

## DIAGRAM OF PARTS



## COFFEEMAKER FEATURES AND BENEFITS

Your new MR. COFFEE® coffeemaker has the following features.

- Brewing Capacity – 12 cups – Glass decanter series
- Brew Basket with Removable Filter Basket – Lifts out for fast and easy cleaning and filling.
- Pause 'n Serve – Allows you up to 30 seconds to pour a cup of coffee while the coffeemaker is still brewing. Carefully remove the decanter and the Pause 'n Serve feature will be automatically activated, temporarily stopping the flow of coffee into the decanter.
- Non-Stick Warming Plate – Allows you to keep your coffee hot after brewing.
- The non-stick attribute prevents the decanter from sticking to the surface of the warming plate.
- Cord Storage – Safely stores excess cord to keep your countertop neat.
- On/Delay/Off Indicator Light – Lets you know when your coffeemaker is “on.”
- Additional Programmable Control Features:
  - Clock – Serves as a handy kitchen clock and allows you to set the Delay Brew feature. And to see what time the Delay Brew is set for.
  - Delay Brew – Allows you to preset the coffeemaker to automatically brew your coffee, up to 24 hours in advance.
  - Two-Hour Auto Shut-Off – Keeps your coffee warm for 2 hours after you brew, then automatically turns off.

## Clean Your Coffeemaker Before Using the First Time

Make sure your first cup of coffee is as good as can be by cleaning your MR. COFFEE® Coffeemaker before its first use. Just follow these simple steps:

1. Wash the decanter, decanter lid and the filter basket in a mixture of mild detergent and water. Rinse each thoroughly (please refer to the parts diagram).
2. Replace all the parts and close the lid. Then, run a brew cycle with water only, without adding coffee and coffee filter.
3. When brewing is complete, turn your coffeemaker off, discard the water in the decanter and rinse the decanter, decanter lid, and filter basket.

Your coffeemaker is now ready to use. Enjoy it!



## SETTING THE CLOCK

### To Set the Clock:

1. Plug the power cord into a standard electrical outlet. The clock will flash on the control panel to indicate that the time has not been set yet.
2. Press Hour Button once.
3. Press Set Delay Button once (Fig.1). "Clock" will be displayed above the numbers.
4. Press the Hour and Minute Buttons to the current time. Pay attention to AM or PM.
5. The time is now set.

**NOTE:** You must set the clock if you want to use the Delay Brew feature.



Figure 1

## USING DELAY BREW

### Selecting and Measuring Ground Coffee

1. Press the Set Delay Button twice. "Timer" will be displayed above the numbers.
2. Select the desired time you would like your coffee brewed.

3. Turn the Delay Brew ON by pressing the On/Delay/Off button twice. The green light will illuminate indicating the coffeemaker will brew at the time set.
4. Fill the coffeemaker following the steps in Brewing Coffee Now section

### Automatic Shut-Off

Your Coffeemaker will keep your coffee hot for 2 hours and then automatically shut off. When your decanter is empty, turn Coffeemaker off.

## BREWING COFFEE NOW

### Selecting and Measuring Ground Coffee

For best results, use a level tablespoon for ground coffee measurement. Make sure you use medium grind coffee for a perfect brew

**Suggested Coffee Measurement Chart**

To Brew	Ground Coffee
12 Cups	9 Tbsp.
10 Cups	7.5 Tbsp.
8 Cups	6.5 Tbsp.
6 Cups	4.5 Tbsp.
4 Cups	3 Tbsp.

1 level tablespoon (tbsp) = 5 gr./0.17 oz.  
 1 cup = 5 fl. oz. of brewed coffee  
 Use more or less coffee to suit your taste.

1. Swing the Brew Basket out to the left.
2. Place a 12 cup paper basket-style filter into the Brew Basket.
3. Add the desired amount of coffee according to the measurement chart. Shake lightly to level the coffee, then close (Fig. 2).
4. Fill the Decanter with tap water to desired capacity as marked on the side of the



Figure 2

decanter. (1 cup equals 5 ounces.)

5. Pour the water into the reservoir (Fig. 3). Close the reservoir lid completely and place the empty decanter onto the warming plate.
6. A convenient water level window is positioned on the right side of the coffeemaker reservoir. The water level will rise within the water tube and will indicate approximately how many cups of water have been poured into the reservoir.
7. Turn your coffeemaker switch ON by pushing the On/Delay/Off Button once (the red On light will illuminate). When coffee stops flowing, the brewing cycle is complete. While the coffee is brewing, the Pause 'n Serve feature allows you to sneak a cup of coffee from

the decanter. Replace the decanter on the warming plate within 30 seconds to prevent



overflow and possible injury.

