

## Control Panel Overview

Home > [Introduction to Your Brother Machine](#) > Control Panel Overview

The control panel may vary depending on your model.



>> HL-L3290CDW/DCP-L3551CDW

>> MFC-L3710CW/MFC-L3750CDW/MFC-L3770CDW

### HL-L3290CDW/DCP-L3551CDW



#### 1. Power On/Off

- Turn on the machine by pressing .
- Turn off the machine by pressing and holding . The LCD displays [Shutting Down] and stays on for a few seconds before turning off.

#### 2. Function Buttons

##### Copy/Scan Options

Press to access temporary settings for scanning or copying.

##### WiFi (for wireless models)

Press the WiFi button and launch the wireless installer on your computer. Follow the on-screen instructions to set up a wireless connection between your machine and your network.

When the WiFi light is on, your Brother machine is connected to a wireless access point. When the WiFi light blinks, the wireless connection is down, or your machine is in the process of connecting to a wireless access point.

Scan

Press to switch the machine to Scan Mode.

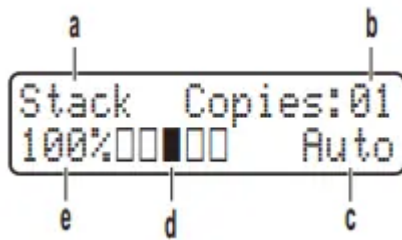
2 in 1 (ID) Copy

Press to copy both sides of an identification card onto a single page.

### 3. Liquid Crystal Display (LCD)

Displays messages to help you set up and use the machine.

If the machine is in Ready Mode or Copy Mode, the LCD displays:



- a. Type of copy
- b. Number of copies
- c. Quality
- d. Contrast
- e. Copy ratio

### 4. Menu Buttons

Menu

Press to access the Menu for programming your machine settings.

Clear

- Press to delete entered data.
- Press to cancel the current setting.

OK

Press to store your machine settings.

**▲ or ▼**

Press to scroll up or down through menus and options.

### 5. Stop/Exit

- Press to stop an operation.
- Press to exit from a menu.

## 6. Start buttons

- Black Start
  - Press to start making copies in black and white.
  - Press to start scanning documents (in color, gray, or black and white depending on the scan setting).
- Color Start
  - Press to start making copies in full color.
  - Press to start scanning documents (in color, gray, or black and white depending on the scan setting).

### MFC-L3710CW/MFC-L3750CDW/MFC-L3770CDW



#### 1. Touchscreen Liquid Crystal Display (LCD)

Access menus and options by pressing them on the touchscreen.

#### 2. Menu Buttons



(Back)

Press to go back to the previous menu.



(Home)

Press to return to the Main Home screen.



(Cancel)

Press to cancel an operation.



#### 3. Dial Pad (Numerical buttons)

Press the Numerical buttons to dial telephone or fax numbers, and to enter the number of copies.

#### 4. LED Power Indicator

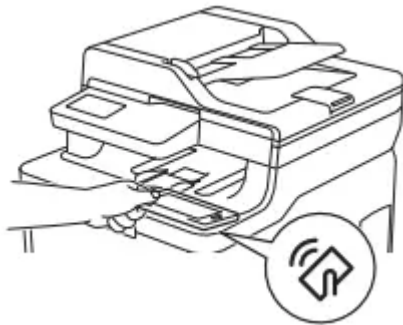
The LED lights up depending on the machine's power status.

## 5. Power On/Off

- Turn on the machine by pressing .
- Turn off the machine by pressing and holding down . The LCD displays [Shutting Down] for a few seconds before going off. If you have an external telephone or TAD connected, it is always available.

### Near Field Communication (NFC) (MFC-L3770CDW)

If your Android™ device supports the NFC feature, you can print from your device or scan documents to your device by touching it to the NFC symbol.



## Touchscreen LCD Overview

Home > [Introduction to Your Brother Machine](#) > Touchscreen LCD Overview

### Related Models: MFC-L3710CW/MFC-L3750CDW/MFC-L3770CDW

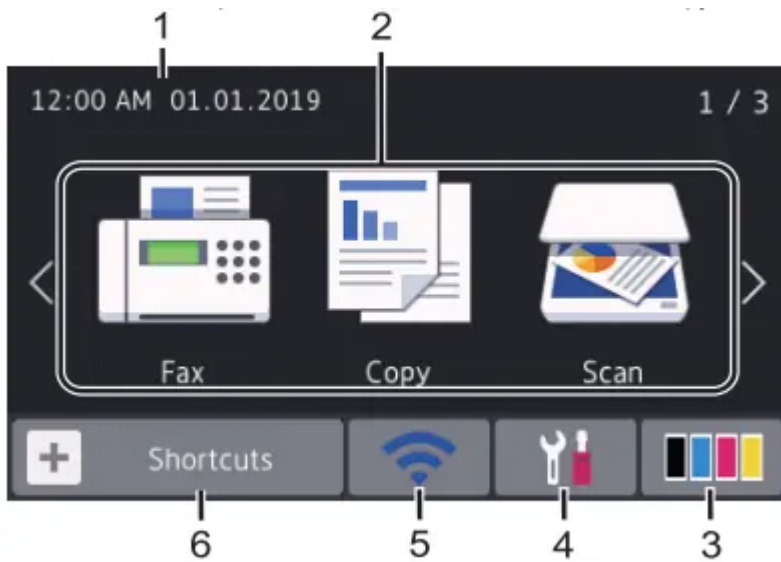
You can select from two types of screens to set as the Main Home screen: Home screens and Shortcuts screens. When a Home screen is displayed, swipe left or right or press ◀ or ▶ to display the other Home screens.

The Main Home screen displays the machine's status when the machine is idle. When displayed, this screen indicates that your machine is ready for the next command.

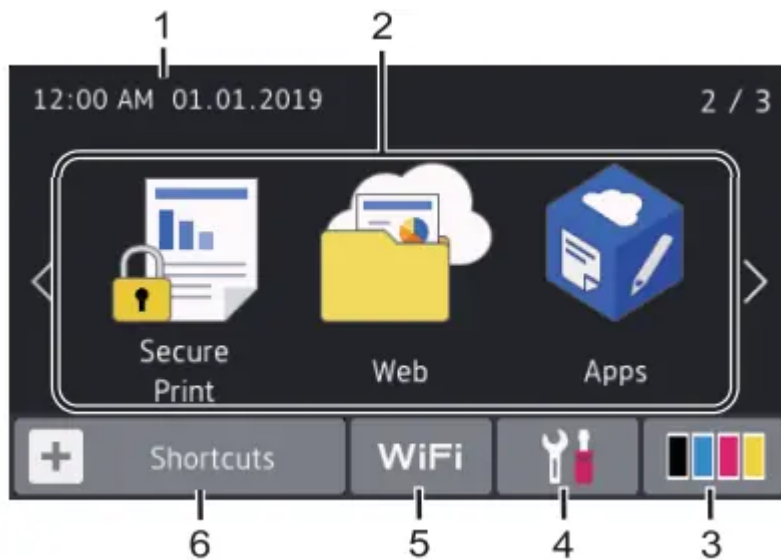
The available features vary depending on your model.

