

IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed to reduce the risk of fire, electric shock, and/or injury to persons including the following:

1. Read all instructions.
2. Do not touch hot surfaces. Use handles or knobs.
3. To protect against electric shock, do not place cord, plugs, or appliance in water or other liquid.
4. This appliance is not to be used by children or by persons with reduced physical, sensory or mental capabilities.
5. Close supervision is necessary when any appliance is used near children.
6. Children should not play with the appliance.
7. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts, and before cleaning the appliance.
8. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions, or has been damaged in any manner. Return appliance to an Authorized Service Center for examination, repair or adjustment. Do not attempt to replace or splice a damaged cord.
9. The use of an accessory not recommended by the appliance manufacturer for use with this appliance may cause injuries.
10. Do not use outdoors.
11. Do not let cord hang over edge of table or counter, or touch hot surfaces.
12. Do not place on or near a hot gas or electric burner, or in a heated oven.
13. Always attach plug to appliance first, then plug cord into the wall outlet (for appliances with detachable cords). To disconnect, turn any control to the off position, then remove plug from wall outlet.
14. Do not use appliance for other than intended use.
15. All lids should be closed during use.
16. Scalding may occur if the lid is removed during or immediately after the brewing cycles. Contents may be hot. Allow to cool before opening the lid.

For appliances with glass containers:

17. The container is designed for use with this appliance. It must never be used on a range top.
18. Do not set a hot container on a wet or cold surface.
19. Avoid sudden temperature changes, such as rinsing, washing, filling, or immersing a hot container with cold liquids.
20. Do not use a cracked or chipped container or a container having a loose or weakened handle.
21. Do not clean container with cleansers, steel wool pads, or other abrasive material.

For appliances with service panels:

22. **WARNING:** Risk of Fire or Electric Shock. Do not remove this cover. No user serviceable parts inside. Repair should be done by authorized service personnel only

POWER CORD INSTRUCTIONS:

A short power-supply cord (or detachable power-supply cord) may be provided to reduce risks resulting from becoming entangled in or tripping over a longer cord. Longer detachable power-supply cords or extension cords are available and may be used if care is exercised in their use. If a long detachable power-supply cord or extension cord is used:

- a. The marked electrical rating of the detachable power-supply cord or extension cord should be at least as great as the electrical rating of the appliance;
- b. If the appliance is of the grounded type, the extension cord should be a grounding type 3-wire cord; and
- c. The longer cord should be arranged so that it will not drape over the counter top or table top where it can be pulled on by children or tripped over unintentionally.

PARTS DIAGRAM



1. Brew Basket Lid
2. Shower Head
3. Water Reservoir
4. Water Window
5. Grab-A-Cup Auto Pause
6. Warming Plate
7. Decanter
8. Removable Filter Basket



Control Panel

- a. Clock Display / Fresh Brew™ Timer Display
- b. Hr/Min Button
- c. Fresh Brew™ Timer Display Button
- d. Set Delay Button
- e. Clean Indicator
- f. Delay Brew Indicator
- g. Brew Now Indicator
- h. Select/Off Button
- i. Strong Brew Indicator
- j. Brew Strength Button

Coffeemaker Extras



Water Filtration System



Mr. Coffee™ Brand Permanent Filter

COFFEEMAKER FEATURES AND BENEFITS

Your new MR. COFFEE® coffeemaker has the following features:

- **Brewing Capacity** – 12 cups – Glass decanter series.
- **Lift & Clean Filter Basket** – Pull it out, wash it off, done.
- **Grab-A-Cup Auto Pause** – When you need a cup before brewing is finished carefully remove the decanter (no more than 30 seconds) and grab-a-cup auto pause feature will automatically activate, temporarily stopping the flow of coffee into the carafe.
- **Water Windows** – Shows amount of water in the reservoir for accurate filling.
- **Non-Stick Warming Plate** – This feature allows you to keep your coffee hot after brewing. The non-stick prevents the decanter from sticking to the surface of the warming plate.
- **Brew Strength Selector**- Pump up flavor to strong if you like it bolder tasting.
- **Water Filtration System** – Great tasting coffee begins with great water. Improve the taste of your coffee by removing up to 97% of the chlorine from the water you use for brewing.
- **Cord Storage** – Safely stores excess cord to keep your countertop neat.
- **Two-Hour Auto Shut-Off** – Keep your coffee hot for two hours, then automatically shuts off.
- **Programmable Controls:**
 - **Clock** – The clock serves as a handy kitchen clock and allows you to set the Delay Brew feature and functions as the FRESH BREW™ TIMER feature.
 - **Fresh Brew™ Timer feature** – Lets you know how long your coffee has been waiting for you.

