

## **IMPORTANT SAFEGUARDS**

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and/or injury to persons including the following:

1. Read all instructions.
2. Do not touch hot surfaces. Use handles or knobs.
3. To protect against electric shock, do not place cord, plugs, or appliance in water or other liquid.
4. This appliance is not to be used by children or by persons with reduced physical, sensory or mental capabilities.
5. Close supervision is necessary when any appliance is used near children. Children should not play with the appliance.
6. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
7. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return appliance to an Authorized Service Center for examination, repair or adjustment. Do not attempt to replace or splice a damaged cord.
8. The use of an accessory not recommended by the appliance manufacturer for use with this appliance may cause injuries.
9. Do not use outdoors.
10. Do not let cord hang over edge of table or counter, or touch hot surfaces.
11. Do not place on or near a hot gas or electric burner, or in a heated oven.
12. Always attach plug to appliance first, then plug cord into the wall outlet (for appliances with detachable cords). To disconnect, turn any control to the off position, then remove plug from wall outlet.
13. Do not use appliance for other than intended use.
14. All lids should be closed during use.
15. Scalding may occur if the lid is removed during or immediately after the brewing cycles. Contents may be hot. Allow to cool before opening the lid.

For appliances with glass containers:

16. The container is designed for use with this appliance. It must never be used on a range top.

17. Do not set a hot container on a wet or cold surface.
18. Avoid sudden temperature changes, such as rinsing, washing, filling, or immersing a hot container with cold liquids.
19. Do not use a cracked or chipped container or a container having a loose or weakened handle.
20. Do not clean container with cleansers, steel wool pads, or other abrasive material.

**For appliances with service panels:**

21. **WARNING:** Risk of Fire or Electric Shock. Do not remove this cover. No user serviceable parts inside. Repair should be done by authorized service personnel only.

**SAVE THESE INSTRUCTIONS**

**HOUSEHOLD USE ONLY**



**POLARIZED PLUG**

This appliance has a polarized plug, (one blade is wider than the other). As a safety feature to reduce the risk of electrical shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to defeat this safety feature or modify the plug in any way. If the plug fits loosely into the AC outlet or if the AC outlet feels warm do not use that outlet.

**POWER CORD INSTRUCTIONS**

A short power-supply cord (or detachable power-supply cord) may be provided to reduce risks resulting from becoming entangled in or tripping over a longer cord. Longer detachable power-supply cords or extension cords are available and may be used if care is exercised in their use. If a long detachable power-supply cord or extension cord is used:

- a. The marked electrical rating of the detachable power-supply cord or extension cord should be at least as great as the electrical rating of the appliance;
- b. If the appliance is of the grounded type, the extension cord should be a grounding type 3-wire cord; and
- c. The longer cord should be arranged so that it will not drape over the counter top or table top where it can be pulled on by children or tripped over unintentionally.

## PRODUCT NOTICES

1. Place the appliance on a hard, flat, level surface to avoid interruption of airflow underneath the coffeemaker.
2. Discard the decanter immediately if it is ever boiled dry.
3. Protect the decanter from sharp blows, scratches or rough handling.
4. Do not operate the appliance with an empty water tank.
5. Keep the area above the appliance clear during use, as hot steam will escape the appliance.

## DIAGRAM OF PARTS



1 Dual Water Windows

2 Water Reservoir

3 Filter Basket Lid

4 Pause 'n Serve

5 Warming Plate

6 Control Panel

7 Glass Decanter or Thermal Carafe

8 Removable Filter Basket

9 Shower Head



### 6 Control Panel, Switch Models

a. On/Off Switch with On Indicator Light

### 6 Control Panel, Programmable Models

b Delay Indicator

c Set Delay Button

d Hour Button

e Minute Button

f Clock Display

g On/Delay/Off Button

h Brew Now Indicator

**Coffeemaker Extras** (not included with all models)



## COFFEEMAKER FEATURES AND BENEFITS

Your new MR. COFFEE® coffeemaker has the following features:

- Brewing Capacity – 5 cups – Glass decanter series
- Brew Basket with Removable Filter Basket – Lifts out for fast and easy cleaning and filling.
- Pause ‘n Serve – Allows you up to 30 seconds to pour a cup of coffee while the coffeemaker is still brewing. Carefully remove the decanter and the Pause ‘n Serve feature will be automatically activated, temporarily stopping the flow of coffee into the decanter.
- Dual Water Windows – Show amount of water in the reservoir for accurate filling.
- Non-Stick Warming Plate – Allows you to keep your coffee hot after brewing.

The non-stick attribute prevents the decanter from sticking to the surface of the warming plate.

- On/Off Indicator Light – Lets you know when your coffeemaker is “on”.

