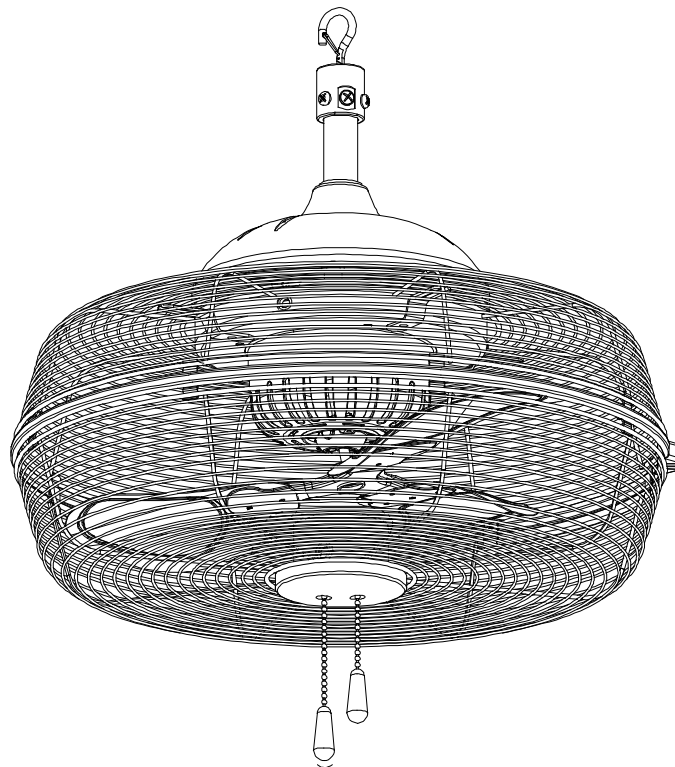


USE AND CARE GUIDE

20 IN. INDOOR/COVERED OUTDOOR CEILING FAN WITH PULL CHAIN SWITCH



Questions, problems, missing parts? Before returning to the store,
call Home Decorators Collection Customer Service
8 a.m. – 7 p.m., EST, Monday – Friday, 9 a.m. – 6 p.m., EST, Saturday

1-800-986-3460

HOMEDEPOT.COM/HOMEDECORATORS

THANK YOU

We appreciate the trust and confidence you have placed in Home Decorators Collection through the purchase of this ceiling fan. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Home Decorators Collection!

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Safety Information

READ AND SAVE THESE INSTRUCTIONS



WARNING: When using electrical appliances, basic safety precautions, including the following, should always be followed to reduce the risk of fire, electrical shock, and injury to persons.

- ❑ Please read and understand this entire manual before attempting to assemble, install or operate the product. Thoroughly review all assembly information and drawings and be sure you understand the assembly requirements. Do not use the fan unless you have read these instructions.

INTENDED USE

- ❑ Use this appliance only as described in the manual. Any other use not recommended by the manufacturer may cause fire, electric shock or injury to persons. The manufacturer assumes no responsibility for damage or injury due to unauthorized use or product modification. Failure to follow these instructions will void the product warranty.
- ❑ This fan is designed for indoor and covered outdoor use. This product is intended for commercial use.

RISK TO CHILDREN AND IMPAIRED PERSONS



WARNING: Risk to Children and Impaired Persons

- ❑ This fan is not intended for use by people (including children) with reduced physical, sensory or mental capabilities or lack of experience and knowledge unless they have been given supervision or instruction concerning use of the fan by a person responsible for their safety.
- ❑ Close supervision is necessary when any appliance is used by or near children.
- ❑ Keep the fan out of reach of young children.