### Home screen: Screen 1

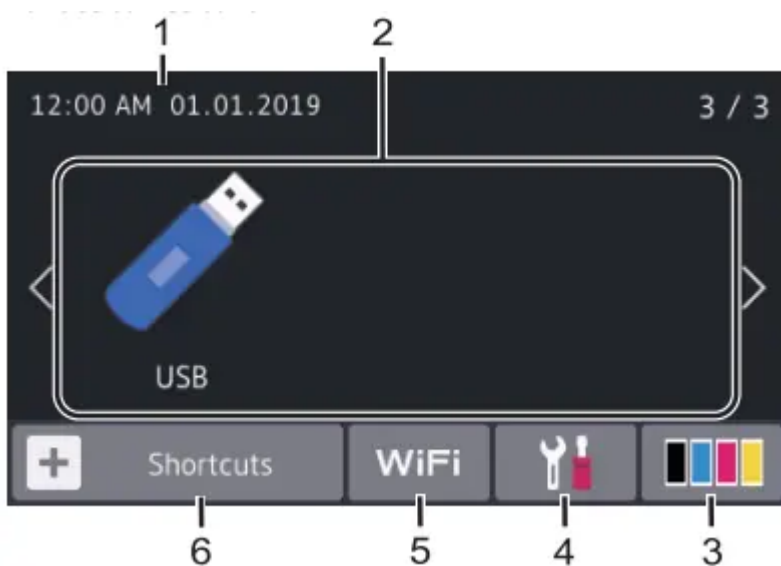
The Home screens provide access to features, such as Fax, Copy, and Scan.



Home screen: Screen 2



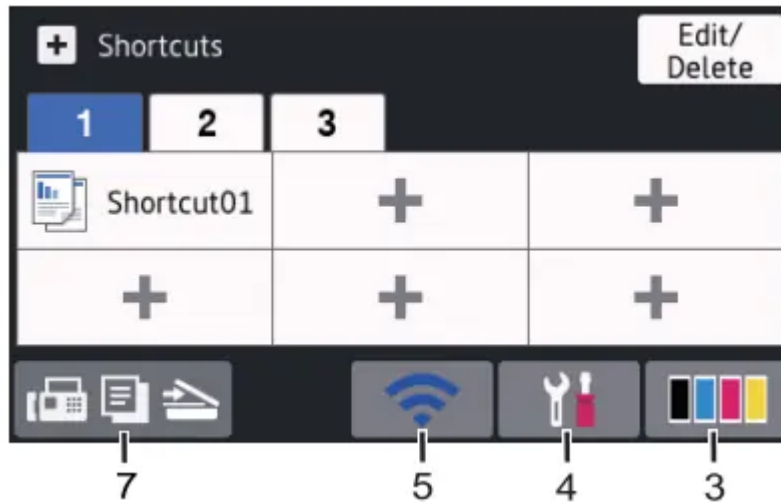
Home screen: Screen 3



## Shortcuts screen

Create Shortcuts for frequently-used operations, such as sending a fax, copying, scanning, and using Web Connect.

Three Shortcuts tabs are available with six Shortcuts on each Shortcuts tab. A total of 18 Shortcuts are available.



### 1. Date & Time

Displays the date and time set on the machine.

### 2. Modes

-  [Fax]

Press to access Fax mode.

-  [Copy]

Press to access Copy mode.

-  [Scan]

Press to access Scan mode.

- [Secure Print]

Press to access the [Secure Print] option.

- [Web]

Press to connect the Brother machine to an Internet service.

-  [Apps]

Press to connect the Brother machine to the Brother Apps service.

- [USB]


Press to access the USB menu and select [Scan to USB] or [Direct Print] options.

### 3. (Toner)

Displays the remaining toner life. Press to access the [Toner] menu.

### 4. (Settings)

Press to access the [Settings] menu.

If Setting Lock has been turned on, a lock  icon appears on the LCD. You must unlock the machine to change settings.

### 5. or (Wireless Status)

Press to configure wireless settings.

If you are using a wireless connection, a four-level indicator displays the current wireless signal strength.



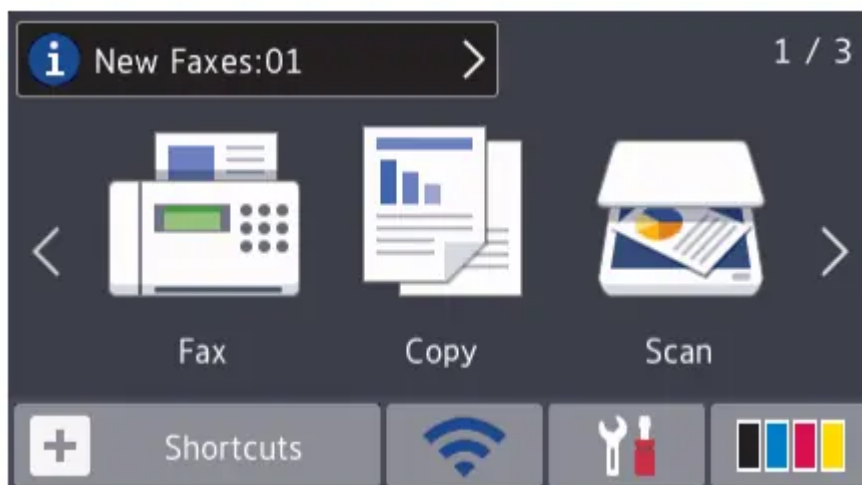
### 6. [Shortcuts]

Press to access the [Shortcuts] screen.

### 7. (Home screen)

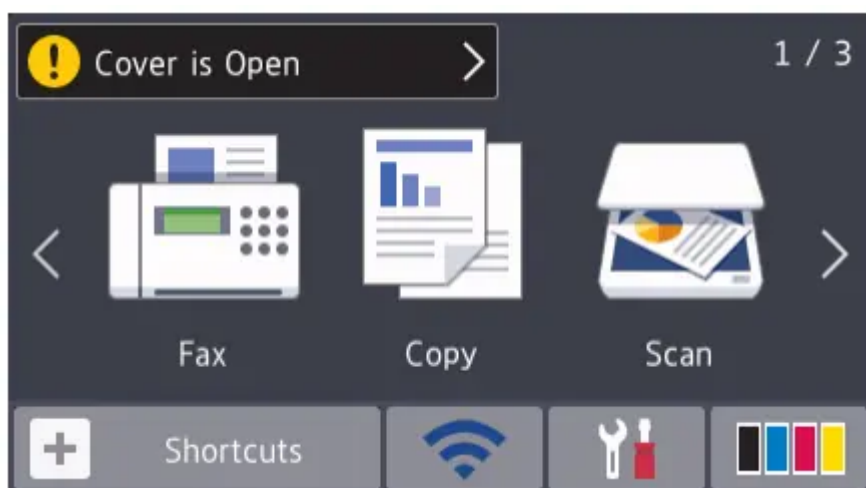
Press to access the Home screens.



