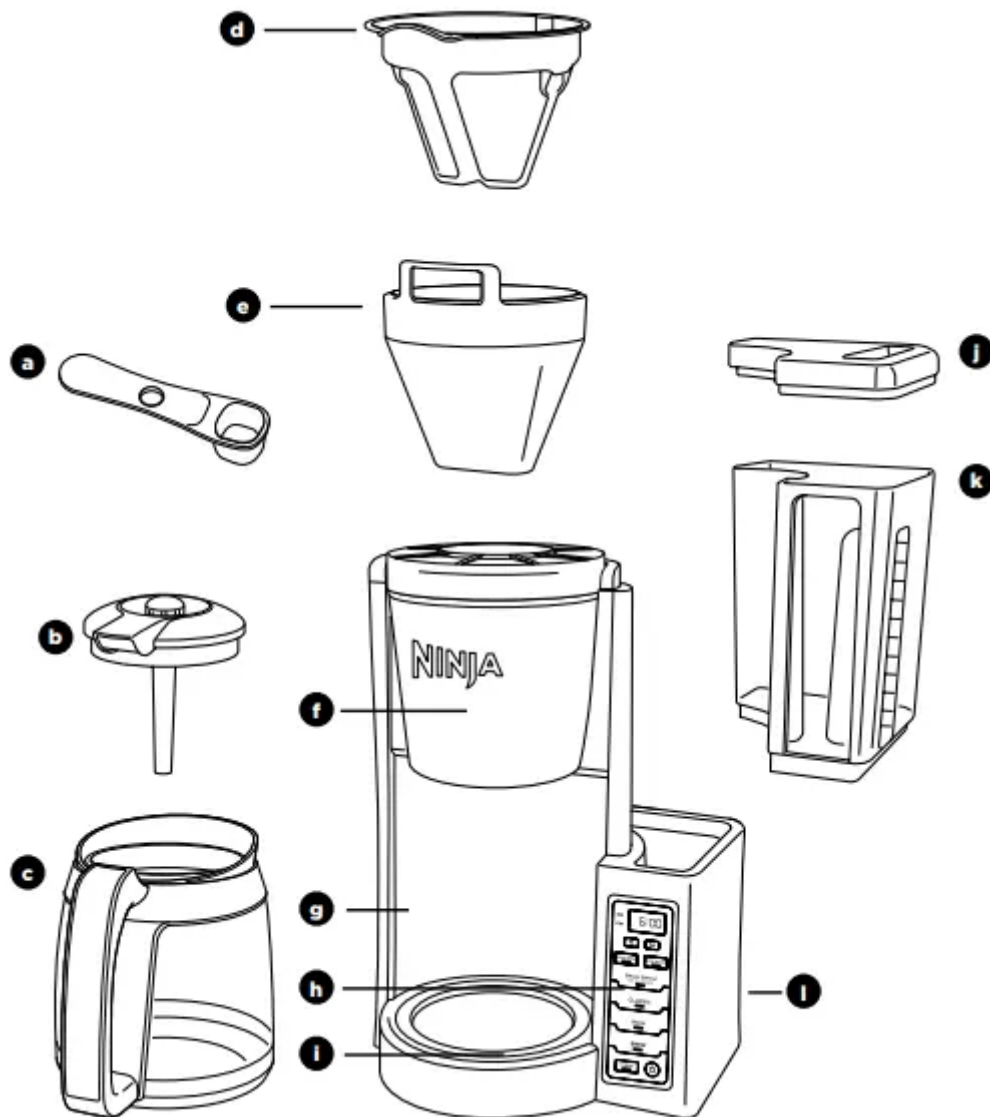


WHAT'S IN THE BOX

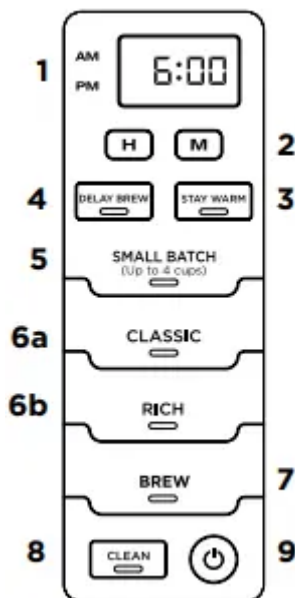


- a Integrated Ninja® Scoop
- b Brew-Through lid with Flavor Straw
- c Glass Carafe
- d Permanent Filter (included with some models)
- e Removable Filter Holder
- f Brew Basket g Brewer
- h Control Panel i Warming Plate
- j Water Reservoir Lid
- k Removable Water Reservoir

I Power Cord & Storage (not shown)