- Additional Programmable Control Features:

- Clock –The LCD Clock serves as a handy kitchen clock and allows you to set the Delay Brew feature.
- Delay Brew – Allows you to preset when you would like the coffeemaker to automatically brew your coffee, up to 24 hours in advance.
- One-Hour Auto Shut-Off – Keeps your coffee warm for 1 hour after you brew, then automatically turns off.

**NOTE:** If you have selected any of the operating functions, the coffeemaker will act upon the last operation selected if the power is restored within 10 seconds after a power outage.

## **CLEAN YOUR COFFEEMAKER BEFORE USING THE FIRST TIME**

Make sure your first cup of coffee is as good as can be by cleaning your MR. COFFEE® Coffeemaker before its first use. Just follow these simple steps:

1. Wash the decanter, decanter lid and the filter basket in a mixture of mild detergent and water. Rinse each thoroughly (please refer to the parts diagram listed above).
2. Replace all the parts and close the lid. Then, run a brew cycle with water only, without adding coffee and coffee filter.
3. When brewing is complete, turn your coffeemaker off, discard the water in the decanter and rinse the decanter, decanter lid, and filter basket.

Your coffeemaker is now ready to use. Enjoy it!

## **SETTING THE CLOCK AND DELAY BREW TIME**

For Programmable Models Only

### **To Set the Clock:**

1. Plug the power cord into a standard electrical outlet. The clock will flash on the control panel to indicate that the time has not been set yet.
2. Press the HOUR and MINUTE buttons until you reach the current time. The PM indicator will display when a PM hour is showing.

**NOTE:** Pressing any button before setting the clock will cause the clock to start keeping time from 12:00 a.m. You must set the clock if you want to use the Delay Brew feature.

### **To Set the Delay Brew Time:**

1. Press the Set Delay Button. "Delay Brew indicator will flash."
2. Set the brew time by pressing the Hour and Minute buttons to your desired time. The PM indicator will display when a PM hour is shown.

3. Press the Set Delay button to lock in the programmed time.



**NOTE:** To activate the Delay Brew cycle see the “Brewing Coffee Later” section. To check the programmed time, press the Set Delay button. The display will show the time you have programmed the coffee to brew.

## PREPARING FOR USE

### Selecting and Measuring Ground Coffee

For best results, use a level tablespoon for ground coffee measurement. Make sure you use medium grind coffee for a perfect brew.

### Suggested Coffee Measurement Chart

To Brew	Ground Coffee	
5 Cups	6 tbsp.	1 level tablespoon (tbsp) = 5 gr./0.17 oz.
2 Cups	3 tbsp.	1 cup = 5 fl. oz. of brewed coffee
Use more or less coffee to suit your taste.		

### Adding Water and Ground Coffee:

1. Lift and open the coffeemaker lid. For your convenience, you can lift out the removable filter basket.
2. Place a MR. COFFEE™ brand 4 cup paper basket-style filter or a MR. COFFEE® permanent filter into the removable filter basket. (Figure 2) **NOTE:** If using paper filters, it is important that the sides of the filter fit flush against the side of the filter basket. If filter collapse occurs, dampen the filter before placing in the filter basket and adding ground coffee and water.



(Figure 2 – Adding water and ground coffee)

3. Add the desired amount of coffee and gently shake to level the coffee. See the “Suggested Coffee Measurement Chart”.
4. Be sure the filter basket is properly centered and all the way down in the filter basket.
5. Fill the decanter with cold, fresh water to the desired capacity (1 cup equals 5 ounces). For easy and accurate filling, the water markings on the glass decanter and on the dual water windows show the amount of water needed to make the corresponding desired number of cups. Do not fill past the “MAX line” or water will flow out of the overflow hole in the back of the water reservoir.

The amount of coffee brewed will always be slightly less than the amount of water poured in the water reservoir. This is due to the minimum absorption of water by the coffee grounds.

6. Pour the water into the water reservoir. Close the lid and place the empty decanter onto the warming plate. **NOTE:** Make sure the decanter is fully placed on the warming plate or the water and the grounds will overflow from the filter basket. An overflow may cause personal injury or damage to property.

**CAUTION!** To reduce the risk of damaging the decanter and/or the risk of personal injury, do not add cold water to the decanter if the decanter is already hot. Allow the decanter to cool before using.

## BREWING COFFEE NOW

1. For Programmable models: Press the On/Delay/Off button once to begin the brewing cycle. The green Brew Now indicator light will turn on to signal that the coffeemaker is brewing. When the brewing cycle is complete the coffeemaker switches over to the warming mode. Your coffeemaker will keep your coffee hot for 1 hour, then automatically shut off.

To turn the coffeemaker Off, press the On/Delay/Off button three times.