8. Allow the Brew Basket to cool for a few minutes, open the Brew Basket then carefully remove the Brew Basket at the hinge by lifting it. Discard the used coffee grounds and filter. Rinse the Brew Basket and replace.
9. To make another pot of coffee, repeat steps 1 through 7.
10. Be sure to turn your coffeemaker OFF when the decanter is empty and you are no longer using your coffeemaker by pressing the On/Delay/Off Button 2 times (until the red light goes out). Unplug the power cord when not using the coffeemaker unless you care to use the clock feature.
  - **NOTE:** Make sure the decanter is fully placed on the warming plate or the water and the grounds will overflow from the filter basket. An overflow may cause personal injury or damage to property.
  - **CAUTION!** To reduce the risk of damaging the decanter and/or the risk of personal injury, do not add cold water to the decanter if the decanter is already hot. Allow the decanter to cool before using

## CLEANING AND MAINTAINING YOUR COFFEEMAKER

### Daily Cleaning

Always turn off and unplug the coffeemaker and allow to cool before cleaning.

Remove the filter basket, permanent filter (not included on all models), decanter and decanter lid and wash them in a solution of hot water and mild liquid soap.

Never use abrasive cleansers, steel wool pads or other abrasive materials.

Dishwasher top rack safe parts: glass decanter and lid, filter basket and permanent filter.

**CAUTION!** Never immerse the coffeemaker itself in water, in any other liquid or place in the dishwasher.

### Regular Cleaning and Maintenance

#### Decalcifying Your MR. COFFEE® Coffeemaker

Minerals (calcium) found in water will leave deposits in your coffeemaker and will affect it.

It's recommended that you regularly remove these deposits by using white vinegar.

1. Pour 4 cups or 20 fl. oz. of undiluted, white household vinegar into the water reservoir.
2. Place an empty paper filter into the filter basket and close coffeemaker lid.

3. Place the empty decanter back in the unit, centered on the warming plate.
4. Brew three cups of cleaning solution through the coffeemaker.
5. Turn the coffeemaker off and let stand for 30 minutes.
6. Run the remainder of the cleaning solution through the coffeemaker.
7. Discard the cleaning solution and rinse the decanter thoroughly with clean water.
8. Fill the water reservoir with clean, fresh water.
9. Place the empty decanter back on the coffeemaker, centered on the warming plate.
10. Remove and discard the paper filter used during the cleaning cycle.
11. Begin brewing and allow the full brew cycle to complete.
12. Repeat Steps 8 through 11 one more time.

Your coffeemaker is now clean and ready to brew the next pot of delicious, hot coffee!

Suggested Decalcifying Interval	
Type of Water	Cleaning Frequency
Soft Water	Every 80 Brew Cycles
Hard Water	Every 40 Brew Cycles

### Cleaning the Decanter

Hard water can leave a whitish stain on the decanter, and coffee may then turn this stain brown.

To remove decanter stains:

1. Fill the decanter with a solution of equal parts water and vinegar and let the solution stand in the decanter for approximately 20 minutes.
2. Discard the solution, then wash and rinse the decanter.

Do not use harsh abrasive cleaners that may scratch the decanter, scratches may cause the decanter to break.

### TROUBLESHOOTING YOUR COFFEEMAKER

Your MR. COFFEE® Coffeemaker has been carefully designed to give you many years of trouble-free service. In the unlikely event that your new coffeemaker does not operate satisfactorily, please review the following potential problems and try the steps recommended BEFORE you call an Authorized Sunbeam Service Center.

#### THE ON LIGHT DOES NOT LIGHT UP

- The appliance is unplugged.
  - PLUG UNIT IN.
- There's a power outage.
  - WAIT FOR POWER TO BE RESTORED.

## **THE COFFEE IS NOT BREWING**

- The appliance is unplugged.
  - PLUG UNIT IN.
- There's a power outage.
  - WAIT FOR POWER TO BE RESTORED.
- The water reservoir is empty.
  - CHECK THE WATER WINDOWS.
- The decanter is not placed all the way in on the warming plate.
  - PLACE DECANTER CORRECTLY ON WARMER PLATE.
- Brew Switch not activated.
  - CHECK THAT EITHER RED OR GREEN LIGHT IS ON TO BEGIN BREWING.

## **THE COFFEEMAKER ONLY BREWS WATER**

- There are no coffee grounds in the brew basket.
  - ADD THE DESIRED AMOUNT OF COFFEE.

## **THE COFFEEMAKER BREWS SLOWLY**

- The coffeemaker needs cleaning.
  - CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING" SECTION.