**New Fax**



When [Fax Preview] is set to [On], the number of new faxes you received into the memory appears at the top of the screen.

### Warning icon



The warning icon  appears when there is an error or maintenance message. Press the message area to view it, and then press  to return to the Main Home screen.

**NOTE** This product adopts the font of ARPHIC TECHNOLOGY CO.,LTD.

## Print

Home > Print

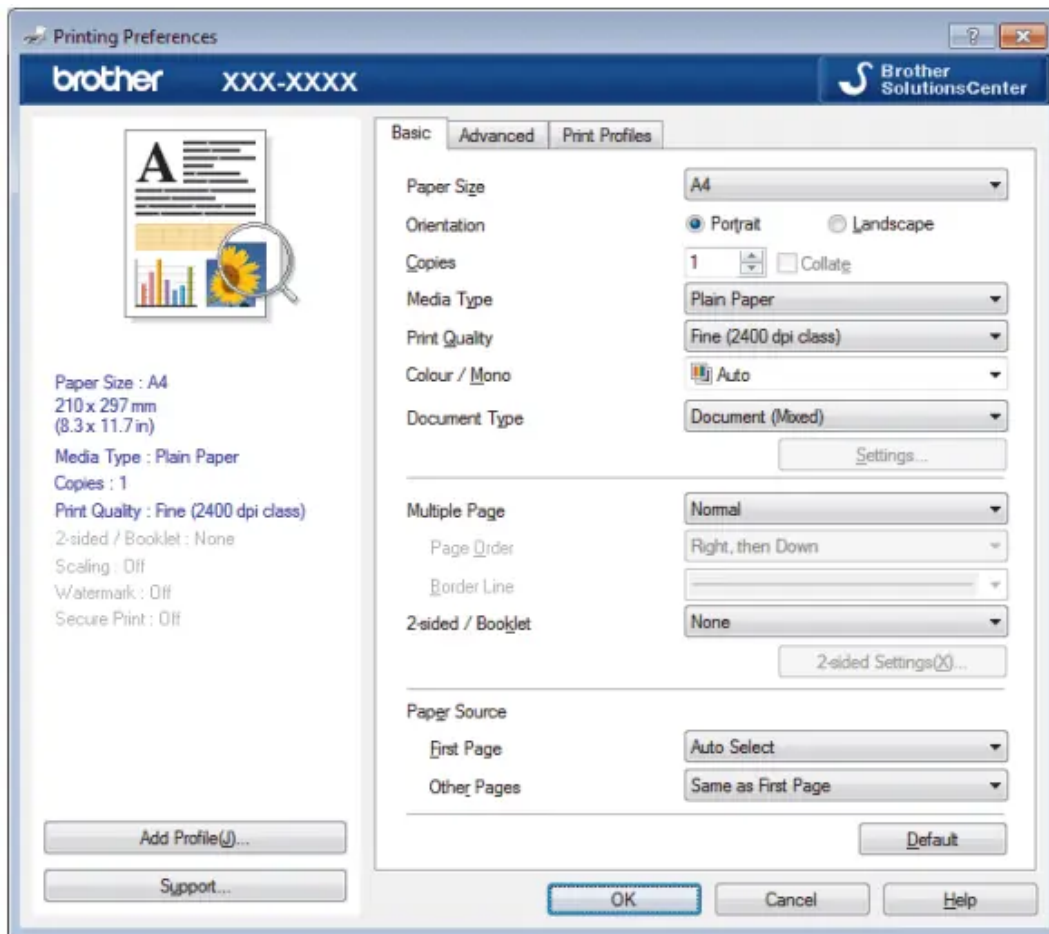
### Print a Document (Windows)

Home > [Print](#) > [Print from Your Computer \(Windows\)](#) > Print a Document (Windows)

1. Select the print command in your application.

2. Select Brother XXX-XXXX (where XXXX is the name of your model), and then click the printing properties or preferences button.

The printer driver window appears.



3. Make sure you have loaded the correct size paper in the paper tray.

4. Click the Paper Size drop-down list, and then select your paper size.

5. In the Orientation field, select the Portrait or Landscape option to set the orientation of your printout.

If your application contains a similar setting, we recommend that you set the orientation using the application.

6. Type the number of copies (1-999) you want in the Copies field.

7. Click the Media Type drop-down list, and then select the type of paper you are using.

8. To print multiple pages on a single sheet of paper or print one page of your document on multiple sheets, click the Multiple Page drop-down list, and then select your options.

9. Change other printer settings, if needed.

10. Click OK.

11. Complete your print operation

## Print Settings (Windows)

Home > [Print](#) > [Print from Your Computer \(Windows\)](#) > Print Settings (Windows)

### Basic Tab



### 1. Paper Size

Select the size of the paper you want to use. You can either choose from standard paper sizes or create a custom paper size.

### 2. Orientation

Select the orientation (portrait or landscape) of your printout.

If your application contains a similar setting, we recommend that you set the orientation using the application.

### 3. Copies

Type the number of copies (1-999) that you want to print in this field.

Collate

Select this option to print sets of multi-page documents in the original page order. When this option is selected, one complete copy of your document will print, and then reprint according to the number of copies you choose. If this option is not selected, then each page will print according to the number of copies chosen before the next page of the document is printed.

#### **4. Media Type**

Select the type of media you want to use. To achieve the best print results, the machine automatically adjusts its print settings according to the selected media type.

#### **5. Print Quality**

Select the print resolution you want. Because print quality and speed are related, the higher the quality, the longer it will take to print the document.

#### **6. Color / Mono**

Select the Color/Mono settings to use.

#### **NOTE**

- The machine's color sensor is very sensitive and may perceive faded black text or an off-white background as color. If you know that your document is black and white and you want to conserve color toner, select Mono mode.
- If either the Cyan, Magenta or Yellow toner reaches the end of its life while printing a color document, the print job cannot be completed. Cancel your print job and select to start the print job again in Mono mode, as long as Black toner is available.

#### **7. Document Type**

Select the type of document you want to print.

##### Settings button

Specify advanced settings, such as color mode and other settings.