– **Delay Brew** – Would you like to wake up to a fresh pot of coffee? The timer allows you to preset when you would like the coffeemaker to automatically begin brewing your coffee, up to 24 hours in advance.

CLEAN YOUR COFFEEMAKER BEFORE USING THE FIRST TIME

Make sure your first cup of coffee is as good as can be by cleaning your MR. COFFEE® Coffeemaker before its first use. Just follow these simple steps:

1. Wash the decanter, decanter lid and the filter basket in a mixture of mild detergent and water. Rinse each thoroughly (please refer to the parts diagram listed above).
2. Replace all the parts and close the lid. Then, run a brew cycle with water only, without adding coffee and coffee filter.
3. When brewing is complete, turn your coffeemaker off, discard the water in the decanter and rinse the decanter, decanter lid, and filter basket.

Your coffeemaker is now ready to use. Enjoy it!

SETTING THE CLOCK AND DELAY BREW TIME

To Set the Clock:

1. Plug the power cord into a standard electrical outlet. The clock will flash on the control panel to indicate that the time has not been set
2. Press and hold the HOUR and MINUTE buttons until you reach the current time. The PM indicator will light on the left of the display.



NOTE: Pressing any button before setting the clock will cause the clock to start keeping time from 12:00 a.m. You must set the clock if you want to use the Delay Brew feature.

To Set the Delay Brew Time:

While the display is in the clock mode, simply press the SET DELAY button while the DELAY BREW time is flashing , set the brew time by pressing the HR./MIN. button. The AM and PM will light up on the left side of the display .



Within a few seconds the display will change to the current time. The Delay Brew Time is now set.

NOTE: To activate the DELAY BREW cycle, see the “Brewing Coffee Later” section.

To check the programmed time, push the SET DELAY button. The display will show the time you have programmed the coffee to brew. If you press the SET DELAY button again or wait a few seconds , the display will switch back .

PREPARING FOR USE

Selecting and Measuring Ground Coffee:


For best results, use a level tablespoon for ground coffee measurement.

Make sure you use medium grind coffee for a perfect brew.

Suggested Coffee Measurement Chart:

Water Filtration System:

Congratulations! You are the owner of a MR. COFFEE® water filtration system. This carbon-based water filter improves the taste of your coffee by removing up to 97% of the chlorine from the water you may use to brew your coffee.

First, look for the MR. COFFEE® Filtration Friendly symbol  on the bottom of your filter basket. If you do not see this symbol, please call 888-800-9130.

To use the water filtration system in your MR. COFFEE® Coffeemaker, please follow these steps:

1. Align the red indicator on the frame to the letter that corresponds with the month that you are using the disk for the first time. This serves to remind you to change the disk every month (approx. 30 brewing cycles).

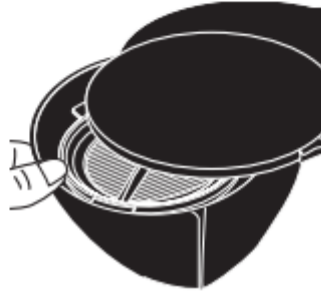
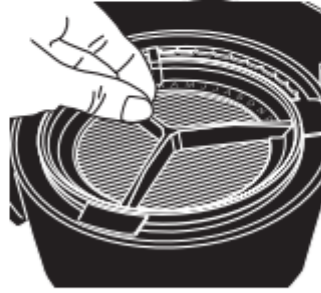
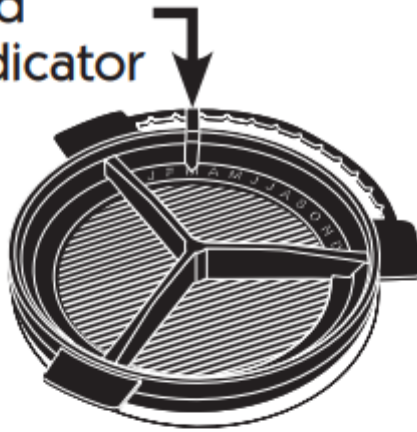
2. Rinse the water filter in fresh water before first use.