SAFETY OF OPERATION ENVIRONMENT

- ❑ Do not use this fan in uncovered outdoor areas or expose it to weather or elements.
- ❑ Ensure power is off before beginning installation.
- ❑ Ensure the hanging structure can support a minimum weight of 65 lb and allow enough depth for safety mounting. If you are not sure the hanging structure can support the weight, do not attempt to install this fan as it may fall and cause damage to the fan or personal injury.
- ❑ Make sure the ceiling angle is not steeper than 30 degrees and the open end of the mounting bracket (not included) is up and facing the ceiling, if angle mounting is adopted for the fan.
- ❑ When installation is complete, make sure all connections are secure to prevent ceiling fan from falling.
- ❑ Do not use the fan close to fires, cooking or other heating appliances. Do not operate in the presence of explosive and/or flammable fumes.
- ❑ Do not use the fan to exhaust hazardous or explosive materials and vapors.
- ❑ Make sure that the fan does not get wet (water splashes etc.). Do not immerse the fan in water or other liquids or use near sinks, baths, or showers.
- ❑ Place this fan away from curtains, draperies, tablecloths and other fabrics, since they may be drawn into the fan, damage the motor and/or cause a fire.
- ❑ Do not run the power cord under carpeting. Do not cover the power cord with throw rugs, runners, or similar coverings. Do not route the power cord under furniture or appliances. Arrange the power cord away from traffic areas and where it will not be tripped over.
- ❑ Keep work area clean and well lit.
- ❑ Keep loose or flying hair away from the fan.
- ❑ To reduce risk of electrical shock and injury to persons, do not use in a window.

Safety Information (continued)

OPERATION SAFETY

- ❑ Do not operate the fan until fully assembled with all parts properly in place.
- ❑ Do not leave the fan unattended when in use.
- ❑ Always pull on the long chain switch to turn off the fan and unplug the fan when not in use, before moving fan from one location to another, before putting on or taking off parts, and before cleaning or performing maintenance. To disconnect, grip plug and pull from outlet.
- ❑ All servicing, apart from ordinary cleaning, should be performed by qualified personnel only. Those who are not certified electricians should not disassemble, repair or rebuild the fan. There are no user-serviceable parts inside.
- ❑ Do not subject the fan to violent impacts.
- ❑ Do not operate any appliance with a damaged cord or plug, or after the appliance malfunctions, or if it has been dropped or damaged in any manner. Discard fan or return to an authorized service facility for examination and/or repair.
- ❑ Do not use the fan when there is damage to the power cord or plug. If the power cord is damaged, it has to be replaced by the manufacturer, its service agent or similarly qualified persons.
- ❑ Do not insert your hand or other objects into the guard or the movable parts.
- ❑ Do not touch the fan with wet hands.
- ❑ Do not disassemble or modify the fan. Do not bend the fan blade or the blade guard when cleaning.

- ❑ To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.
- ❑ Do not use this fan as a dryer. Make sure nothing is blocking the airflow outlet and air intake grille.
- ❑ Always plug the fan directly into a wall outlet/receptacle. Never use with an extension cord or outlet power strip.
- ❑ Do not abuse the power cord. Do not use the cord for carrying, pulling or unplugging fan. Do not let the cord hang over the edge of a table, counter, sharp edges, moving parts or come in contact with oil or hot surfaces.

DISPOSAL

- ❑ We encourage you to participate in a recycling program, so please observe local regulations for proper disposal of discarded products.
- ❑ Recycle raw materials instead of disposing of as waste. The machine, accessories and packaging should be sorted for environmentally friendly recycling.



WARNING: To reduce the risk of fire, electric shock or injury to persons, do not use replacement parts that have not been recommended by the manufacturer (e.g. parts made at home using a 3D printer).

NOTICE: Save these instructions. Refer to them frequently and use them to instruct others who may use this fan. If you are to loan someone this fan, loan them these instructions also.

Warranty

2-YEAR LIMITED WARRANTY

WHAT IS COVERED

The manufacturer warrants this product to be free from manufacturing defects in the material and workmanship under normal use for a period of two years after the date of purchases by the original purchaser.

WHAT IS NOT COVERED

This warranty does not cover transit damages. This warranty does not apply to damages from accident, misuse, alteration of any kind to the fan or where the connected voltage is more than above the nameplate voltage. This warranty does not apply to the finish on any portion of the product. Servicing performed by unauthorized persons shall render the warranty invalid.

This warranty is not responsible for damages of any kind, including accident and consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Contact the Customer Service Team at 1-800-986-3460 or visit www.HOMEDEPOT.com/HOMEDECORATORS.

Pre-installation



WARNING: Items in this section are not assembled to the product by the manufacturer and require installation. Use of a product that may have been improperly assembled could result in serious personal injury.