##### Color Mode

Select the color mode to suit your preference.

##### Import

To adjust the print configuration of a particular image, click Settings. When you have finished adjusting the image parameters, such as brightness and contrast, import those settings as a print configuration file. Use the Export option to create a print configuration file from the current settings.

##### Export

To adjust the print configuration of a particular image, click Settings. When you have finished adjusting the image parameters, such as brightness and contrast,

export those settings as a print configuration file. Use the Import option to load a previously exported configuration file.

#### Improve Gray Color

Select this option to improve the image quality of shaded areas.

#### Enhance Black Printing

If a black graphic does not print correctly, select this setting.

#### Improve Pattern Printing

Select this option to improve the pattern printing if printed fills and patterns are different from the fills and patterns you see on your computer screen.

### **8. Multiple Page**

Select this option to print multiple pages on a single sheet of paper, or print one page of your document on multiple sheets.

#### Page Order

Select the page order when printing multiple pages on a single sheet of paper.

#### Border Line

Select the type of border to use when printing multiple pages on a single sheet of paper.

### **9. 2-sided / Booklet (Available only for certain models)**

Select this option to print on both sides of the paper, or print a document in booklet format using 2-sided printing

#### 2-sided Settings button

Click this button to select the type of 2-sided binding. Four types of 2-sided bindings are available for each orientation.

### **10. Paper Source**

Select the paper source setting according to your print conditions or purpose.

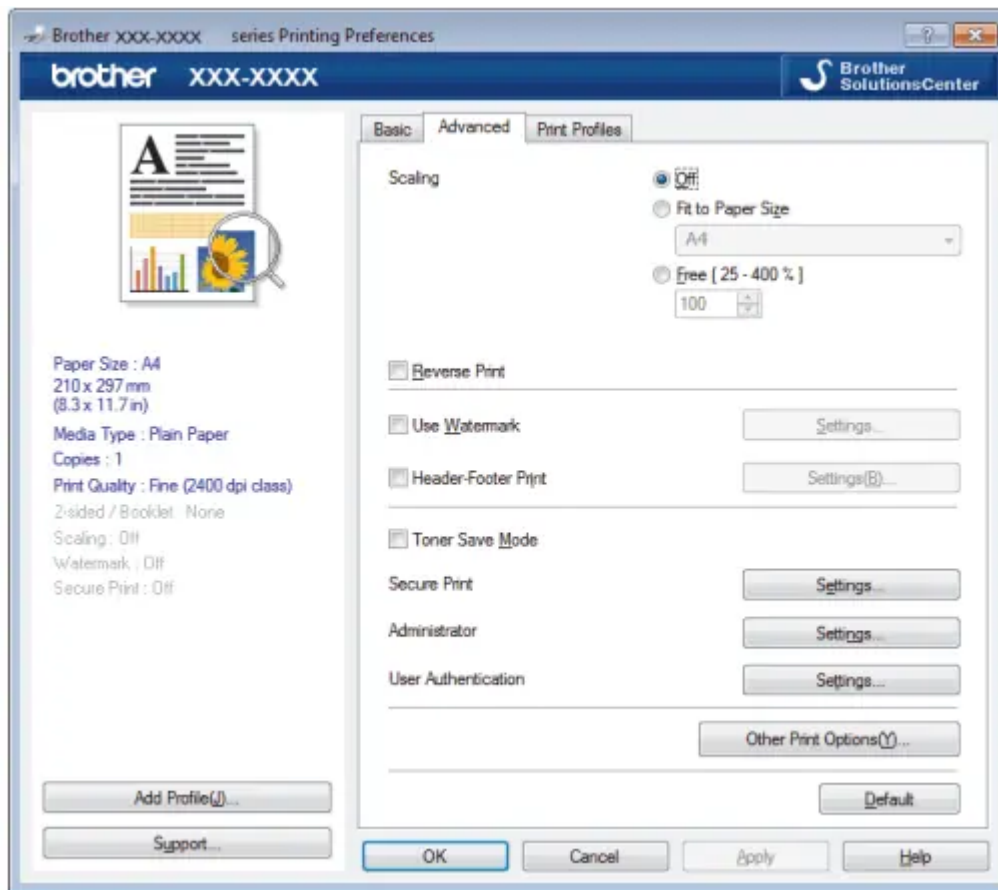
#### First Page

Select the paper source to use for printing the first page.

#### Other Pages

Select the paper source to use for printing the second and subsequent pages.

### **Advanced Tab**



## 1. Scaling

Select these options to enlarge or reduce the size of the pages in your document.

### Fit to Paper Size

Select this option to enlarge or reduce the document pages to fit a specified paper size. When you select this option, select the paper size you want from the drop-down list.

### Free

Select this option to enlarge or reduce the document pages manually. When you select this option, type a value into the field.

## 2. Reverse Print

Select this option to rotate the printed image 180 degrees.

## 3. Use Watermark

Select this option to print a logo or text on your document as a watermark. Select one of the preset watermarks, add a new watermark, or use an image file you have created.

## 4. Header-Footer Print

Select this option to print the date, time and PC login user name on the document.

## 5. Toner Save Mode

Select this feature to conserve toner by using less toner to print documents; printouts appear lighter, but are still legible.

## 6. Secure Print

This feature ensures that confidential or sensitive documents do not print until you enter a password on the machine's control panel.

## 7. Administrator

This feature allows you to change the administrator password and restrict various printing functions.

## 8. User Authentication

This feature allows you to confirm the restrictions for each user.

## 9. Other Print Options button

Sleep Time

Select this option to set the machine to enter sleep mode immediately after printing.

Improve Print Output

Select this option to reduce the amount of paper curling and improve the toner fixing.

Skip Blank Page

Select this option to allow the printer driver to automatically detect blank pages and exclude them from printing.

TrueType Mode

Mode

Select how the fonts are processed for printing.

Use Printer TrueType Fonts(Available only for certain models)

Select whether to use built-in fonts for the font processing.

Eco settings

Select this option to reduce printing noise.

## Secure Print (Windows)

Home > [Print](#) > [Print from Your Computer \(Windows\)](#) > Secure Print (Windows)

Use Secure Print to ensure that confidential or sensitive documents do not print until you enter a password on

the machine's control panel.

- The secure data is deleted from the machine when you turn off the machine.

>> HL-L3290CDW/DCP-L3551CDW

>> MFC-L3710CW/MFC-L3750CDW/MFC-L3770CDW

### **HL-L3290CDW/DCP-L3551CDW**

1. Select the print command in your application.
2. Select Brother XXX-XXXX (where XXXX is the name of your model), and then click the printing properties or preferences button. The printer driver window appears.
3. Click the Advanced tab.
4. Click the Settings button in the Secure Print field.
5. Select the Secure Print check box.
6. Type your four-digit password in the Password field.