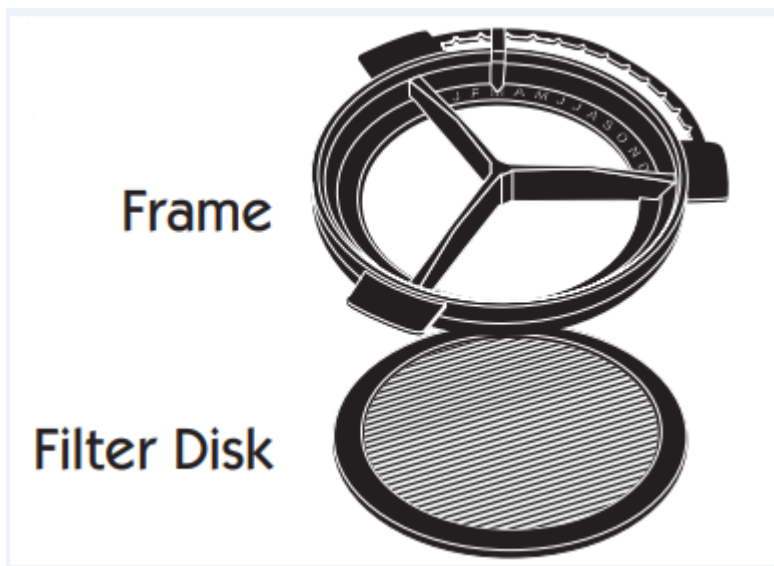
NOTE: For optimum results, use the water filtration system with a permanent filter.

3. Follow “Adding Water and Coffee” Instructions

4. When you are done brewing your coffee, rinse the water filter with fresh water. Do not put your water filter in the dishwasher.

Red
Indicator





Adding Water and Ground Coffee:

1. Open the brew basket lid. For your convenience, you can lift out the removable filter basket.
2. Place a MR. COFFEE® brand 10- 12 cup paper basket-style filter or a MR. COFFEE® permanent filter into the removable filter basket.



NOTE: If using paper filters, it is important that the sides of the filter fit flush against the side of the filter basket. If filter collapse occurs, dampen the filter before placing in the filter basket and adding ground coffee and water.

3. Add the desired amount of coffee and gently shake to level the coffee. See the “Suggested Coffee Measurement Chart”.
4. After following instructions in the Water Filtration System, place the MR. COFFEE® water filter in the basket, making sure that the side marked “this side up” faces you and that the water filter is level.
5. Be sure the filter basket is properly centered and all the way down in the brew basket and close the lid.
6. Fill the decanter with cold, fresh water to the desired capacity (1 cup equals 5 ounces). For easy and accurate filling, the water markings on the glass decanter and on the dual water windows show the amount of water needed to make the corresponding desired number of cups. Do not fill past the “12 cup MAX line” or water will flow out of the overflow hole in the back of the coffeemaker. The amount of coffee brewed will always be slightly less than the amount of water poured in the water reservoir. This is due to the minimum absorption of water by the coffee grounds.
7. Lift the brew basket lid and pour the water into the water reservoir. Close the lid and place the empty decanter onto the warmer plate.

BREWING COFFEE NOW

1. After completing the steps in the “Adding Water and Ground Coffee” section and with the decanter and the filter basket securely in place, turn the coffeemaker on by pressing the SELECT button once. The Brew Now green light will turn on and pulse to signal that the coffeemaker is on and brewing



2. To enjoy a more full flavored cup of coffee, press the Brew Strength button once. The STRONG Brew amber light will turn on. The coffeemaker will remain in the Brew Strength you have selected until you change it back to REGULAR strength by pressing the Brew Strength button or until you unplug the machine



3. The coffeemaker will beep 3 times when brewing is complete. The green Brew Now light will stay on for 2 hrs to show that the warming plate is on. After 2 hrs it will automatically shut off and the coffeemaker will beep 3 times. Note: Warming plate will be hot for 2 hrs.

