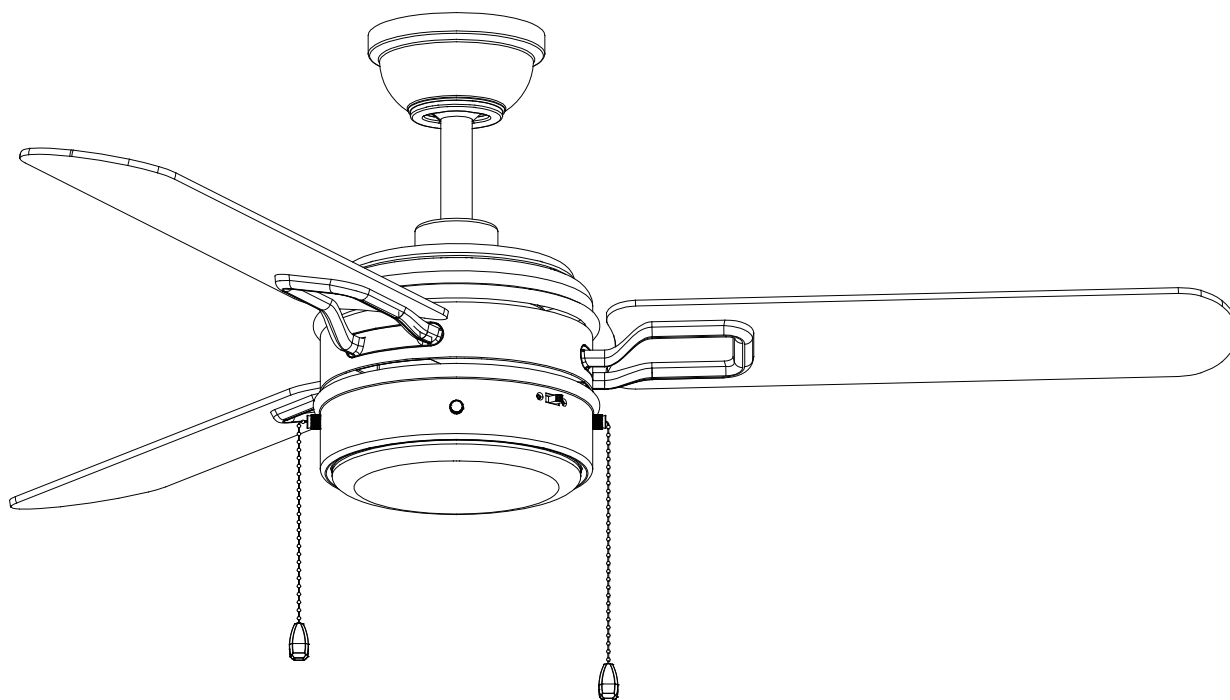


HOME DECORATORS COLLECTION®

USE AND CARE GUIDE

STILLMORE 52-INCH CEILING FAN



Questions, problems, missing parts? Before returning to the store,
call Home Decorators Collection Customer Service
8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST, Saturday

1-800-986-3460

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THANK YOU

We appreciate the trust and confidence you have placed in Home Decorators Collection through the purchase of this ceiling fan. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Home Decorators Collection!

Table of Contents

Table of Contents	2	Assembly	7
Safety Information	2	Operation	12
Warranty	3	Care and Cleaning	13
Pre-Installation	3	Troubleshooting	13
Installation.....	6		

Safety Information

READ AND SAVE THESE INSTRUCTIONS.

1. To reduce the risk of electric shock, ensure the electricity has been turned off at the circuit breaker or fuse box before you begin.
2. All wiring must be in accordance with the National Electrical Code ANSI/NFPA 70-1999 and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.
3. The outlet box and support structure must be securely mounted and capable of reliably supporting 35 lbs. (15.9 kg). Use only UL Listed outlet boxes marked "Acceptable for Fan Support of 35 lbs. (15.9 kg) or less."
4. The fan must be mounted with a minimum of 7 ft (2.1 m) clearance from the trailing edge of the blades to the floor.
5. Do not operate the reversing switch while the fan blades are in motion. You must turn the fan off and stop the blades before you reverse the blade direction.
6. Do not place objects in the path of the blades.
7. Electrical diagrams are for reference only. Light kits that are not packed with the fan must be UL-listed and marked suitable for use with the model fan you are installing. Switches must be UL General Use Switches. Refer to the instructions packaged with the light kits and switches for proper assembly.
8. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box.
9. All setscrews must be checked and retightened where necessary before installation.



WARNING: To reduce the risk of personal injury, do not bend the blade brackets (also referred to as flanges) during assembly or after installation. Do not insert objects in the path of the blades.



WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked "acceptable for fan support of 35 lbs. (15.9 Kg) or less" and use screws provided with the outlet box.



WARNING: To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.



WARNING: To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring. If you feel you do not have enough electrical wiring knowledge or experience, contact a licensed electrician.



WARNING: Electrical diagrams are for reference only. Optional use of any light kit shall be UL-listed and marked suitable for use with this fan.



CAUTION: To reduce the risk of personal injury, use only the screws provided with the outlet box.



CAUTION: To avoid personal injury or damage to the fan and other items, use caution when working around or cleaning the fan.

Warranty

The supplier warrants the fan motor to be free from defects in workmanship and material present at time of shipment from the factory for a lifetime after the date of purchase by the original purchaser. The supplier also warrants that all other fan parts, excluding any glass or acrylic blades, to be free from defects in workmanship and material at the time of shipment from the factory for a period of two years after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt as proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part such as by accident, misuse, improper installation, or by affixing any accessories, is not covered by this warranty. Because of varying climatic conditions this warranty does not cover any changes in brass finish, including rusting, pitting, corroding, tarnishing, or peeling. Brass finishes of this type give their longest useful life when protected from varying weather conditions. A certain amount of “wobble” is normal and should not be considered a defect. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other express warranty. Home Decorators Collection hereby disclaims any and all warranties, including but not limited to those of merchantability and fitness for a particular purpose to the extent permitted by law. The duration of any implied warranty which cannot be disclaimed is limited to the time period as specified in the express warranty. Some states do not allow a limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequential, or special damages arising out of or in connection with product use or performance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of product as part of a claim on the warranty must be paid by the customer.

Contact the Customer Service Team at 1-800-986-3460 or visit www.HomeDepot.com/homedecorators.

Pre-Installation

SPECIFICATIONS

Size	Speed	Volts	Amps	Watts	RPM	CFM	Net Weight	Gross Weight	Cube Feet
52 in.	Low	120	0.25	14	89	2339	17.86 lbs (8.1 kgs)	20.95 lbs (9.5 kgs)	1.695 cu.ft.
	Medium		0.37	31	135	3763			
	High		0.52	62	194	5145			



NOTE: These are approximate measures. They do not include the Amps and Wattage used by the light kit.



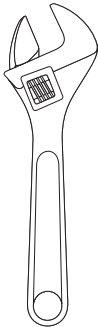
TOOLS REQUIRED



Phillips
screwdriver



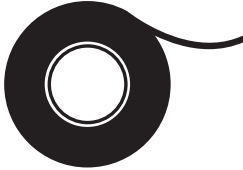
Flat head
screwdriver



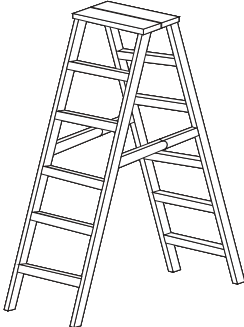
Adjustable
wrench



Wire cutter/
Stripper



Electrical
tape



Ladder

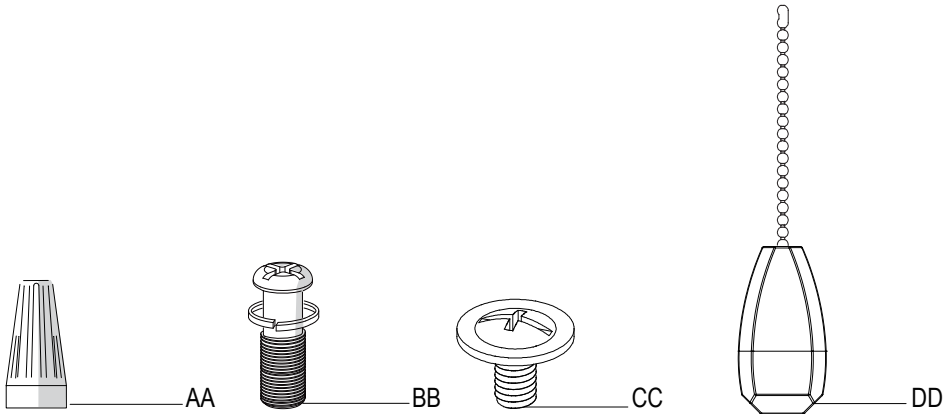


Pre-Installation (continued)