GETTING TO KNOW YOUR NINJA® COFFEE BREWER

CONTROL PANEL



1. Programmable Digital Clock
2. Clock Hour and Minute Buttons
3. STAY WARM Button
4. DELAY BREW Button
5. SMALL BATCH Button
6. Brew Types a CLASSIC Brew Button b RICH Brew Button
7. BREW Button
8. Clean Cycle Button
9. Power Button

FEATURES OF THE NINJA COFFEE BREWER

- **Thermal Flavor Extraction® Technology** – Blends automated controls for calibrated temperature, pre-infusion, coffee saturation, and flavor richness to unlock the full flavor potential of your coffee.
- **SMALL BATCH** – When brewing 4 cups or less, add your desired amount of water to the reservoir and press this button to ensure the same great flavor as a Full Carafe brew.
- **Brew Types** – Control the strength and style of your coffee:
 - a. CLASSIC Brew for smooth, balanced hot coffee.

b. RICH Brew for a richer-than-Classic but still smooth coffee flavor that stands up to milk, cream, or flavoring.


- **Removable Water Reservoir with Easy Access** – For quick and easy filling.
- **LED Control Panel with Programmable Digital Clock**
- **24-Hour Programmable DELAY BREW Button** – Set it to automatically brew at a desired time. The brewer will remain pre-heated and ready to brew at the time you programmed.
- **Mid-Brew Pause** – Automatically stops the flow of coffee from the brew basket, allowing you to pour a cup mid-brew.
- **CLEAN Function** – The clean function allows you to clean your unit whenever you would like. As a guideline, we suggest running a clean cycle when it takes longer than 12–15 minutes to brew a full carafe of coffee.
- **STAY WARM Button with Automatic Shutoff** – Keeps your brew at the ideal temperature for up to 4 hours. The warming plate will activate during the brew and will automatically shut off after 2 hours by default. You can also program the warming plate to stay on for more or less time.
- **Paper Filter Kit or Gold-Tone Permanent Filter** – Your unit comes with either a paper filter kit or a gold-tone permanent filter. Use either a #4 paper filter or the permanent filter (not both) to brew.

BEFORE FIRST USE

1. Remove all packaging material from the brewer.
2. Hand-wash all removable parts in warm water.
3. Wipe the warming plate with a damp cloth.
4. Run two Full Carafe, Classic Brew cycles without coffee grounds, using water only. Discard the water after each cycle is complete.

SETTING THE CLOCK

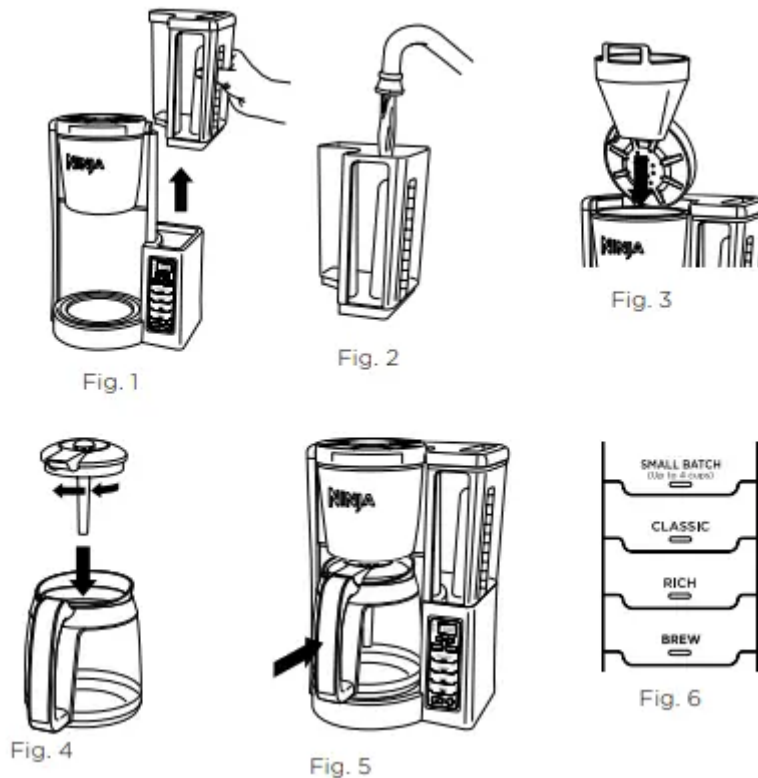


1. Plug the power cord into an electrical outlet and press the Power button  .

2. Press either the **H** (hour) button or **M** (minute) button and the display will flash. Use the **H** and **M** buttons to set the clock to the current time. The AM or PM indicator will illuminate on the left side of the display as you are setting the time.
3. When the desired time is reached, allow 5 seconds for it to set

NOTE: If you unplug the brewer or experience a power loss, you will need to reset the clock the next time the brewer is powered on.