You must set a separate password for each document.

7. Type the User Name and Job Name in the text field, if needed.
  8. Click OK, to close the Secure Print Settings window.
  9. Click OK.
  10. Complete your print operation.
  11. On the machine's control panel, press Menu.
  12. Press ▲ or ▼ to display the [Secure Print] option, and then press OK.
  13. Press ▲ or ▼ to display your user name, and then press OK.
- The LCD displays the list of secured jobs for your name.
14. Press ▲ or ▼ to display the print job, and then press OK.
  15. Enter your four-digit password, and then press OK.
  16. Press ▲ or ▼ to select the [Print] option, and then press OK.
  17. Press ▲ or ▼ to enter the number of copies you want.
  18. Press OK.

The machine prints the data.

After you have printed the secured data, it will be cleared from the machine's memory.

### **MFC-L3710CW/MFC-L3750CDW/MFC-L3770CDW**

1. Select the print command in your application.
2. Select Brother XXX-XXXX (where XXXX is the name of your model), and then click the printing properties or preferences button.

The printer driver window appears.

3. Click the Advanced tab.
4. Click the Settings button in the Secure Print field.
5. Select the Secure Print check box.
6. Type your four-digit password in the Password field.

You must set a separate password for each document.

7. Type the User Name and Job Name in the text field, if needed.
8. Click OK, to close the Secure Print Settings window.
9. Click OK.
10. Complete your print operation.
11. On the machine's control panel, swipe left or right or press ◀ or ▶ to display the [Secure Print] option, and then press [Secure Print].
12. Swipe up or down or press ▲ or ▼ to display user names, and then press your user name.

The LCD displays the list of secured jobs for your name.

13. Swipe up or down or press ▲ or ▼ to display the print job, and then press it.
14. Enter your four-digit password, and then press [OK].
15. Enter the number of copies you want.
16. Press [Start].

The machine prints the data.

After you have printed the secured data, it will be cleared from the machine's memory.


## Change the Default Print Settings (Windows)

Home > [Print](#) > [Print from Your Computer \(Windows\)](#) > Change the Default Print Settings (Windows)

When you change an application's print settings, the changes only apply to documents printed with that application. To change print settings for all Windows applications, you must configure the printer driver properties.

1. Do one of the following:

- For Windows Server 2008

Click  (Start) > Control Panel > Hardware and Sound > Printers.


- For Windows 7 and Windows Server 2008 R2

Click  (Start) > Devices and Printers.

- For Windows 8

Move your mouse to the lower right corner of your desktop. When the menu bar appears, click Settings, and then click Control Panel. In the Hardware and Sound group, click View devices and printers.

- For Windows 10 and Windows Server 2016

Click  > Windows System > Control Panel. In the Hardware and Sound group, click View devices and printers.

- For Windows Server 2012

Move your mouse to the lower right corner of your desktop. When the menu bar appears, click Settings, and then click Control Panel. In the Hardware group, click View devices and printers.

- For Windows Server 2012 R2

Click Control Panel on the Start screen. In the Hardware group, click View devices and printers.

2. Right-click the Brother XXX-XXXX icon (where XXXX is your model name), and then select Printer properties. If printer driver options appear, select your printer driver.

3. Click the General tab, and then click the Printing Preferences... or Preferences... button. The printer driver dialog box appears.

- To configure the tray settings, click the Device Settings tab(Available only for certain models).
- To change the printer port, click the Ports tab.

4. Select the print settings you want to use as defaults for all of your Windows programs.

5. Click OK.

6. Close the printer properties dialog box.

## **Print a Document Using the BR-Script3 Printer Driver (PostScript Language Emulation) (Windows)**

Home > [Print](#) > [Print from Your Computer \(Windows\)](#) > Print a Document Using the BR-Script3 Printer Driver (PostScript®3™ Language Emulation) (Windows)

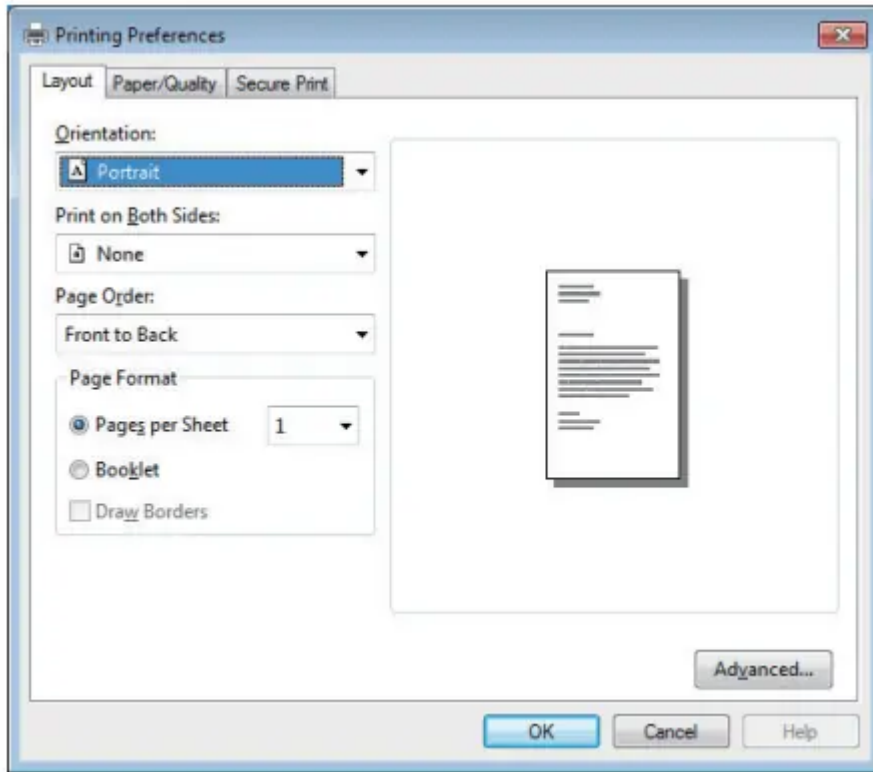
The BR-Script3 printer driver lets you print PostScript®data more clearly.

To install the PS driver (BR-Script3 printer driver), launch the Brother installation disc, select Custom in the

Select Machine section, and then select the PS Driver check box.

1. Select the print command in your application.
2. Select Brother XXX-XXXX BR-Script3 (where XXXX is the name of your model), and then click the printing properties or preferences button.

The printer driver window appears.



3. Click the Layout, Paper/Quality, or Secure Print tab to change basic print settings. (Available only for certain models)

Click the Layout or Paper/Quality tab, and then click the Advanced... button to change advanced print settings.

