

## DIAGRAM OF PARTS





1. Coffeemaker Lid
2. Water Reservoir
3. Water Window
4. Pause 'n Serve
5. Cord Storage
6. Warming Plate
7. Control Panel (see detail below)
8. Decanter
9. Removable Filter Basket
10. Shower Head

## Control Panel, Programmable Models



- a. Brew Now Button
- b. Delay Brew Button
- c. Set Delay Button
- d. Hour Button
- e. Minute Button
- f. Clock Display
- g. On/Off Indicator Light
- h. Off Button

### Coffeemaker Extras (not included with all models)



Mr. Coffee® Brand  
4-Cup Permanent Filter



Mr. Coffee® Brand 4-Cup  
Basket-Style Paper Filters



Coffee Scoop

## COFFEEMAKER FEATURES AND BENEFITS

Your new MR. COFFEE® coffeemaker has the following features:

- **Brewing Capacity**

- 5 cups – Glass decanter

- 5 cups – Stainless Steel Carafe

- **Brew Basket with Removable Filter Basket** – Lifts out for fast and easy cleaning and filling.

- **Pause 'n Serve** – Allows you up to 30 seconds to pour a cup of coffee while the coffeemaker is still brewing. Carefully remove the decanter and the Pause 'n Serve feature will be automatically activated, temporarily stopping the flow of coffee into the decanter.

- **Water Window** – Shows amount of water in the reservoir for accurate filling.

- **Non-Stick Warming Plate** – Allows you to keep your coffee hot after brewing. The non-stick attribute prevents the decanter from sticking to the surface of the warming plate.

- **Cord Storage** – Safely stores excess cord to keep your countertop neat.

- **On/Off Indicator Light** – Lets you know when your coffeemaker is “on.”

- **Additional Programmable Control Features:**

- **Clock** – Serves as a handy kitchen clock and allows you to set the Delay Brew feature.

- **Delay Brew** – Allows you to preset when you would like the coffeemaker to automatically brew your coffee, up to 24 hours in advance.

- **One-Hour Auto Shut-Off** – Keeps your coffee warm for 1 hour after you brew, then automatically turns off.

**NOTE:** If you have selected any of the operating functions, the coffeemaker will act upon the last operation selected if the power is restored within 10 seconds after a power outage.

## **CLEAN YOUR COFFEEMAKER BEFORE USING THE FIRST TIME**

Make sure your first cup of coffee is as good as can be by cleaning your MR. COFFEE® Coffeemaker before its first use. Just follow these simple steps:

1. Wash the decanter, decanter lid and the filter basket in a mixture of mild detergent and water. Rinse each thoroughly (please refer to the parts diagram listed above).

2. Replace all the parts and close the lid. Then, run a brew cycle with water only, without adding coffee and coffee filter.

3. When brewing is complete, turn your coffeemaker off, discard the water in the decanter and rinse the decanter, decanter lid, and filter basket.

Your coffeemaker is now ready to use. Enjoy it!

## SETTING THE CLOCK AND DELAY BREW TIME

### To Set the Clock:

1. Plug the power cord into a standard electrical outlet. The clock will flash on the control panel to indicate that the time has not been set yet.
2. Press and hold the HOUR and MINUTE buttons until you reach the current time. The PM indicator will display when a PM hour is showing.

**NOTE:** Pressing any button before setting the clock will cause the clock to start keeping time from 12:00 a.m. You must set the clock if you want to use the Delay Brew feature.



(Figure 1 – Set Delay)

### To Set the Delay Brew Time:

After setting the clock, simply press and hold the SET DELAY button (Figure 1), and set the brew time by pressing the HOUR and MINUTE buttons. The PM indicator will display when a PM hour is shown.

**NOTE:** To activate the DELAY BREW cycle, see the “**Brewing Coffee Later**” section.

To check the programmed time, push the SET DELAY button. The display will show the time you have programmed the coffee to brew.

## PREPARING FOR USE

### Selecting and Measuring Ground Coffee

For best results, use a level tablespoon for ground coffee measurement. Make sure you use medium grind coffee for a perfect brew.

<b>To Brew</b>	<b>Ground Coffee</b>	1 level tablespoon (tbsp) = 5 gr./0.17 oz. 1 cup = 5 f. oz. of brewed coffee Use more or less coffee to suit your taste
5 Cups	6 tbsp.	
2 Cups	3 tbsp.	