4. After the used coffee grounds have cooled, carefully remove the filter basket and discard them.

5. Prior to making a second pot of coffee, turn the coffeemaker off. This will reset the FRESH BREW™ TIMER feature. To turn the coffeemaker off, press the Brew Now/ OFF button all lights will turn off.

6. Make sure the decanter is empty before starting to brew coffee.

7. Be sure to turn your coffeemaker off when no longer using it.

The Fresh Brew™ Timer Feature

The FRESH BREW™ TIMER feature lets you know how long your coffee has been waiting for you. At the start of the brew cycle, the FRESH BREW™ TIMER feature will automatically be activated.

Press the FRESH BREW™ TIMER button once and the clock time will change to show the amount of time that has passed since brewing completed. Push again to display current time.



BREWING COFFEE LATER

1. You must first set the time when you would like the coffeemaker to begin brewing your coffee as described in “Setting the Clock and the Delay Brew Timer” section.
2. Prepare your coffeemaker as described in “Adding Water and Ground Coffee” section.
3. To activate DELAY BREW and program your coffeemaker to brew coffee at a later time, press the Set Delay button twice . The amber DELAY BREW light will turn on. The coffeemaker is now set to automatically brew coffee at the pre-set later time. At this time, if you would like a strong brew, you can press the STRONG Brew button to activate.



Note: The coffeemaker will remain in strong brew until you change it back to regular strength by pressing the Strong Brew button or until you unplug the machine.

4. At the pre-set time, the green BREW NOW light will turn on pulse and the DELAY BREW amber light will turn off, indicating the brewing has started in the selected brew strength. The FRESH BREW™ TIMER feature will start.

5. The coffeemaker warmer plate will keep your coffee hot for 2 hours and then automatically turn off.

As a safety feature, your coffeemaker will NOT start again automatically the next day. If you want your coffee to brew at the same time the following day, simply add a new filter, coffee and water and set DELAY BREW, by repeating Steps 2 and 3 above.

To cancel DELAY BREW: Press the Set Delay button until all lights turn off

CLEANING AND MAINTAINING YOUR COFFEEMAKER

Daily Cleaning:

Always unplug the coffeemaker and allow to cool before cleaning. Remove the filter basket, permanent filter (not included on all models), decanter and decanter lid and wash them in a solution of hot water and mild liquid soap.

Never use abrasive cleansers, steel wool pads or other abrasive materials. Dishwasher top rack safe parts: glass decanter and lid, filter basket and permanent filter. The water filter disk and thermal decanter are not dishwasher safe

Decalcifying your MR. COFFEE® Coffeemaker

Minerals (calcium) found in water will leave deposits in your coffeemaker and will affect it. It's recommended that you regularly remove these deposits by using MR. COFFEE® Cleaner or vinegar. MR. COFFEE® Cleaner is available at many retail stores or by calling the MR. COFFEE™ Consumer Service Department at 1-800-MR COFFEE (1-800-672-6333).

1. Follow package instructions to prepare one batch of MR. COFFEE® Coffeemaker Cleaner. Pour the mixture into the water reservoir. If using water filtration disk, remove the water filtration disk from the machine before decalcifying.

NOTE: 4 cups or 20 fl. oz. of undiluted, white household vinegar may be used as a substitute for the cleaner.

2. Place an empty MR. COFFEE® 10-12 cup basket-style paper filter or MR. COFFEE® permanent filter into the filter basket and close lid.

3. Place the empty decanter back in the unit, centered on the warming plate.

4. Brew three cups of cleaning solution through the coffeemaker.

5. Turn the coffeemaker off and let stand for 30 minutes.

6. Run the remainder of the cleaning solution through the coffeemaker.

7. Discard the cleaning solution and rinse the decanter thoroughly with clean water.

8. Fill the water reservoir with clean, fresh water.

9. Place the empty decanter back on the coffeemaker, centered on the warming plate.

10. Remove and discard the paper filter used during the cleaning cycle. If a MR. COFFEE® permanent filter was used during cleaning, remove it and rinse it thoroughly before replacing it in the filter basket.