HARDWARE INCLUDED



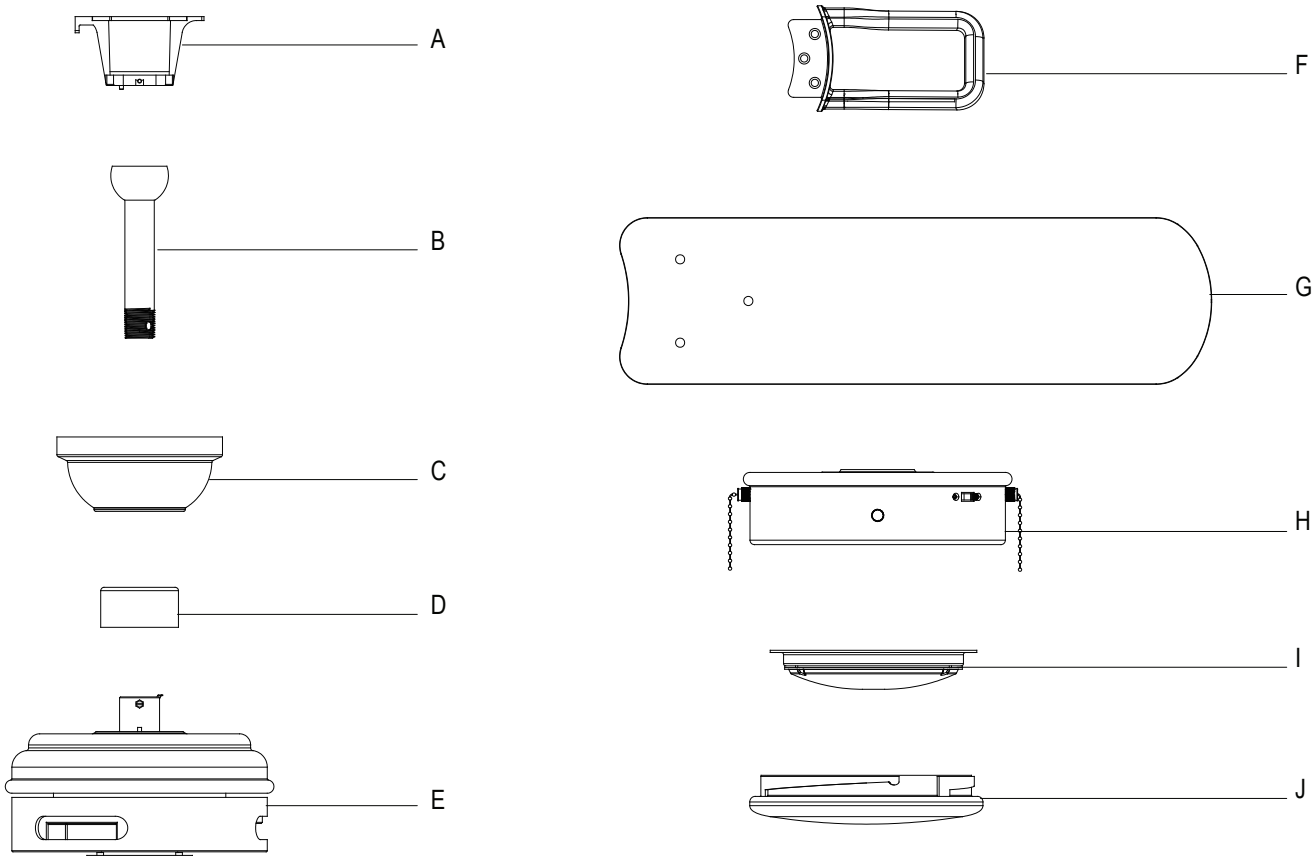
NOTE: Hardware not shown to actual size.



Part	Description	Quantity
AA	Wire connecting nut	3
BB	Blade arm screws	10
CC	Blade screws	10
DD	Pull chain	2

Pre-Installation (continued)

PACKAGE CONTENTS



Part	Description	Quantity
A	Slide-on mounting bracket (inside canopy)	1
B	Ball/downrod assembly	1
C	Canopy with canopy ring attached	1
D	Decorative motor collar	1
E	Fan motor assembly	1

Part	Description	Quantity
F	Blade arms	3
G	Blade	3
H	Light kit pan	1
I	Light kit fitter assembly	1
J	Glass bowl	1

 **IMPORTANT:** This product and/or components are governed by one or more of the following U.S. Patents: 5,947,436; 5,988,580; 6,010,110; 6,046,416; 6,210,117 and other patents pending.



Installation

MOUNTING OPTIONS



WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked “acceptable for fan support of 35 lbs. (15.9 Kg) or less” using the screws provided with the outlet box. An outlet box commonly used for the support of lighting fixtures may not be acceptable for fan support and may need to be replaced. If in doubt, consult a qualified electrician.