WARNING: To reduce risk of fire, electric shock, or injury to persons, unplug or disconnect the appliance from the power supply before the fan installation, cleaning, or servicing.



WARNING: To reduce the risk of personal injury, do not bend the blade brackets when installing the brackets, balancing the blades, or cleaning the fan. Do not insert foreign objects in between rotating fan blades.



WARNING: To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.



WARNING: If any parts are damaged or missing, do not operate this product until the parts are replaced. Use of this product with damaged or missing parts could result in serious personal injury.



WARNING: Do not attempt to modify this product or create accessories not recommended for use with this product. Any such alteration or modification is misuse and could result in a hazardous condition leading to possible serious personal injury.

PLANNING INSTALLATION

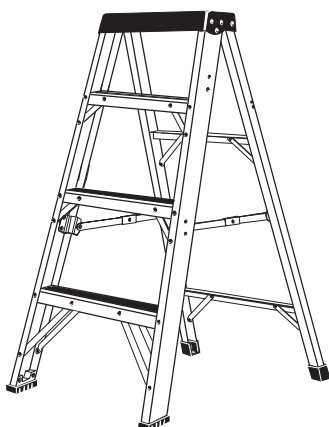
Product Specification: 120V 60Hz 0.73A Weight of the fan: approx. 13lbs

- ☐ Remove all parts from the package, and verify that everything listed in the Package Contents section are present.
- ☐ Inspect the product carefully to make sure no breakage or damage occurred during shipping.
- ☐ Do not discard the packing material until you have carefully inspected and satisfactorily operated the product.