HOW TO BREW



1. Place the brewer on a dry, clean, and level surface. Plug your brewer in and power it on.

2. Remove the water reservoir from the unit by lifting it straight up (**Fig. 1**). Remove the lid entirely and fill the water reservoir to the desired level (**Fig. 2**).

NOTE: DO NOT fill past the 12-Cup Line. If overfilled, remove the water reservoir from the brewer and pour out water until the level is no higher than the 12-Cup Line.

3. Place a #4 paper cone filter or a permanent filter (included with some models) in the removable filter holder. Fold the paper filter along the seams, open it fully, and press it firmly into the removable filter holder, making sure it is fully seated. Fig. 1 Fig. 3

4. Place the filter holder into the brew basket (**Fig. 3**). Then add desired amount of coffee grounds.

5. Place the brew-through lid on the carafe and turn clockwise to lock into place (**Fig. 4**). Then place carafe under the brew basket (**Fig. 5**).

6. Select either CLASSIC or RICH brew. If you are brewing 4-cups or less, also select SMALL BATCH. **(Fig. 6)**. Classic Brew for smooth, balanced hot coffee. Rich Brew for a richer-than-Classic but still smooth coffee flavor that stands up to milk, cream, or flavoring
7. Press BREW to start brewing. When the brewing is complete, the unit will beep.

NOTE: Each brew has a pre-infusion cycle with varying times. The brew will begin, pause for a short period of time, and then continue brewing. This pre-infusion cycle is used to evenly saturate the coffee grounds.

PREPARING & USING YOUR NINJA® COFFEE BREWER



COFFEE MEASUREMENT CHART

BATCH SIZE	CUPS OF COFFEE	GROUND	WATER
Small Batch (SMALL BATCH button on)	2 cups	2 Ninja Scoops or 2 tbsp.	2-cup line
	4 cups	4 Ninja Scoops or 4 tbsp.	4-cup line
Full Carafe (SMALL BATCH button off)	6 cups	6 Ninja Scoops or 6 tbsp.	6-cup line
	8 cups	8 Ninja Scoops or 8 tbsp.	8-cup line
	10 cups	10 Ninja Scoops or 10 tbsp.	10-cup line
	12 cups	12 Ninja Scoops or 12 tbsp.	12-cup line

Integrated Ninja Scoop is equivalent to 1 tbsp. of coffee.



Fig. 7



Fig. 8



Fig. 9

PROGRAMMING THE DELAY BREW TIME

1. With Power on, press DELAY BREW. The DELAY BREW button will illuminate and the clock will flash “12:00” or the last Delay Brew time that was set (**Fig. 7**).
2. While the clock is flashing, use the H and M buttons to set the time you would like the Delay Brew to begin. The AM or PM indicator will illuminate on the left side of the display as you are setting the desired time.
3. Select desired brew style and selection will illuminate (**Fig. 8**).
4. Once the time, brew size, and brew type have been set, press the DELAY BREW button again to activate, or wait five seconds for the brew time to lock in automatically. The unit will beep to indicate the brew time has been set, and the DELAY BREW button will remain illuminated.

NOTE: To deactivate the Delay Brew cycle, press the DELAY BREW button once more and the light on the button will turn off. Any change to the selected brew size or starting any other brew will cancel the programmed Delay Brew. Turning off the unit will also cancel the Delay Brew.

5. Place the carafe under brew basket.

NOTE: The Ninja® Coffee Brewer must remain on for the Delay Brew function to work. **DO NOT** power off after setting the Delay Brew time.

PRECISION TEMP WARMING PLATE

The warming plate will turn on once the brew has started. Press the STAY WARM button after the brew to turn off the warming plate (Fig. 9). You can turn the warming plate back on by pressing the STAY WARM button again. Wait until surface has cooled completely before touching.

NOTE: DO NOT add additional water to the reservoir when using the STAY WARM function.

You can program the warming plate to stay on for up to 4 hours.

1. Press and hold STAY WARM button until the clock flashes, displaying the time at which the warming plate is currently set to turn off.
2. Quickly press the hour (H) or minute (M) button to adjust the time up to 4 hours. The warming plate is automatically programmed to stay on for 2:00 hours.
3. To lock in the new duration, press the STAY WARM button again, or wait 5 seconds for it to lock in automatically.

CARE & MAINTENANCE

CLEANING AFTER A BREW

1. After each brew is complete and the coffee grounds have cooled, discard the paper filter. Take out the removable filter holder, rinse, and wash with soap and warm water. If using a permanent filter, dump the grounds into the trash and wash the filter by hand with warm, soapy water or place on the top rack of the dishwasher.

NOTE: If coffee grounds spill over into the filter holder, remove the filter holder and rinse it.