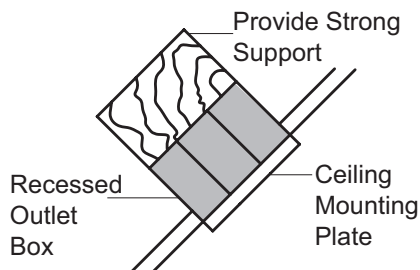
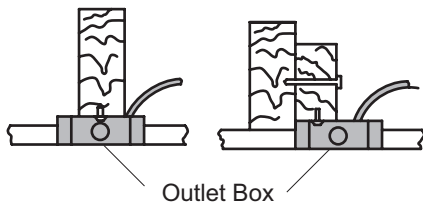
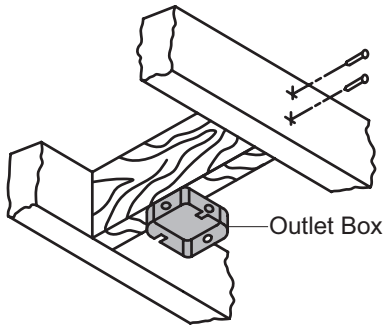


NOTE: You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. The maximum angle allowable is 30° away from horizontal.

If your ceiling fan does not have an existing UL-listed mounting box, then install one using the following instructions:

- Disconnect the power by removing the fuses or turning off the circuit breakers.
- Secure the outlet box directly to the building structure. Use the appropriate fasteners and materials. The outlet box and its bracing must be able to fully support the weight of the moving fan (at least 35 lbs.). Do not use a plastic outlet box.

The illustrations below show three different ways to mount the outlet box.



If the canopy touches the downrod, then remove the decorative canopy bottom cover, and turn the canopy 180° before attaching the canopy to the mounting plate.

To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar as shown above (available at any Home Depot store).

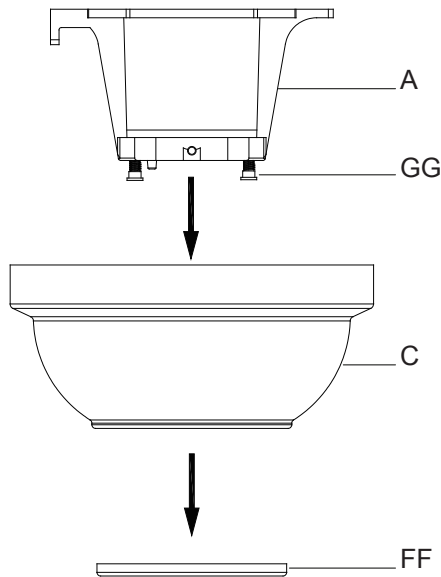
Assembly - Standard Ceiling Mount

1 Preparing for mounting



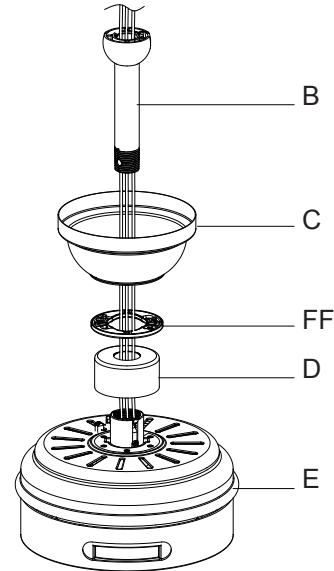
NOTE: The magnet is pre-attached on the canopy bottom cover for you to remove and install easily.

- Pull off the canopy bottom cover (FF) from the canopy (C).
- Loosen the two canopy screws (GG) located in the bottom of the mounting bracket (A), and turn the canopy counterclockwise to remove the mounting bracket (A) from the canopy (C).



2 Routing the wires

- Route the wires exiting the top of the fan motor assembly (E) through the decorative motor collar cover (D) and then the center of the canopy bottom cover (FF).
- Make sure the opening of the canopy (C) is on top and insert the ball/downrod (B) through the canopy (C).
- Route the wires exiting the top of the fan motor assembly (E) through the downrod as shown.



3 Assembling the fan

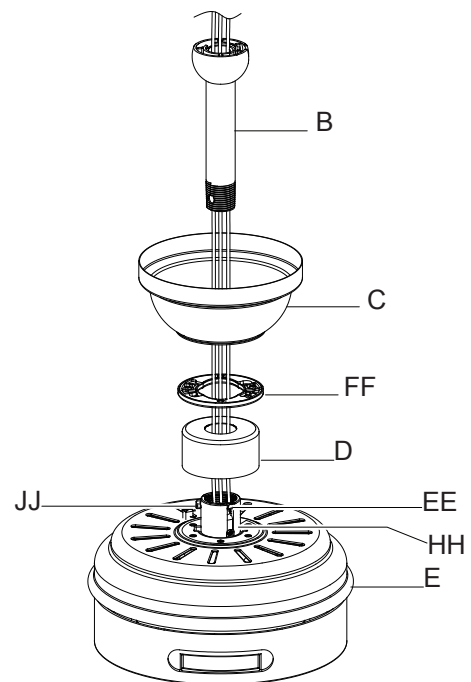


CAUTION: To ensure wobble-free operation and to avoid damage to the fan, the downrod (B) and the setscrew (JJ) must be completely tightened.