TOOLS REQUIRED



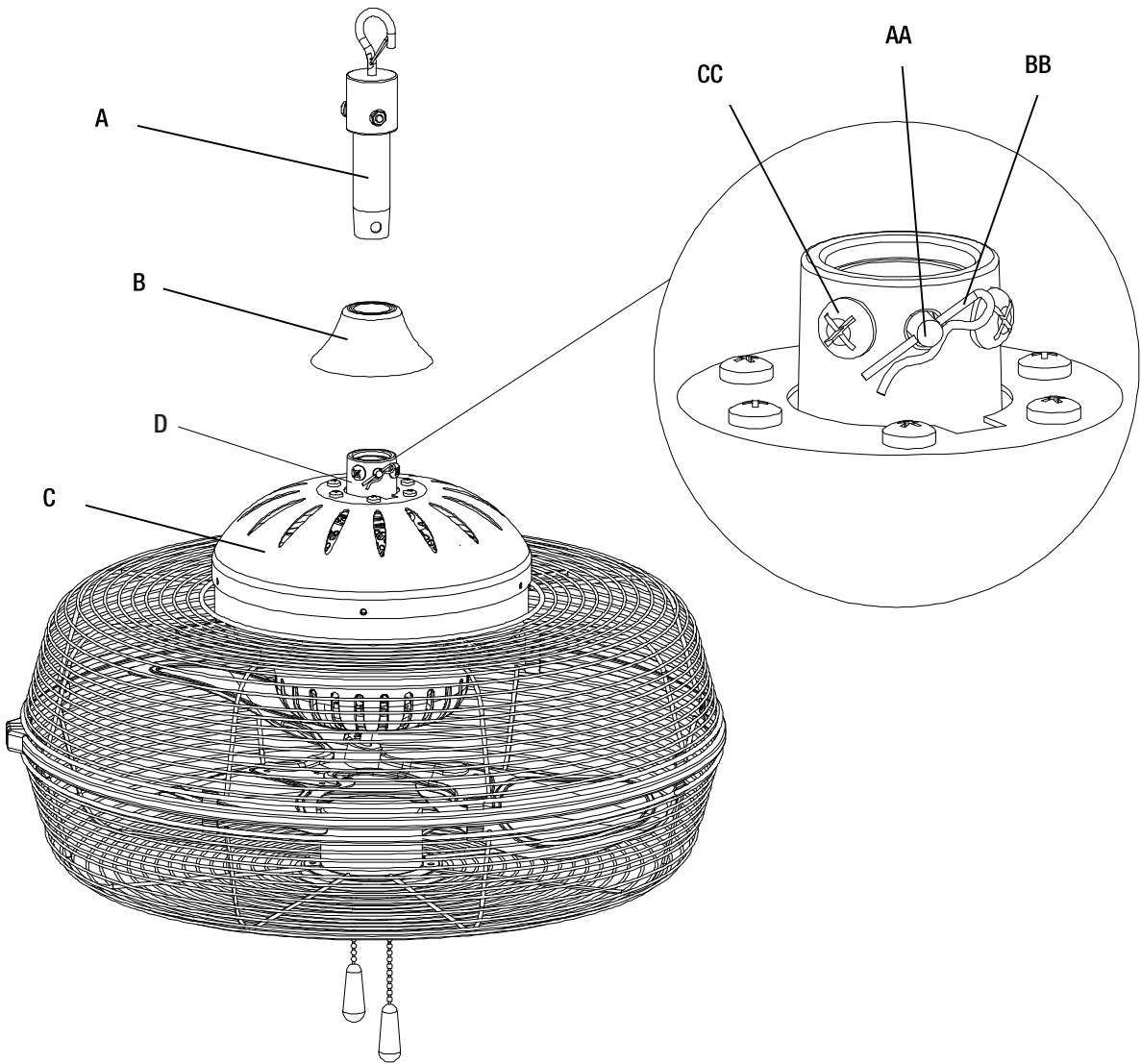
Phillips
screwdriver



Step
ladder

Pre-installation (continued)

PACKAGE CONTENTS



Part	Description	Quantity
A	Hanger Bracket Assembly	1
B	Decorative Cap	1
C	Fan Head	1
D	Mounting Collar	1
AA	Celvis Pin	1
BB	Hitch Pin	1
CC	Lock Screw	2



Installation

1 Attaching Hanger Bracket Assembly and Decorative Cap



WARNING: To reduce risk of fire, electric shock, or injury to persons, turn off power to wall switch or make sure the pull chain switch is in off position before beginning installation.

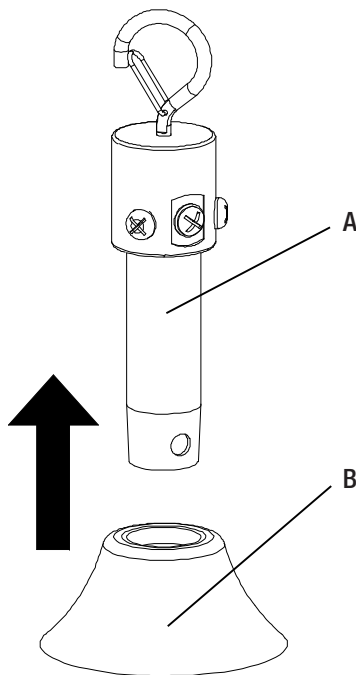


WARNING: Ensure the hanging structure can support a minimum weight of 65 lb and allow enough depth for safety mounting. If you are not sure the hanging structure can support the weight, do not attempt to install this fan as it may fall and cause damage to the fan or personal injury.



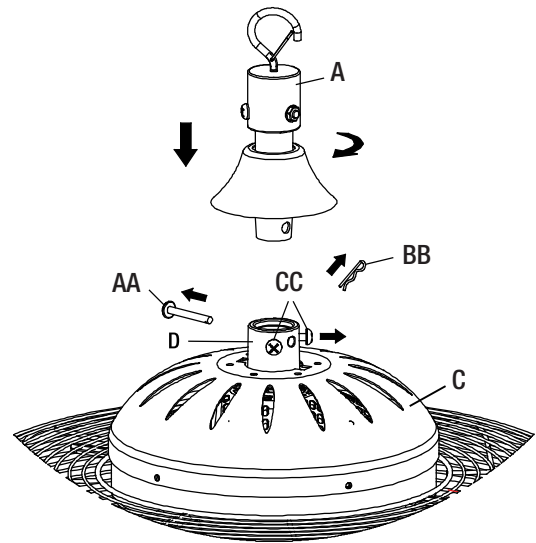
WARNING: Make sure the ceiling angle is not steeper than 30 degrees and the open end of the mounting bracket (not included) is up and facing the ceiling, if angle mounting is adopted for the fan.