## **THE FILTER BASKET OVERFLOWS**

- The brew basket is not properly inserted.
  - INSERT BREW BASKET CORRECTLY.
- The decanter is not placed all the way in on the warming plate.
  - PLACE DECANTER CORRECTLY ON WARMING PLATE.
- The decanter lid is not on decanter.
  - PLACE LID ON THE DECANTER.
- Too many coffee grounds were placed in the filter.
  - REMOVE FILTER, DISCARD GROUNDS. IF PAPER FILTER, REPLACE. IF PERMANENT FILTER, RINSE. BEGIN BREWING PROCESS AGAIN.

- The decanter was removed from the warming plate for more than 30 seconds.
  - TURN OFF AND UNPLUG THE UNIT. ALLOW TO COOL. WIPE UP THE SPILL. DO NOT SET HOT DECANTER BACK ON THE WET WARMING PLATE OR IT MIGHT CRACK.

### **THE COFFEE IS NOT HOT**

- There's a power outage.
  - WAIT FOR POWER TO BE RESTORED.
- Auto SHUT-OFF has been activated. (Programmable models only)
  - FOR BEST RESULTS, BREW A FRESH POT OF COFFEE.

### **THE COFFEE TASTES BAD**

- Coffee grounds other than for an automatic drip coffeemaker were used.
  - USE COFFEE GRIND RECOMMENDED FOR AUTOMATIC DRIP COFFEEMAKERS.
- The ground coffee-to-water ratio was unbalanced.
  - USE CORRECT GROUND COFFEE-TOWATER RATIO.
- The coffeemaker needs cleaning.
  - CLEAN COFFEEMAKER AS DESCRIBED IN "CLEANING AND MAINTAINING YOUR COFFEEMAKER" SECTION.

### **THE GROUNDS ARE IN THE COFFEE**

- The filter is not properly seated in the basket.
  - SEAT FILTER PROPERLY WITHIN THE FILTER BASKET.
- The filter collapsed.
  - REMOVE FILTER AND REPLACE.

### **THE DELAY BREW DIDN'T WORK**

- Brew later wasn't activated.
  - PRESS THE ON/DELAY/OFF BUTTON TWICE. THE GREEN LIGHT IS LIT.
- AM/PM not set properly.
  - CHECK CLOCK THAT THE AM/PM IS SET PROPERLY. CHECK THAT THE DELAY BREW IS SET FOR THE CORRECT TIME OF DAY. (AM/PM)

## SERVICE AND MAINTENANCE

### Replacement Parts

- Coffee Filters – Basket paper filters are available at most grocery stores.
- Decanters – You can usually purchase a replacement decanter from the store where you purchased your coffeemaker. If you are unable to find a replacement, please visit [www.mrcoffee.com](http://www.mrcoffee.com) or call 1-800-MR-COFFEE (1-800-672-6333) in the U.S. or 1-800-667-8623 in Canada for information on where you can find a store that carries replacement decanters.

### Repairs

If your coffeemaker requires service, do not return it to the store where you purchased it. All repairs and replacements must be made by Sunbeam or by an authorized MR. COFFEE® Products Service Center. If you live in the U.S. or Canada, please call us at the following toll-free telephone numbers to find the location of the nearest authorized service center:

U.S. 1-800-MR COFFEE (1-800-672-6333)

Canada 1-800-667-8623

You may also visit our website at [www.mrcoffee.com](http://www.mrcoffee.com) for a list of service centers. To assist us in serving you, please have the coffeemaker model number and date of purchase available when you call. The model number is on the bottom of the coffeemaker.

We welcome your questions, comments or suggestions. In all your communications, please include your complete name, address and telephone number and a description of the problem.

Visit our website at [www.mrcoffee.com](http://www.mrcoffee.com) and discover the secret to brewing the perfect cup of coffee. You will also find a rich blend of gourmet recipes, entertaining tips and the latest information on MR. COFFEE® products.

## SERVICE INSTRUCTIONS

1. Do NOT attempt to repair or adjust any electrical or mechanical functions on this unit. Doing so will void the Warranty.
2. If you need to exchange the unit, please return it in its original carton, with a sales receipt, to the store where you purchased it. If you are returning the unit more than 30 days after the date of purchase, please see the enclosed Warranty.
3. If you have any questions or comments regarding this unit's operation or believe any repair is necessary, please call our Consumer Service Department at 1-800-672-6333 or visit our website at [www.mrcoffee.com](http://www.mrcoffee.com)

### Warning

This content is compiled from multiple sources and is provided for reference purposes only. It may not be complete or fully applicable to all situations. If you are unable to resolve your issue, please contact the product manufacturer or an authorized service provider for official support.

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