4. Click OK.
5. Complete your print operation.

## Print a Document (Mac)

Home > [Print](#) > [Print from Your Computer \(Mac\)](#) > Print a Document (Mac)

1. make sure you have loaded the correct size paper in the paper tray.
2. From an application, such as Apple TextEdit, click the File menu, and then select Print.
3. Select Brother XXX-XXXX (where XXXX is your model name).
4. Type the number of copies you want in the Copies field.

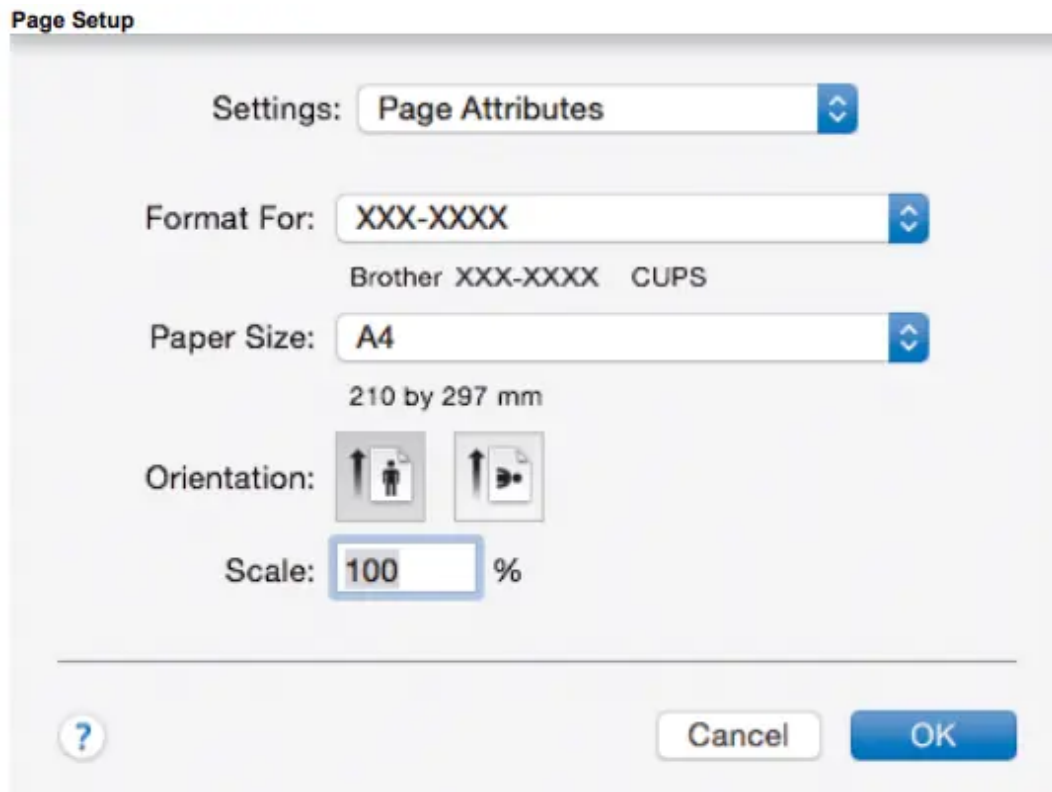
5. Click the Paper Size pop-up menu, and then select your paper size.
6. Select the Orientation option that matches the way you want the document to print.
7. Click the application pop-up menu, and then select Print Settings.

The Print Settings options appear.

8. Click the Media Type pop-up menu, and then select the type of paper you are using.
9. Change other printer settings, if needed.
10. Click Print.

## Print Options (Mac)

Home > [Print](#) > [Print from Your Computer \(Mac\)](#) > Print Options (Mac)



### 1. Paper Size

Select the size of the paper you want to use. You can either choose from standard paper sizes or create a custom paper size.

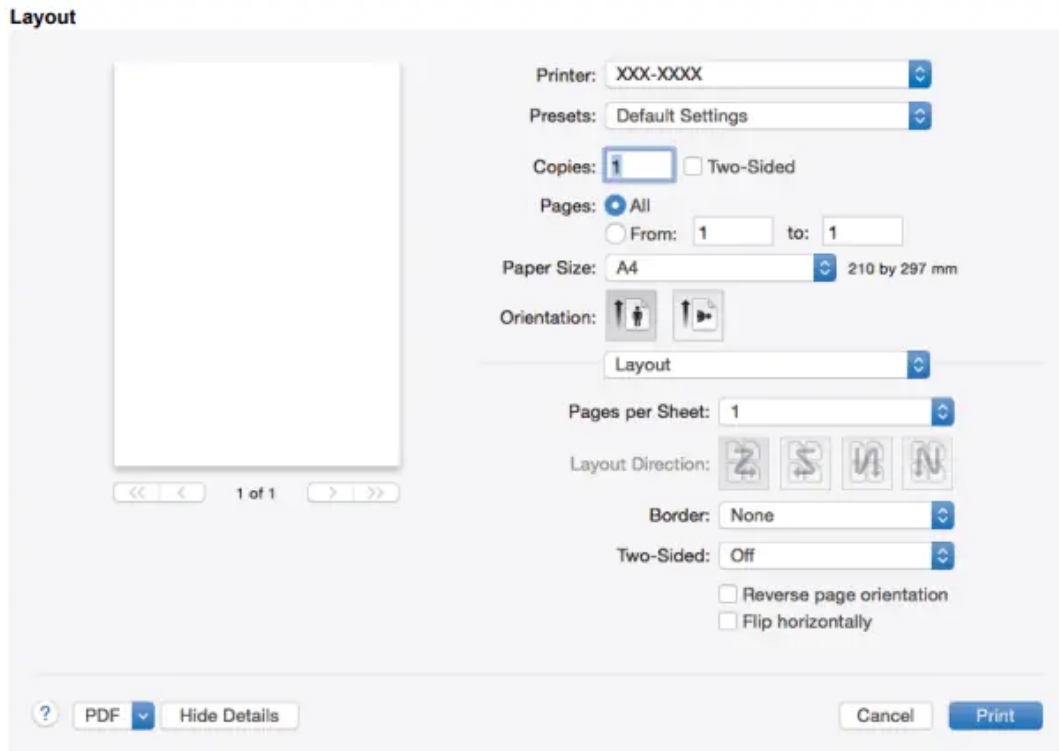
### 2. Orientation

Select the orientation (portrait or landscape) of your printout.

If your application contains a similar setting, we recommend that you set the orientation using the application.

### 3. Scale

Type a value into the field to enlarge or reduce the pages in your document to fit the selected paper size.



### 1. Pages per Sheet

Select the number of pages to print on a single sheet of paper.

### 2. Layout Direction

Select the page order when printing multiple pages on a single sheet of paper.