- With the cupped side down, push up the decorative cap (B) to top of the hanger bracket assembly (A) through the cap hole.

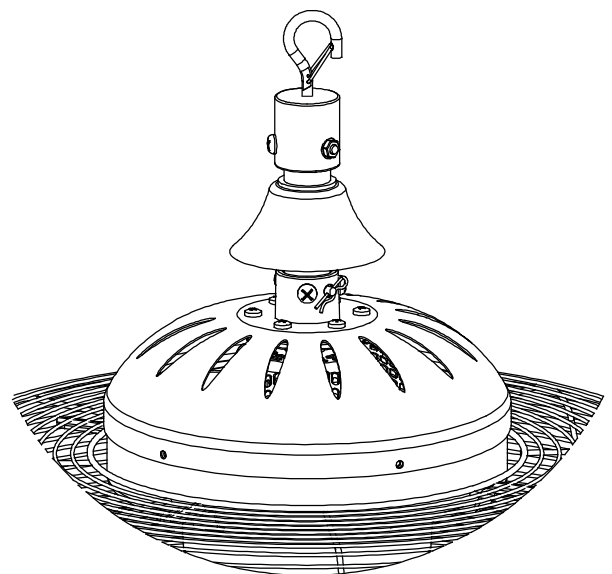


2 Attaching Fan Head to Hanger Bracket Assembly

- Pull out the hitch pin (BB) and then remove the clevis pin (AA) from the mounting collar (D) of fan head (C). Loosen the lock screws (CC).
- Insert the hanger bracket assembly (A) into the mounting collar (D) and then rotate clockwise to make sure the hole at the bottom of the hanger bracket assembly (A) aligns with the hole in the mounting collar (D).



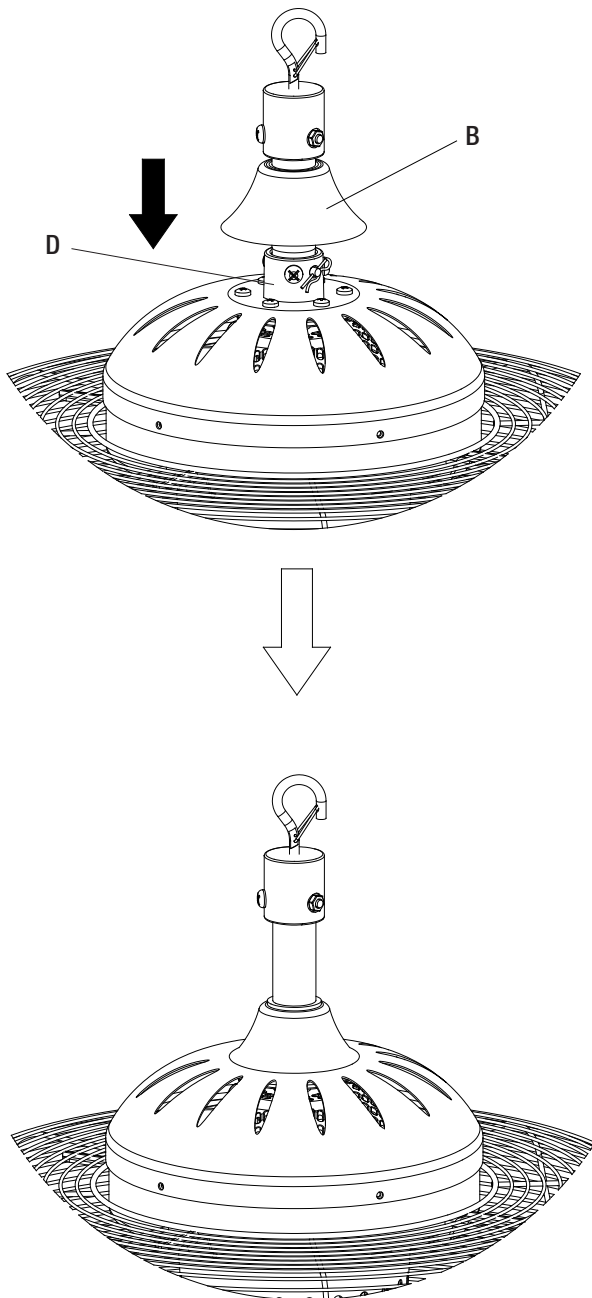
- Install the clevis pin (AA) through the holes in the mounting collar (D) and the hanger bracket assembly (A) and then secure it with the hitch pin (BB). Retighten the lock screws (CC).