NOTE: This fan is equipped with a safety tab (EE). Should the setscrew (JJ) ever become loose while the fan is running in reverse, the safety tab (EE) will engage and stop the fan from falling.

- Loosen, but do not remove, the setscrew (JJ) on the collar (HH) on top of the fan-motor assembly (E).
- Install the downrod (B) by inserting it into the motor collar (HH), and turning it clockwise until it is tight.
- Re-tighten the setscrew (JJ) on the collar (HH) on top of the fan-motor assembly (E).



Assembly - Hanging the Fan

4 Attaching the fan to the electrical box

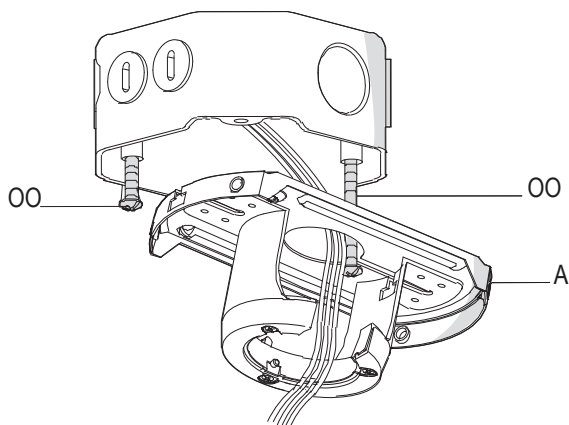


WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked "acceptable for fan support of 35 lbs (15.9 kg) or less" using the screws provided with the outlet box.



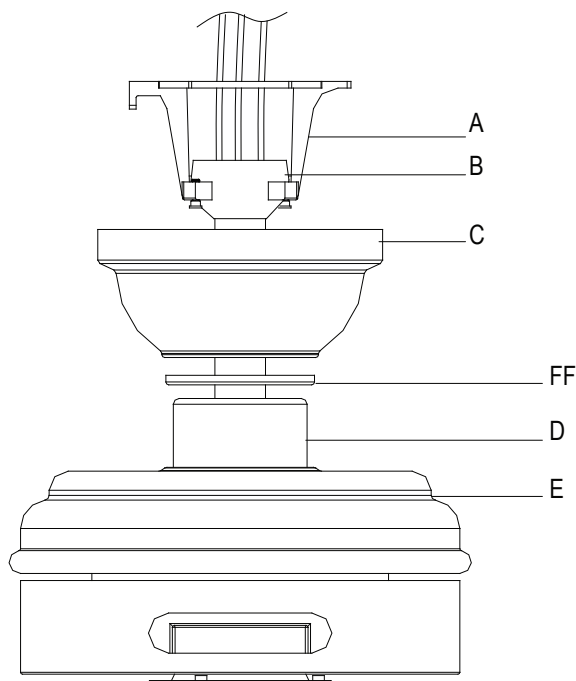
NOTE: The mounting bracket (A) is designed to slide into place on an outlet box with the outlet box screws (00) installed.

- Pass the 120-Volt supply wires through the center hole in the mounting bracket (A).
- Install the ceiling mounting bracket on the outlet box by sliding the mounting bracket (A) over the two screws (00) provided with the outlet box. If necessary, use leveling washers (not included) between the mounting bracket (A) and the outlet box. Note that the flat side of the mounting bracket (A) is toward the outlet box. When using close-to-ceiling mounting, it is important that the mounting bracket be level.
- Securely tighten the two mounting screws (00).



5 Hanging the fan

- Carefully lift the fan-motor assembly (E) up to the slide-on mounting bracket (A).
- Insert the ball portion of the ball/downrod assembly into the socket of the slide-on mounting bracket (A).
- Turn the ball/downrod (B) assembly clockwise until it is seated with the tab of the slide-on mounting bracket (A).



Assembly - Hanging the Fan (continued)

6 Making the electrical connection



WARNING: Each wire nut supplied with this fan is designed to accept up to one 12-gauge house wire and two wires from the fan. If you have larger than 12-gauge house wiring or more than one house wire to connect to the fan wiring, consult an electrician for the proper size wire nuts to use.