### 3. Border

Select the type of border to use when printing multiple pages on a single sheet of paper.

### 4. Two-Sided (Available only for certain models)

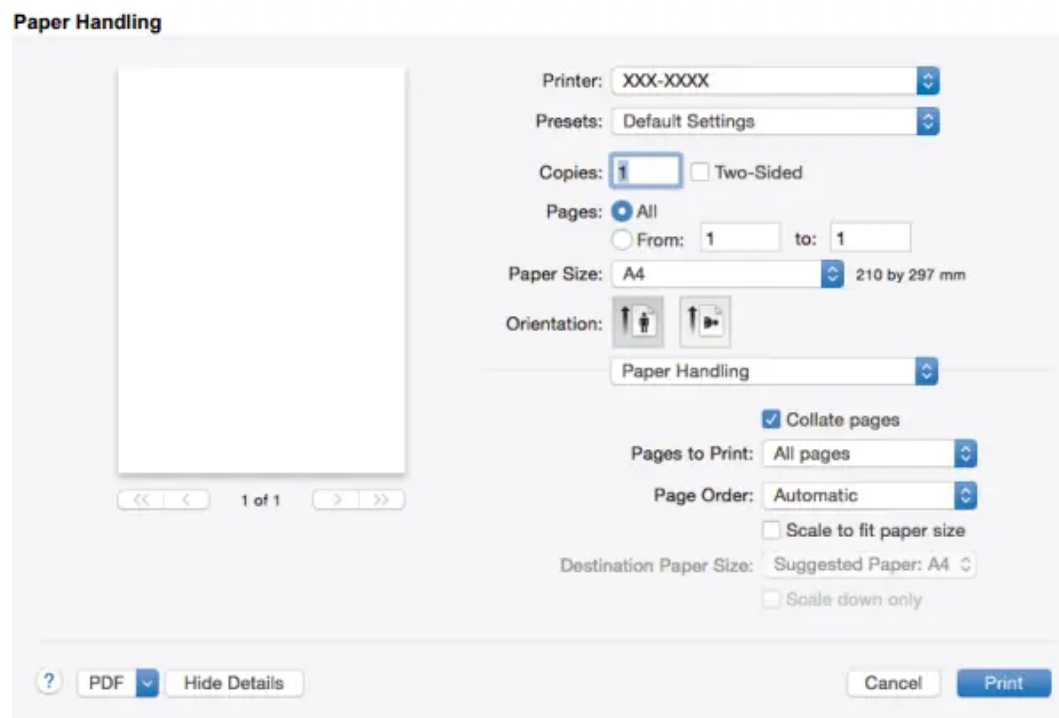
Select whether to print on both sides of the paper.

### 5. Reverse page orientation

Select this option to rotate the printed image 180 degrees.

### 6. Flip horizontally

Select this option to reverse the printed image on the page horizontally from left to right.



### 1. Collate pages

Select this option to print sets of multi-page documents in the original page order. When this option is selected, one complete copy of your document will print, and then reprint according to the number of copies you choose. If this option is not selected, then each page will print according to the number of copies chosen before the next page of the document is printed.

### 2. Pages to Print

Select which pages you want to print (even pages or odd pages).

### 3. Page Order

Select the page order.

### 4. Scale to fit paper size

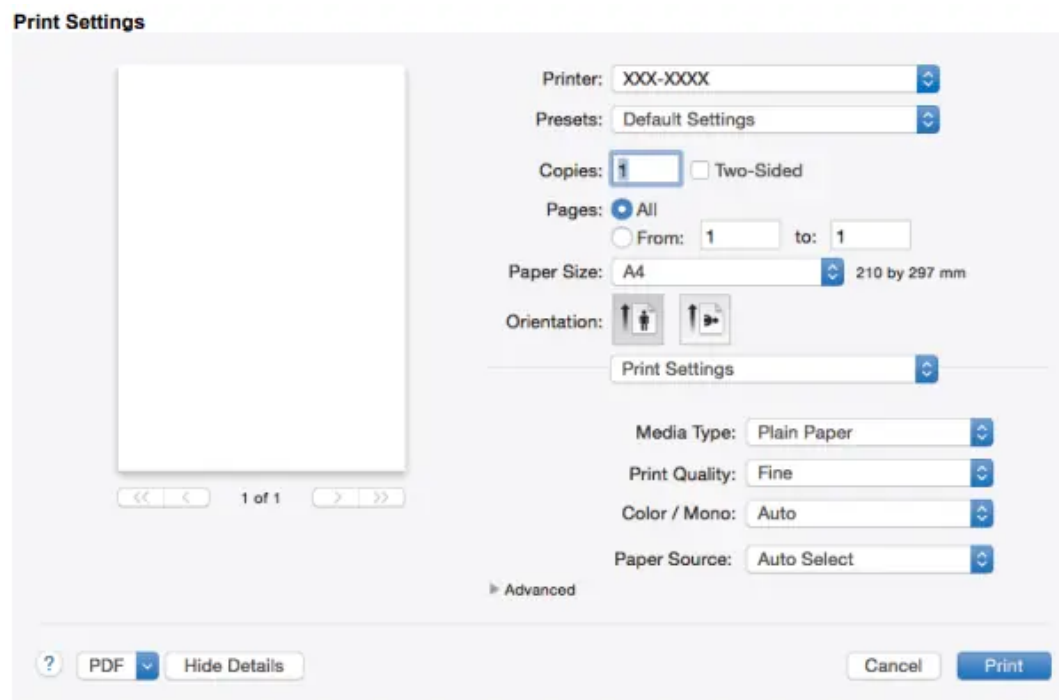
Select this option to enlarge or reduce the pages in your document to fit the selected paper size.

### 5. Destination Paper Size

Select the paper size to print on.

### 6. Scale down only

Select this option if you want to reduce the pages in your document when they are too large for the selected paper size. If this option is selected and the document is formatted for a paper size that is smaller than the paper size you are using, the document will be printed at its original size.



## 1. Media Type

Select the type of media you want to use. To achieve the best print results, the machine automatically adjusts its print settings according to the selected media type.

## 2. Print Quality

Select the print resolution you want. Because print quality and speed are related, the higher the quality, the longer it will take to print the document.

## 3. Color / Mono

Select the Color/Mono settings to use.

## NOTE

- The machine's color sensor is very sensitive and may perceive faded black text or an off-white background as color. If you know that your document is black and white and you want to conserve color toner, select Mono mode.
- If either the Cyan, Magenta or Yellow toner reaches the end of its life while printing a color document, the print job cannot be completed. Cancel your print job and select to start the print job again in Monomode, as long as Black toner is available.

## 4. Paper Source

Select the paper source setting according to your print conditions or purpose.