Installation (continued)

3 Positioning the Decorative Cap

- Push down the decorative cap (B) to cover up the mounting collar (D).

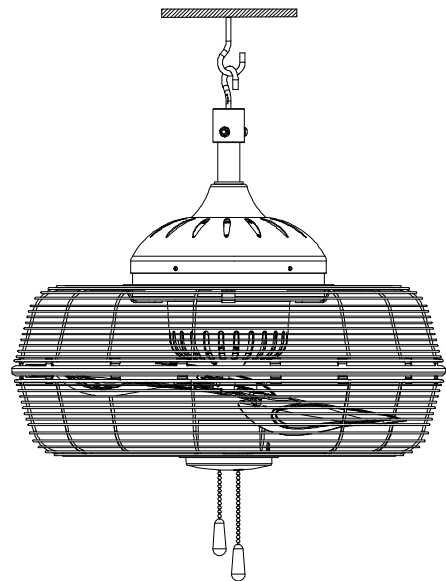


4 Mounting the Fan to the Ceiling

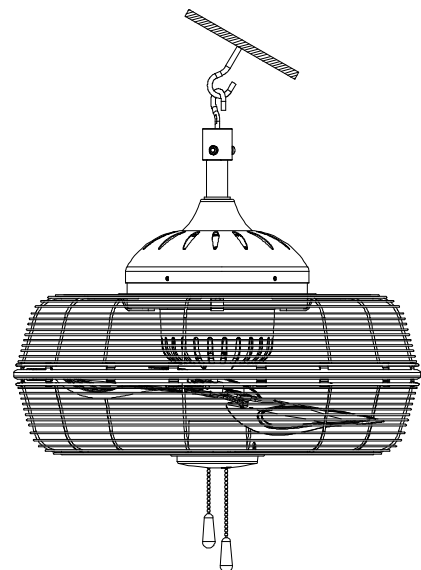


WARNING: Make sure the ceiling angle is not steeper than 30 degrees and the open end of the mounting bracket (not included) is up and facing the ceiling, if angle mounting is adopted for the fan.

- Standard Mounting



- Angle Mounting: Angle mounting is used for vaulted or angled ceilings. If using the angle mounting, make sure the ceiling angle is not steeper than 30 degrees and the open end of the mounting bracket (not included) is up and facing the ceiling.



Operation

1 Setting the Airflow Speed

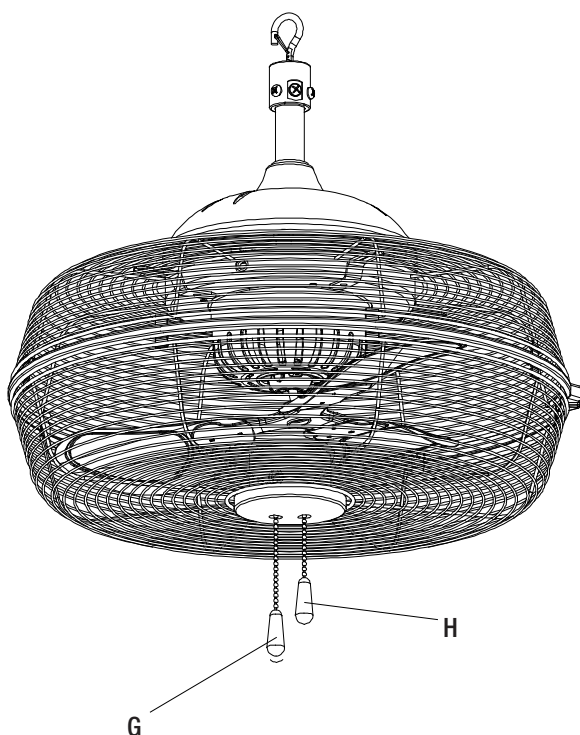


WARNING: Do not operate the fan until fully assembled with all parts properly in place.