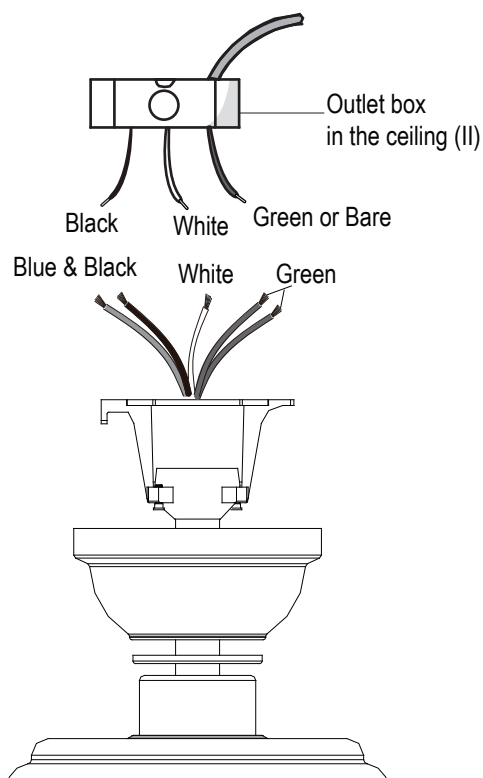


IMPORTANT: Use the plastic wire connectors (AA) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.



NOTE: The fan comes with 54 in. lead wires for use with an extended ball/downrod assembly. If using the 6 in. ball/downrod assembly (B) provided, you can cut the lead wires to your desired length (no shorter than 12 in.).

- ☐ The fan comes with 54 in. lead wires for use with an extended ball/downrod assembly. If using the 6 in. ball/downrod assembly (B) provided, you can cut the lead wires to your desired length (no shorter than 12 in.) This will make extra room in the canopy (C). If you do not wish to cut the wires, you will need to neatly wrap them.
- ☐ Connect the fan motor green wires to the household green or bare wire using a wire connecting nut (AA).
- ☐ Connect the fan motor white wire to the household white wire using a wire connecting nut (AA).
- ☐ Connect the fan motor black and blue wires to the household black wire using a wire connecting nut (AA).
- ☐ Secure each wire connecting nut using electrical tape.
- ☐ Turn the wire connecting nut (AA) upward and push the wiring into the outlet box (II).

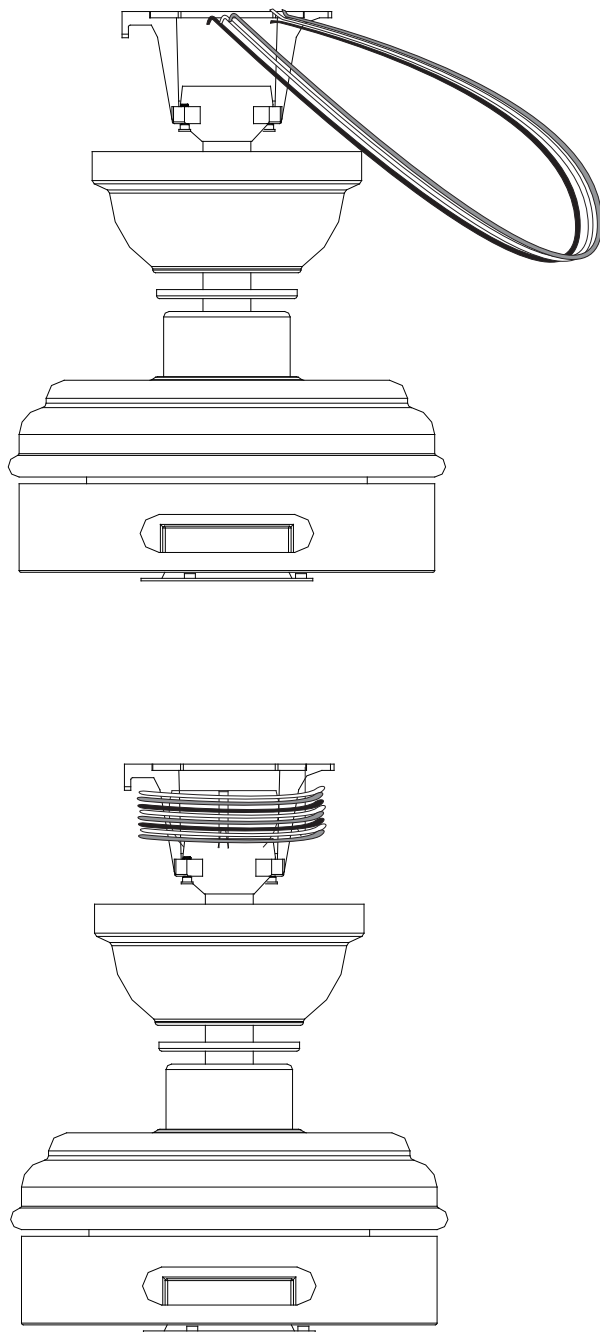


7 Wrapping the extra wire



NOTE: Follow this step **ONLY** if you did not cut the extra length off from the wires coming from the ceiling fan.

