-style-type: none"> <li>Unplug the headphones.</li> <li>Turn on or turn up the volume.</li> </ul>
<b>I can't hear anything from the headphones.</b>	<ul style="list-style-type: none"> <li>The volume is off or too low.</li> <li>The headphones aren't connected properly.</li> <li>The headphones are connected to the wrong jack (i.e. external microphone jack).</li> </ul>	<ul style="list-style-type: none"> <li>Turn on or turn up the volume.</li> <li>Disconnect the headphones and connect them to the headphones jack again.</li> <li>Disconnect the headphones and connect them to the headphones jack.</li> </ul>
<b>The quality of audio recordings is too low or there's too much</b>	<ul style="list-style-type: none"> <li>The microphone sensitivity is set too high.</li> </ul>	<ul style="list-style-type: none"> <li>Change the microphone sensitivity to medium or low. For more information, see Mic sensitivity</li> </ul>

<b>background noise in my audio recordings.</b>		
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**Warning**

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

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