2. We recommend cleaning your carafe with warm, soapy water, or placing it on the top rack of your dishwasher. If you want to clean the carafe more thoroughly, we recommend using a soft foam brush such as the one shown to the right.

a. Empty the water reservoir.

b. Hand-wash with dish soap and rinse or place on the top rack of your dishwasher.



3. Unplug your unit and let the warming plate cool before cleaning. Wipe down with a soft cloth and warm water. **DO NOT** immerse the base in water.

DESCALING YOUR NINJA® COFFEE BREWER

1. Use a descaling solution specifically formulated for coffeemaker cleaning and follow the directions on the package. Fill the water reservoir up to, but not exceeding, the 12-Cup Line (60 fl. oz.).

OR

Add 16 oz. of white vinegar to the water reservoir, then fill the rest of the reservoir with water up to, but not exceeding, the 12-Cup Line (60 fl. oz.).

2. Once the water reservoir is filled with your cleaning solution or vinegar mixture, press the CLEAN button. The clean cycle takes approximately 25–35 minutes. To cancel the clean cycle, either press the CLEAN button again or press the Power button.

3. The unit will beep when the clean cycle successfully completes. Refill the reservoir with fresh water up to, but not exceeding, the 12-Cup Line, and set the empty carafe beneath the brew basket. Run a full Classic Brew cycle with water only to remove any cleaning solution that could affect the flavor of your coffee.

NOTE: Make sure the SMALL BATCH button is not selected/illuminated and set the empty carafe beneath the brew basket.

TROUBLESHOOTING GUIDE

There is sediment in my coffee.

- If there is sediment at the bottom of the brewed coffee, this may be due to using finely ground coffee in the permanent filter.
- To reduce the amount of sediment in the brewed coffee, use a slightly coarser grind or use a paper filter.

There are grounds in my coffee.

- Either the permanent filter or a paper filter must be in place when brewing.
- Using too many grounds can cause the filter holder to overflow. Once cooled, clean out the filter holder and refill using the appropriate amount of coffee (1 scoop per cup).
- Finely ground coffee can clog the filter holder. For best brewing results, use a medium-grind coffee.

Brew basket drips even after the brew cycle is completed.

- The removable filter holder valve may be clogged. Rinse the filter holder with tap water and press the valve repeatedly until the clog is cleared.

Paper filter is folding over.

- The unit is designed to take a #4 cone filter. Be sure you are using this size and shape, as larger sizes may fold over. Allow the filter holder to cool before handling. Be sure the paper filter is folded along its two seams and is pressed firmly into the filter holder. Alternatively, you can wet the sides of the paper filter to temporarily adhere it to the filter holder.
- If the problem persists, try using the permanent filter instead of a paper filter.

NOTE: When using a paper filter, DO NOT use the permanent filter. What impacts coffee brew volume?

- When you make hot coffee, the coffee grounds will absorb some of the water that is brewed, resulting in slightly less brewed coffee than amount of water used. The more coffee you use, the more water will be absorbed.

Coffee is weak

- For a stronger coffee, use the Rich Brew setting, try darker-roast grounds, or use the permanent filter rather than a paper filter. If you want an even bolder flavor, you can add more coffee grounds. Additional grounds do absorb water, so you may get more concentrated coffee but overall less liquid volume.

Coffee is strong

- For milder coffee, try the Classic Brew setting using light-roast grounds and a paper filter rather than the permanent filter. If you want an even milder flavor, you can put fewer grounds in the filter holder.

Brew will not start.

NOTE: The brew will begin, pause, and then continue. This process is used to evenly saturate the coffee grounds.

- Ensure the unit is powered on and the display is illuminated. If there are no lights, the machine is not getting power. Try a different outlet and press the Power button.
- Check to make sure there is water in the water reservoir.
- Make sure the carafe is in place. The brewer will not dispense coffee if the carafe is not in place. If it is not in place, the brew will remain in the brew basket, which could lead to overflow.
- If the brew still does not start, it may be time to run a clean cycle. Please refer to the Descaling Your Ninja® Coffee Brewer section.

Brew cycle is too slow.

- A full carafe brew will take approximately 12–15 minutes. If a full carafe brew takes longer than expected, you may need to descale your unit.

Carafe overflowed.

- The carafe may not have been empty prior to brewing, or the water level exceeded the Max Fill line on the water reservoir prior to brewing. Reminder, do not add additional water to the reservoir after a brew or cleaning cycle has already started.
- For Classic brew, the carafe holds 60 fl. oz. To avoid overflows, make sure carafe is empty prior to brewing and the water reservoir is not filled past the 12-Cup Line.

Brew basket overflowed.

- Check that the carafe is in place with the lid secured. If the carafe is in place, the bottom of the filter holder may be clogged. This can happen with finely ground coffee or too many coffee grounds in the filter holder. Wash brew basket pieces per the Care & Maintenance instructions
- Medium-grind coffee is recommended.

Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