- ☐ Gently wrap the excess wire around the mounting bracket.
- ☐ Secure with electrical tape.



Assembly - Hanging the Fan (continued)

8 Mounting the fan-motor assembly (standard mount)

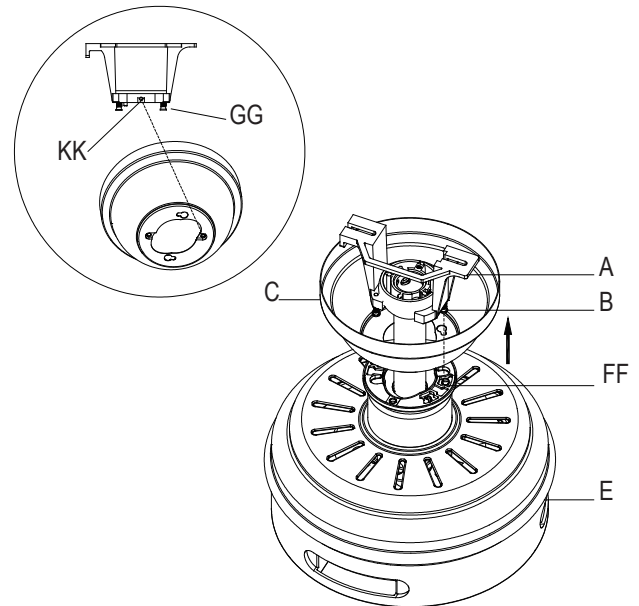


WARNING: When using the standard ball/downrod mounting, the tab in the ring at the bottom of the mounting bracket must rest in the groove of the hanger ball. Failure to properly seat the tab in the groove could cause damage to the wiring.



NOTE: The magnet is pre-attached on the canopy bottom cover for you to remove and install easily.

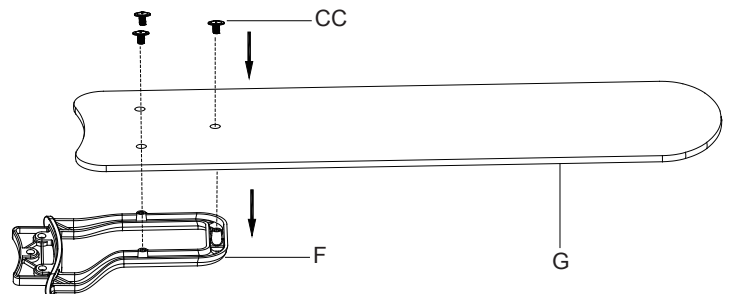
- Align the locking slots of the canopy (C) with the two screws (GG) and alignment post (KK) in the mounting bracket (A).
- Push up the canopy (C) and turn clockwise until the alignment post (KK) engages to the round hole and the screws (GG) engage to the key slots.
- Firmly tighten the two mounting screws (GG).
- Align the oval shape on the canopy (C) with the canopy bottom cover (FF). Push up the canopy bottom cover (FF) until the screw (GG) heads engage to the slots on the canopy bottom cover (FF) so that the magnetic canopy bottom cover (FF) can be attached to the bottom of the canopy (C) properly.



Assembly - Attaching the Fan Blades

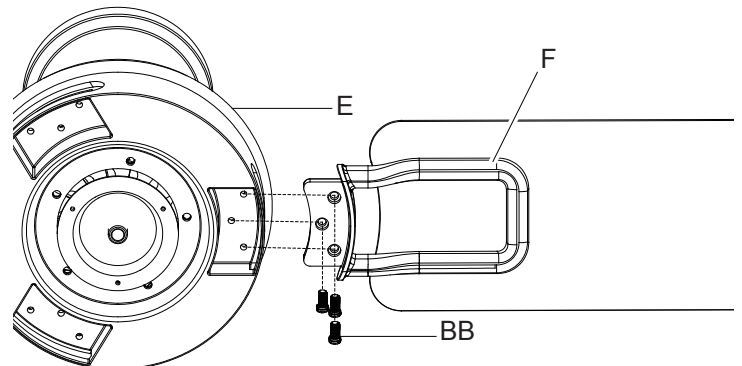
9 Installing the blades to the blade brackets

- Attach a blade (G) to the blade arm (F) by aligning the holes on the blades (G) and blade arms (F), inserting the screws (CC) into the holes and through the blade (G) and blade arm (F).
- Tighten each screw to secure the blade (G).
- Repeat this step for each blade (G) and blade arm (F).