### Suggested Coffee Measurement Chart

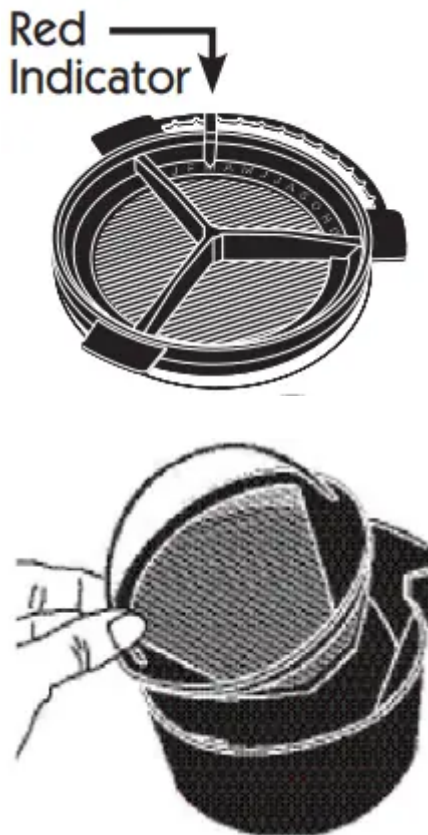
#### Water Filtration System (Not Included on All Models)

This carbon based water filter improves the taste of your coffee by removing up to 97% of the chlorine from the water you may use to brew your coffee.

First, look for the MR.COFFEE® Filtration Friendly symbol on the bottom of your filter basket. If you do not see this symbol, please call 1-800- 672-6333.

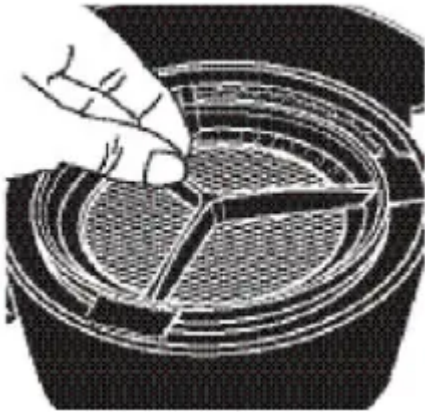
To use the water filtration system in your MR.COFFEE® Coffeemaker, please follow these steps:

1. Align the red indicator on the frame to the letter that corresponds with the month that you are using the disk for the first time. This serves to remind you to change the disk every month. (approx. 30 brewing cycles)

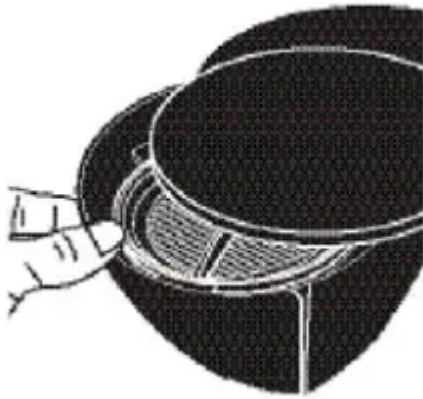


**NOTE:** For optimum results, use the water filtration system with a permanent filter.

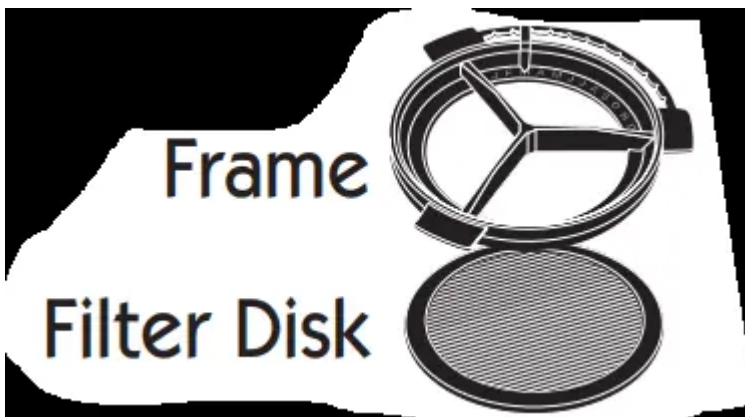
2. Rinse the water filter in fresh water before first use.



3. Follow Adding Water and Coffee instructions.



4. When you are done brewing your coffee, rinse the water filter with fresh water. Do not put your water filter in the dishwasher.



### Adding Water and Ground Coffee

1. Lift and open the coffeemaker lid. For your convenience, you can lift out the removable filter basket.

2. Place a MR.COFFEE® brand 4 cup paper basket-style filter or a MR.COFFEE® permanent filter into the removable filter basket. (Figure 2)



(Figure 2 - Adding water and ground coffee)

**NOTE:** If using paper filters, it is important that the sides of the filter fit flush against the side of the filter basket. If filter collapse occurs, dampen the filter before placing in the filter basket and adding ground coffee and water.