WARNING: Always switch off and unplug the fan when not in use, before moving fan from one location to another, before putting on or taking off parts and before cleaning or performing maintenance.

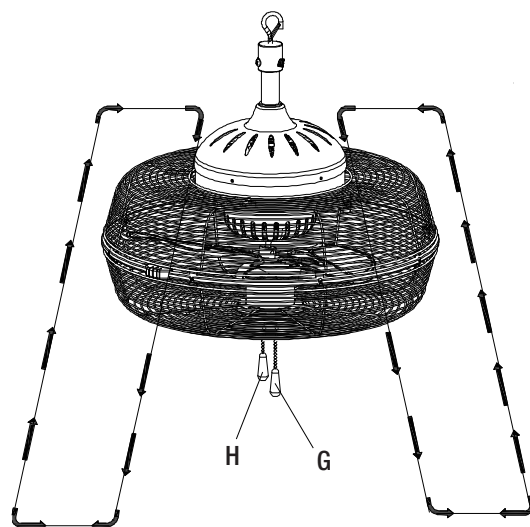
- There are four settings for the long pull chain switch (G). Turn the fan on or off as well as select a preferred speed by pulling the long chain switch (G) at the bottom of the fan.
- If you want to change the speed from low speed to middle speed, you have to follow the setting order, first turn off the fan and then reset the desired speed.
1st time pulling- Turn on the fan/High Speed
2nd time pulling- Middle Speed
3rd time pulling- Low Speed
4th time pulling- Turn off the fan



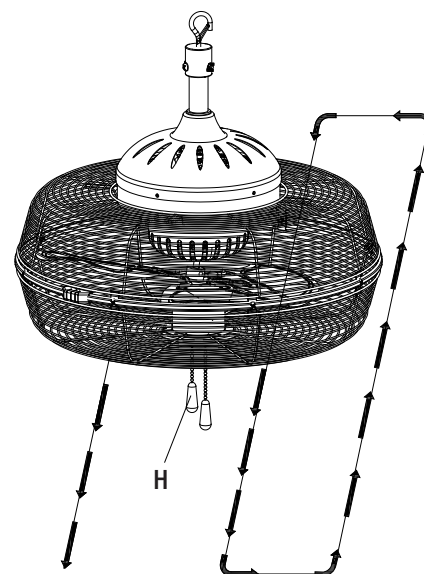
2 Setting the Airflow Direction

NOTICE: The fan will first come to a complete stop in 1 or 2 seconds before changing the fan's direction.

- Select the desired airflow direction by pulling the short chain switch (H) to make the fan with internal oscillating or non-internal oscillating.
- Airflow moves as shown below photo when the fan is under internal oscillating.



- Airflow moves as shown below photo when the fan is not under internal oscillating.



Care and Cleaning



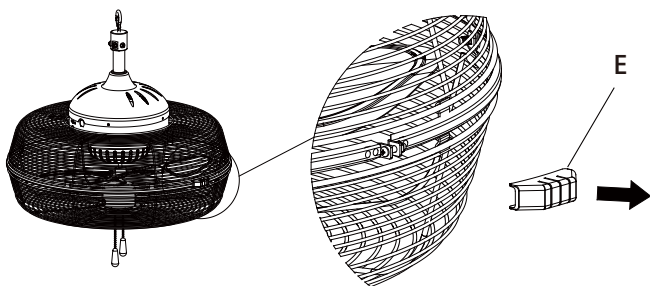
WARNING: Always switch off and unplug the fan before cleaning. Never connect the fan to a power supply when it is not in use, when moving fan from one location to another, assembling parts, making adjustments, cleaning or performing maintenance.