**For Switch models:** Press the ON/OFF Switch on the control panel so the green indicator light illuminates. The light indicates that the coffeemaker is on and that the brew cycle will begin. To turn off the coffeemaker, push the switch so the light is no longer illuminated.

**CAUTION!** Replace the decanter on the warming plate within 30 seconds to prevent overflow and possible injury.

**CAUTION!** If the brew basket overflows or fails to empty into the decanter, do not open the brew basket. Turn off the coffeemaker. Unplug the coffeemaker and wait for the contents to cool before handling.

2. After the used coffee grounds have cooled, carefully discard them.
3. Make sure the decanter is empty before starting to brew coffee.
4. Be sure to turn your coffeemaker off when no longer using it.

## **BREWING COFFEE LATER**

### **For Programmable Models Only**

1. You must first set the time when you would like the coffeemaker to begin brewing your coffee as described in “Setting the Clock and the Delay Brew Timer” section.
2. Prepare your coffeemaker as described in “Adding Water and Ground Coffee” section.
3. To activate Delay Brew press the On/Delay/Off button twice. The amber Delay Brew indicator light will illuminate indicating the coffeemaker will brew at the time set.
4. Fill the coffeemaker following the steps in Brewing Coffee Now section.
5. At the pre-set time the green indicator light will turn on and the Delay Brew indicator light will turn off, indicating the brewing has started.
6. The coffeemaker warming plate will keep your coffee hot for 1 hour and then automatically turn off.

As a safety feature, your coffeemaker will NOT start again automatically the next day. If you want your coffee to brew at the same time the following day, simply add a new filter, coffee and water and set DELAY BREW, by repeating Steps 2 and 3 above.

To cancel DELAY BREW: Press the On/Delay/Off button twice. The DELAY BREW amber indicator light will turn off.

## **CLEANING AND MAINTAINING YOUR COFFEEMAKER**

### **Daily Cleaning:**

Always unplug the coffeemaker and allow to cool before cleaning. Remove the filter basket, permanent filter (not included on all models), decanter and decanter lid and wash them in a solution of hot water and mild liquid soap.

Never use abrasive cleansers, steel wool pads or other abrasive materials. Dishwasher top rack safe parts: glass decanter and lid, filter basket and permanent filter.

**CAUTION!** Never immerse the coffeemaker itself in water, in any other liquid or place in the dishwasher.

**Regular Cleaning and Maintenance:**

Decalcifying your MR. COFFEE® Coffeemaker Minerals (calcium) found in water will leave deposits in your coffeemaker and will affect it. It's recommended that you regularly remove these deposits by using MR. COFFEE® Cleaner or vinegar. MR. COFFEE® Cleaner is available at many retail stores or by calling the MR. COFFEE® Consumer Service Department at 1-800-MR COFFEE (1-800-672-6333).

1. Follow package instructions to prepare one batch of MR. COFFEE® Coffeemaker Cleaner. Pour the mixture into the water reservoir.

**NOTE:** 4 cups or 20 fl. oz. of undiluted, white household vinegar may be used as a substitute for the cleaner.

2. Place an empty MR. COFFEE® 4 cup basket-style paper filter or MR. COFFEE® permanent filter into the filter basket and close coffeemaker lid.
3. Place the empty decanter back in the unit, centered on the warming plate.
4. Brew three cups of cleaning solution through the coffeemaker.
5. Turn the coffeemaker off and let stand for 30 minutes.
6. Run the remainder of the cleaning solution through the coffeemaker.
7. Discard the cleaning solution and rinse the decanter thoroughly with clean water.
8. Fill the water reservoir with clean, fresh water.
9. Place the empty decanter back on the coffeemaker, centered on the warming plate.
10. Remove and discard the paper filter used during the cleaning cycle. If a MR. COFFEE® permanent filter was used during cleaning, remove it and rinse it thoroughly before replacing it in the filter basket.
11. Begin brewing and allow the full brew cycle to complete.
12. Repeat Steps 8 through 11 one more time.

Your coffeemaker is now clean and ready to brew the next pot of delicious, hot coffee!

**Suggested Decalcifying Interval:**

Type of Water	Cleaning Frequency
Soft Water	Every 80 Brew Cycles
Hard Water	Every 40 Brew Cycles

**Cleaning the Decanter:**



Hard water can leave a whitish stain on the decanter, and coffee may then turn this stain brown. To remove decanter stains:

1. Fill the decanter with a solution of equal parts water and vinegar and let the solution stand in the decanter for approximately 20 minutes.
2. Discard the solution, then wash and rinse the decanter.

Do not use harsh abrasive cleaners that may scratch the decanter, scratches may cause the decanter to break.