3. Add the desired amount of coffee and gently shake to level the coffee. See the Suggested Coffee Measurement Chart.

4. Be sure the filter basket is properly centered and all the way down in the filter basket.

5. Fill the decanter with cold, fresh water to the desired capacity (1 cup equals 5 ounces). For easy and accurate filling, the water markings on the glass decanter and on the dual water windows show the amount of water needed to make the corresponding desired number of cups. Do not fill past the “MAX line” or water will flow out of the overflow hole in the back of the water reservoir.

**The amount of coffee brewed will always be slightly less than the amount of water poured in the water reservoir. This is due to the minimum absorption of water by the coffee grounds.**

6. Pour the water into the water reservoir. Close the lid and place the empty decanter onto the warming plate.

**NOTE:** Make sure the decanter is fully placed on the warming plate or the water and the grounds will overflow from the filter basket. An overflow may cause personal injury or damage to property.

**CAUTION!** To reduce the risk of damaging the decanter and/or the risk of personal injury, do not add cold water to the decanter if the decanter is already hot. Allow the decanter to cool before using.

## BREWING COFFEE NOW

1. After completing the steps in the Adding Water and Coffee section and with the glass decanter and filter basket secure in place, turn the coffeemaker on by pressing the BREW NOW button once. Your coffeemaker will keep your coffee hot for 1 hour, then automatically shut off. To turn the coffeemaker off, push the OFF button so the light is no longer illuminated. While the coffee is brewing, the Pause 'n Serve feature allows you to sneak a cup of coffee from the decanter. **REPLACE THE DECANTER ON THE WARMING PLATE WITHIN 30 SECONDS TO PREVENT OVERFLOW AND POSSIBLE INJURY.**

**If the brew basket overflows or fails to empty into the decanter, do not open the brew basket. Turn off the coffeemaker. Unplug the coffeemaker and wait for the contents to cool before handling.**

2. After the used coffee grounds have cooled, carefully discard them.
3. Make sure the decanter is empty before starting to brew coffee.
4. Be sure to turn your coffeemaker off when no longer using it.

## BREWING COFFEE LATER

1. You must first set the time when you would like the coffeemaker to begin brewing your coffee as described in “Setting the Clock and the Delay Brew Timer” section.
2. Prepare your coffeemaker as described in “Adding Water and Ground Coffee” section.
3. To activate DELAY BREW and program your coffeemaker to brew coffee at a later time, press the DELAY BREW button. The DELAY indicator will appear on the digital display. The coffeemaker is now set to automatically brew coffee at the pre-set later time.
4. At the pre-set time the DELAY indicator will go off, indicating that brewing has started.
5. The coffeemaker warming plate will keep your coffee hot for 1 hour and then automatically turn off.

As a safety feature, your coffeemaker will NOT start again automatically the next day. If you want your coffee to brew at the same time the following day, simply add a new filter, coffee and water and set DELAY BREW, by repeating Steps 2 and 3 above.

**To cancel DELAY BREW:** Press the OFF button. The DELAY indicator will disappear.

## CLEANING AND MAINTAINING YOUR COFFEEMAKER

### Daily Cleaning

Always unplug the coffeemaker and allow to cool before cleaning.

Remove the filter basket, permanent filter (not included on all models), decanter and decanter lid and wash them in a solution of hot water and mild liquid soap. Never use abrasive cleansers, steel wool pads or other abrasive materials.

Dishwasher top rack safe parts: glass decanter and lid, filter basket and permanent filter.

**CAUTION!** Never immerse the coffeemaker itself in water, or in any other liquid or place in the dishwasher.

## **Regular Cleaning and Maintenance**

Decalcifying your MR. COFFEE® Coffeemaker Minerals (calcium) found in water will leave deposits in your coffeemaker and will affect it. It's recommended that you regularly remove these deposits by using MR. COFFEE® Cleaner or vinegar. MR. COFFEE® Cleaner is available at many retail stores or by calling the MR. COFFEE® Consumer Service Department at 1-800-MR COFFEE (1-800-672-6333).

1. Follow package instructions to prepare one batch of MR. COFFEE® Coffeemaker Cleaner. Pour the mixture into the water reservoir.