## 5. Advanced

Toner Save Mode

Select this feature to conserve toner by using less toner to print documents; printouts appear lighter, but are still legible.

### Improve Print Output

Select this option to reduce the amount of paper curling and improve the toner fixing.

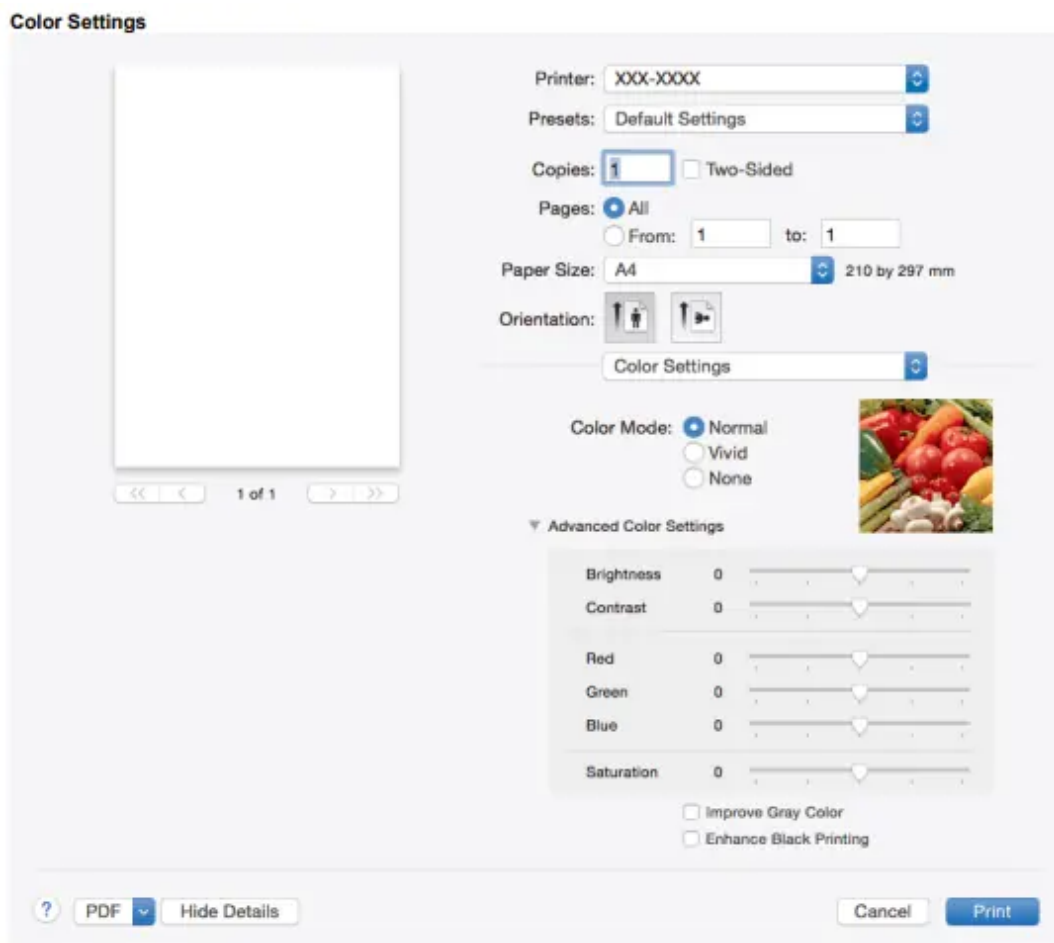
### Quiet Mode

Select this option to reduce printing noise

## Other Print Options

### Skip Blank Page

Select this option to allow the printer driver to automatically detect blank pages and exclude them from printing.



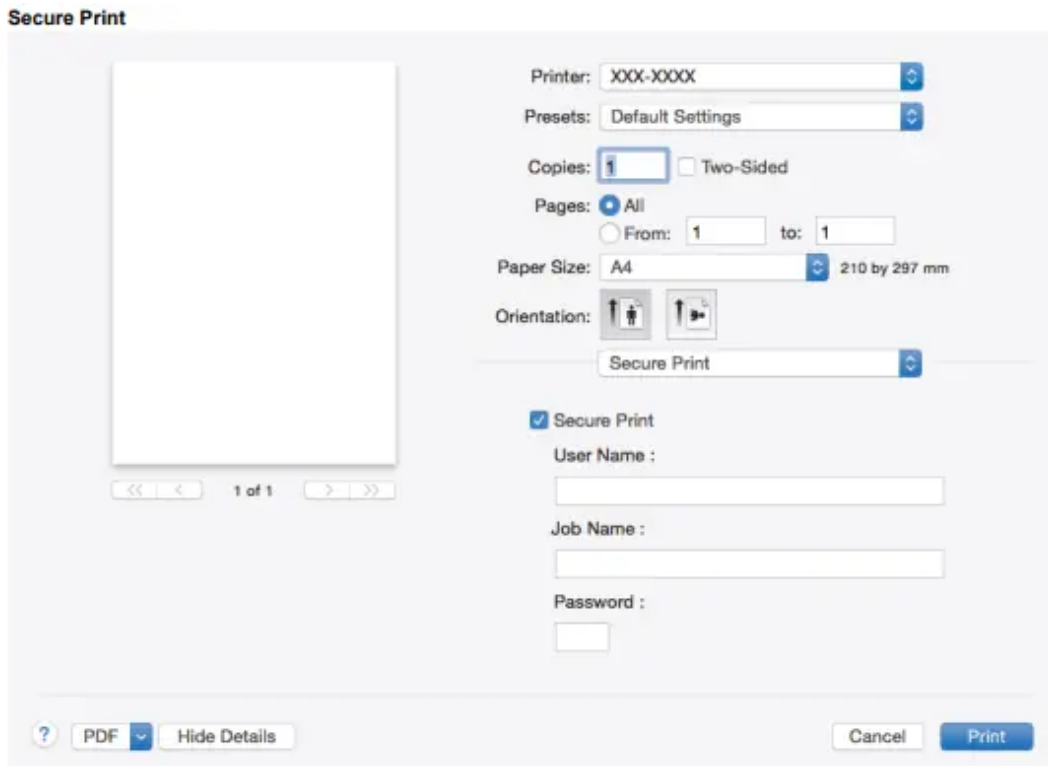
## 1. Color Mode

Select the color mode to suit your preference.

## 2. Advanced Color Settings

Click the disclosure triangle to select the Color Enhancement feature. This feature analyzes your image to improve its sharpness, white balance and color density. This process may

take several minutes depending on the size of the image and the specifications of your computer.



### 1. Secure Print (Available only for certain models)

This feature ensures that confidential or sensitive documents do not print until you enter a password on the machine's control panel.

#### **Warning**

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.