## **TROUBLESHOOTING YOUR COFFEEMAKER**

Your MR. COFFEE® Coffeemaker has been carefully designed to give you many years of trouble-free service. In the unlikely event that your new coffeemaker does not operate satisfactorily, please review the following potential problems and try the steps recommended BEFORE you call an Authorized Sunbeam Service Center.

<b>PROBLEM</b>	<b>POSSIBLE CAUSE</b>	<b>SOLUTION</b>
<b>THE ON LIGHT DOES NOT LIGHT UP</b>	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
<b>THE COFFEE IS NOT BREWING</b>	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
	The water reservoir is empty.	CHECK THE WATER WINDOWS.
	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way in on the warming plate.	PLACE DECANTER CORRECTLY ON WARMER PLATE.
<b>THE COFFEEMAKER ONLY BREWS WATER</b>	There are no coffee grounds in the filter basket.	ADD THE DESIRED AMOUNT OF COFFEE.

<b>THE COFFEEMAKER BREWS SLOWLY</b>	The coffeemaker needs cleaning.	CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING" SECTION.
<b>THE FILTER BASKET OVERFLOWS</b>	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way in on the warming plate.	PLACE DECANTER CORRECTLY ON WARMING PLATE.
	The decanter lid is not on decanter.	PLACE LID ON THE DECANTER.
	Too many coffee grounds were placed in the filter.	REMOVE FILTER, DISCARD GROUNDS. IF PAPER FILTER, REPLACE. IF PERMANENT FILTER, RINSE. BEGIN BREWING PROCESS AGAIN.
	The decanter was removed from the warming plate for more than 30 seconds.	TURN OFF AND UNPLUG THE UNIT. ALLOW TO COOL. WIPE UP THE SPILL. DO NOT SET HOT DECANTER BACK ON THE WET WARMING PLATE OR IT MIGHT CRACK.
<b>THE COFFEE IS NOT HOT</b>	There's a power outage.	WAIT FOR POWER TO BE RESTORED.



<b>THE COFFEE IS NOT HOT</b>	Auto SHUT- OFF has been activated. (Programmable models only)	FOR BEST RESULTS, BREW A FRESH POT OF COFFEE.
<b>THE COFFEE TASTES BAD</b>	Coffee grounds other than for an automatic drip coffeemaker were used.	USE COFFEE GRIND RECOMMENDED FOR AUTOMATIC DRIP COFFEEMAKERS.
	The ground coffee-to- water ratio was unbalanced.	USE CORRECT GROUND COFFEE-TO-WATER RATIO.
	The coffeemaker needs cleaning.	CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING YOUR COFFEEMAKER" SECTION.
<b>THE GROUNDS ARE IN THE COFFEE</b>	The filter is not properly seated in the basket.	SEAT FILTER PROPERLY WITHIN THE FILTER BASKET.
	The filter collapsed.	REMOVE FILTER AND REPLACE.

Do you still have questions? You can call us toll-free at the MR. COFFEE® Consumer Service Department, 1-800-MR COFFEE (1-800-672-6333) or you can visit us at [mrcoffee.com](http://mrcoffee.com).

## SERVICE AND MAINTENANCE

### Replacement Parts:

- Coffee Filters – For better tasting coffee, we recommend that you use a MR. COFFEE® brand 4-cup basket paper filter or MR. COFFEE® brand permanent filter. These filters are available at most grocery stores.
- Decanters – You can usually purchase a replacement decanter from the store where you purchased your coffeemaker. If you are unable to find a replacement, please visit [mrcoffee.com](http://mrcoffee.com) or call 1-800-MR-COFFEE (1-800-672-6333) in the U.S. or 1-800-667-8623 in Canada for information on where you can find a store that carries replacement decanters.

### Repairs:

If your coffeemaker requires service, do not return it to the store where you purchased it. All repairs and replacements must be made by Sunbeam or by an authorized MR. COFFEE® Service Center.



If you live in the U.S. or Canada, please call us at the following toll-free telephone numbers to find the location of the nearest authorized service center:

U.S. 1-800-MR COFFEE (1-800-672-6333) Canada 1-800-667-8623 You may also visit our website at [mrcoffee.com](http://mrcoffee.com) for a list of service centers.

To assist us in serving you, please have the coffeemaker model number and date of purchase available when you call. The model number is on the bottom of the coffeemaker.

We welcome your questions, comments or suggestions. In all your communications, please include your complete name, address and telephone number and a description of the problem.

Visit our website at [mrcoffee.com](http://mrcoffee.com) and discover the secret to brewing the perfect cup of coffee. You will also find a rich blend of gourmet recipes, entertaining tips and the latest information on MR. COFFEE® products.

#### **Warning**

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.