**NOTE:** 4 cups or 20 f. oz. of undiluted, white household vinegar may be used as a substitute for the cleaner.

2. Place an empty MR. COFFEE® 4 cup basket-style paper filter or MR. COFFEE® permanent filter into the filter basket and close coffeemaker lid.

3. Place the empty decanter back in the unit, centered on the warming plate.

4. Brew three cups of cleaning solution through the coffeemaker.

5. Turn the coffeemaker off and let stand for 30 minutes.

6. Run the remainder of the cleaning solution through the coffeemaker.

7. Discard the cleaning solution and rinse the decanter thoroughly with clean water.

8. Fill the water reservoir with clean, fresh water.

9. Place the empty decanter back on the coffeemaker, centered on the warming plate.

10. Remove and discard the paper filter used during the cleaning cycle. If a MR. COFFEE® permanent filter was used during cleaning, remove it and rinse it thoroughly before replacing it in the filter basket.

11. Begin brewing and allow the full brew cycle to complete.

12. Repeat Steps 8 through 11 one more time. Your coffeemaker is now clean and ready to brew the next pot of delicious, hot coffee!

## Suggested Decalcifying Interval

Type of Water	Cleaning Frequency
Soft Water	Every 80 Brew Cycles
Hard Water	Every 40 Brew Cycles

## TROUBLESHOOTING YOUR COFFEEMAKER

Your MR. COFFEE® Coffeemaker has been carefully designed to give you many years of trouble-free service. In the unlikely event that your new coffeemaker does not operate satisfactorily, please review the following potential problems and try the steps recommended BEFORE you call an Authorized Sunbeam Service Center.

PROBLEM	POSSIBLE CAUSE	SOLUTION
THE ON LIGHT DOES NOT LIGHT UP	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
THE COFFEE IS NOT BREWING	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
	The water reservoir is empty.	CHECK THE WATER WINDOWS.
	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way on the warming plate.	PLACE DECANTER CORRECTLY ON WARMING PLATE.

<b>PROBLEM</b>	<b>POSSIBLE CAUSE</b>	<b>SOLUTION</b>
THE COFFEEMAKER ONLY BREWS WATER	There are no coffee grounds in the filter basket.	ADD THE DESIRED AMOUNT OF COFFEE.
THE COFFEEMAKER BREWS SLOWLY	The coffeemaker needs cleaning.	CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING" SECTION.
THE FILTER BASKET OVERFLOWS	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way on the warming plate.	PLACE DECANTER CORRECTLY ON WARMING PLATE.
	The decanter lid is not on decanter.	PLACE LID ON THE DECANTER.
	Too many coffee grounds were placed in the filter.	REMOVE FILTER DISCARD GROUNDS. IF PAPER FILTER, REPLACE. IF PERMANENT FILTER, RINSE. BEGIN BREWING PROCESS AGAIN.
	The decanter was removed from the warming plate for more than 30 seconds.	TURN OFF AND UNPLUG THE UNIT. ALLOW TO COOL. WIPE UP THE SPILL. DO NOT SET HOT DECANTER BACK ON THE WET WARMING PLATE OR IT MIGHT CRACK.
THE COFFEE IS NOT HOT	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
	Auto SHUT OFF has been activated.	FOR BEST RESULTS, BREW A FRESH POT OF COFFEE.

PROBLEM	POSSIBLE CAUSE	SOLUTION
	(Programmable models only)	
THE COFFEE TASTES BAD	Coffee grounds other than for an automatic drip coffeemaker were used.	USE COFFEE GROUNDS RECOMMENDED FOR AUTOMATIC DRIP COFFEEMAKERS.
	The ground coffee-to water ratio was unbalanced.	USE CORRECT GROUND COFFEE-TO WATER RATIO.
	The coffeemaker needs cleaning.	CLEAN COFFEEMAKER AS DESCRIBED IN “CLEANING AND MAINTAINING YOUR COFFEEMAKER” SECTION.
THE GROUNDS ARE IN THE COFFEE	The filter is not properly seated in the basket.	SEAT FILTER PROPERLY WITHIN THE FILTER BASKET.
	The filter collapsed.	REMOVE FILTER AND REPLACE.

### Cleaning the Decanter

Hard water can leave a whitish stain on the decanter, and coffee may then turn this stain brown. To remove decanter stains:

1. Fill the decanter with a solution of equal parts water and vinegar and let the solution stand in the decanter for approximately 20 minutes.
2. Discard the solution, then wash and rinse the decanter. Do not use harsh abrasive cleaners that may scratch the decanter, scratches may cause the decanter to break.

#### Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