11. Begin brewing and allow the full brew cycle to complete.

12. Repeat Steps 8 through 11 one more time. Your coffeemaker is now clean and ready to brew the next pot of delicious, hot coffee!

Suggested Decalcifying Interval:

Water Filtration Disk Replacement:

Your water filtration disk will need to be replaced once a month (approx. 30 brew cycles). If the machine will not be in use for an extended period of time, rinse the water filter with running water and clean the coffeemaker before use.

Cleaning the Decanter:

Hard water can leave a whitish stain on the decanter, and coffee may then turn this stain brown. To remove decanter stains:

1. Fill the decanter with a solution of equal parts water and vinegar and let the solution stand in the decanter for approximately 20 minutes.
2. Discard the solution, then wash and rinse the decanter. Do not use harsh abrasive cleaners that may scratch the decanter, scratches may cause the decanter to break.

NOTE: Do not place thermal carafe in the dishwasher.

DECANTER USE AND CARE

Follow the instructions below to reduce or eliminate the chance of breaking the glass decanter:

- This decanter is designed for use with your MR. COFFEE® coffeemaker and therefore must never be used on a range top or in any oven, including a microwave oven.
- Do not set a hot decanter on a wet or cold surface.
- Do not use a cracked decanter or a decanter having a loose or weakened handle.
- Do not clean the decanter with abrasive cleaners, steel wool pads or other abrasive materials.
- Discard the decanter immediately if it is ever boiled dry.
- Protect the decanter from sharp blows, scratches or rough handling.

TROUBLESHOOTING YOUR COFFEEMAKER



PROBLEM	POSSIBLE CAUSE	SOLUTION
THE "BREW NOW"/ ON LIGHT DOES NOT LIGHT UP	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
THE COFFEE IS NOT BREWING	The appliance is unplugged.	PLUG UNIT IN.
	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
	The water reservoir is empty	CHECK THE WATER WINDOWS.
	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way on the warming plate	PLACE DECANTER CORRECTLY ON WARMER PLATE.
THE COFFEEMAKER ONLY BREWS WATER	There are no coffee grounds in the filter basket.	ADD THE DESIRED AMOUNT OF COFFEE TO THE FILTER.
THE COFFEEMAKER BREWS SLOWLY	The coffeemaker needs cleaning	CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING" SECTION.
THE FILTER BASKET OVERFLOWS	The filter basket is not properly inserted.	INSERT FILTER BASKET CORRECTLY.
	The decanter is not placed all the way on the warming plate.	PLACE DECANTER CORRECTLY ON WARMING PLATE.

	The decanter lid is not on decanter	PLACE LID ON THE DECANTER.
	Too many coffee grounds were placed in the filter.	REMOVE FILTER, DISCARD GROUNDS. IF PAPER FILTER, REPLACE. IF PERMANENT FILTER, RINSE. BEGIN BREWING PROCESS AGAIN.
	The decanter was removed from the warming plate for more than 30 seconds.	TURN OFF AND UNPLUG THE UNIT. ALLOW TO COOL. WIPE UP THE SPILL. DO NOT SET HOT DECANTER BACK ON THE WET WARMING PLATE OR IT MIGHT CRACK.
THE COFFEE IS NOT HOT	There's a power outage.	WAIT FOR POWER TO BE RESTORED.
	Auto SHUTOFF has been activated.	FOR BEST RESULTS, BREW A FRESH POT OF COFFEE.
THE COFFEE TASTES BAD	Coffee grounds other than for an automatic drip coffeemaker were used.	USE COFFEE GRIND RECOMMENDED FOR AUTOMATIC DRIP COFFEEMAKERS.
	The ground coffee-to-water ratio was unbalanced.	USE CORRECT GROUND COFFEE-TO-WATER RATIO.
	The coffeemaker needs cleaning.	CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING YOUR COFFEEMAKER" SECTION.
THE GROUNDS ARE IN THE COFFEE	The filter is not properly seated in the basket.	SEAT FILTER PROPERLY WITHIN THE FILTER BASKET.
	The filter collapsed.	REMOVE FILTER AND REPLACE.

Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

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