GENERAL CARE AND CLEANING

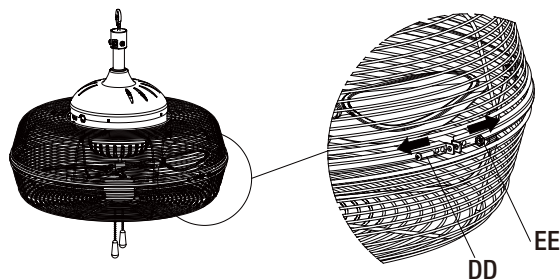
- Clean your fan periodically to help maintain its new appearance over time.
- Do not use any water for cleaning metal surfaces. Do not allow water to drip on or enter into fan guard, as this could damage the motor or cause an electrical shock.
- Do not use a cleaning solution that is harmful to paints or plastics. Avoid using solvents when cleaning plastic parts. Most plastics are susceptible to damage from various types of commercial solvents and can be damaged by their use. Do not use any of the following as a cleaner, brake fluids, gasoline, petroleum-based products, penetrating oils, thinner, benzene, etc. at any time.
- Slightly moisten a cloth and then wipe off the surfaces of the fan. Use only a soft brush or lint-free cloth to avoid scratching the finish.
- In order to remove the dust from the grille, use a vacuum cleaner or a small brush.

DISASSEMBLING THE FAN GUARD AND BLADE

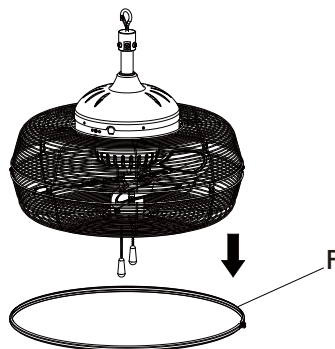
- When shipped, the blade and guard on the fan are preassembled. Follow below instructions to disassemble for cleaning purposes.
- Pull out the decorative cap (E) on the fan guard.



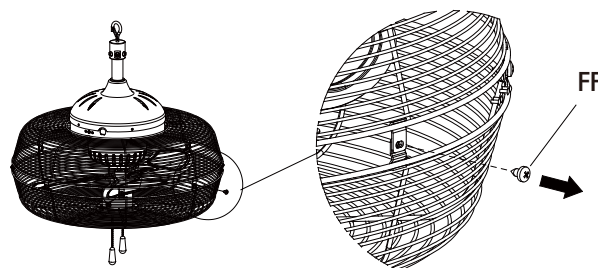
- Remove the securing screws (DD) and nuts (EE) on the rim.



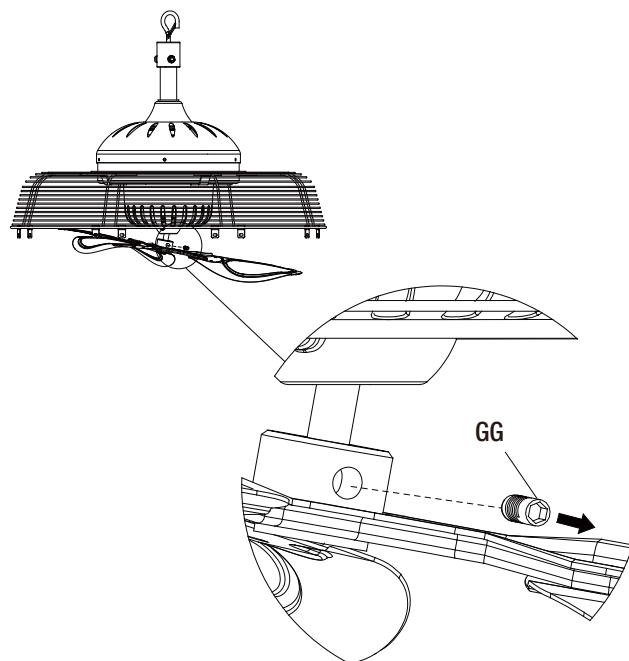
- Push down and take off the protecting rim (F).



- Remove the eight securing screws (FF) on the guard and then remove the front guard.



- Use a hex wrench to remove the screw (GG) on the blade shaft and then remove the fan blade.



- After cleaning, reinstall the fan as previously installed and fasten all the securing screws. Do not bend the blades.

Maintenance

- The fan has permanently lubricated sealed bearings, therefore no further lubrication is required.
- All servicing, apart from ordinary cleaning, should be performed by qualified personnel only. Those who are not certified electricians should not disassemble, repair or rebuild the fan.
- Only use the original manufacturer's replacement parts, accessories and attachments.
- After servicing, any safety device (including grilles and blades) must be reinstalled or remounted as previously installed.

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Retain this manual for future use.