10 Attaching the fan blades

- Attach the blade assembly to the motor assembly (E) by aligning the screw holes on the blade arm (F) with the screw holes on the bottom of the fan motor assembly (E).
- Insert the screws (BB) into the holes on the blade arm (F) and through the holes on the bottom of the fan motor assembly (E), and tighten each screw to secure the blade assembly.
- Repeat these steps for the remaining blade assemblies.



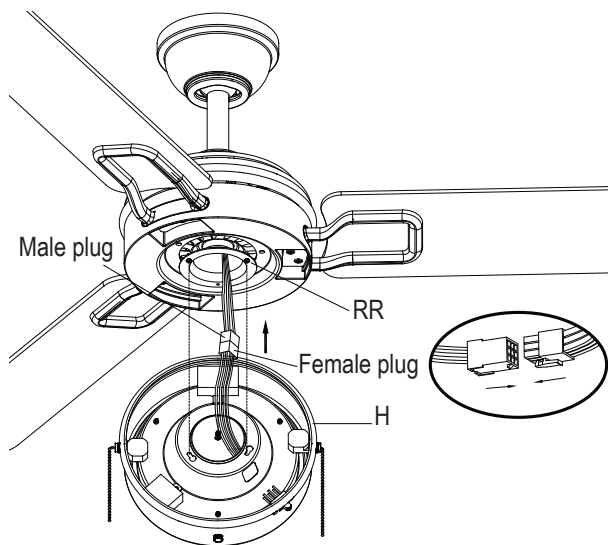
Assembly - Installing the Light Kit

11 Attaching the light kit pan



CAUTION: To reduce the risk of electric shock, disconnect the electrical supply circuit to the fan before installing the light kit.

- Remove one screw (RR) from the black bracket below the fan motor assembly (E). Loosen but do not remove the other two screws.
- Connect the 9-pin plug exiting the bottom of the fan motor to the 9-pin plug from the light kit pan (H). Be sure the plug connections snap together completely.
- Attach the light kit pan (H) to the fan motor assembly (E) by securing with the two screws (RR) loosened in the first step. Push the light kit pan (H) up to engage the screw heads in the screw slots and turn to secure. Tighten each screw firmly.

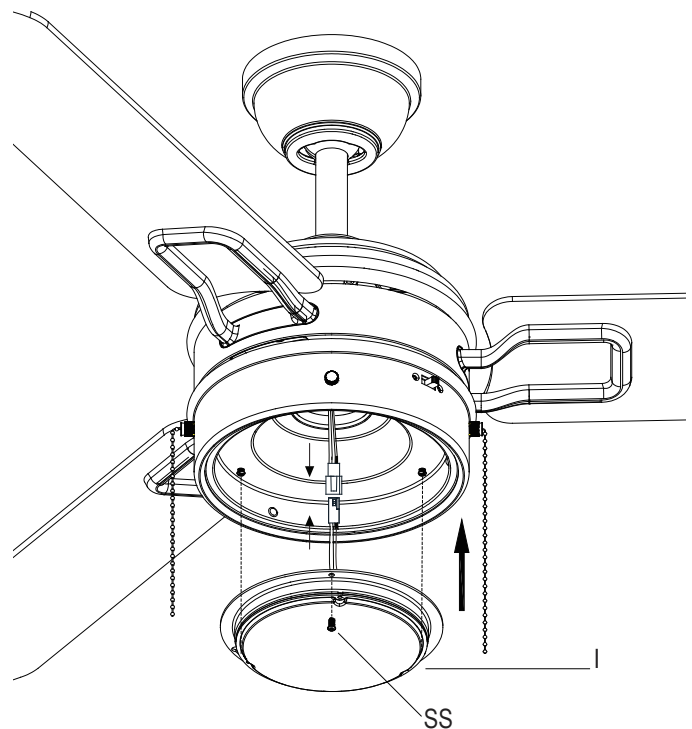


12 Attaching the light kit fitter assembly



CAUTION: To reduce the risk of electric shock, disconnect the electrical supply circuit to the fan before installing the light kit.

- To attach the light kit fitter assembly (I), remove one screw (SS) from the light kit pan (H), and loosen, but do not remove the other two screws.
- Connect the wires from fan motor assembly (E) to the wires from the light kit fitter assembly (I) by connecting the molded adaptor plugs together. Carefully tuck all wires and splices into the switch cup.
- Push the light kit fitter assembly (I) up to the light kit pan (H) so that the two loosened screw heads fit into the keyholes slots. Turn the light kit fitter assembly (I) clockwise to secure.
- Re-install the screw (SS) that was removed in step 1.
- Make sure all the screws are firmly tightened.



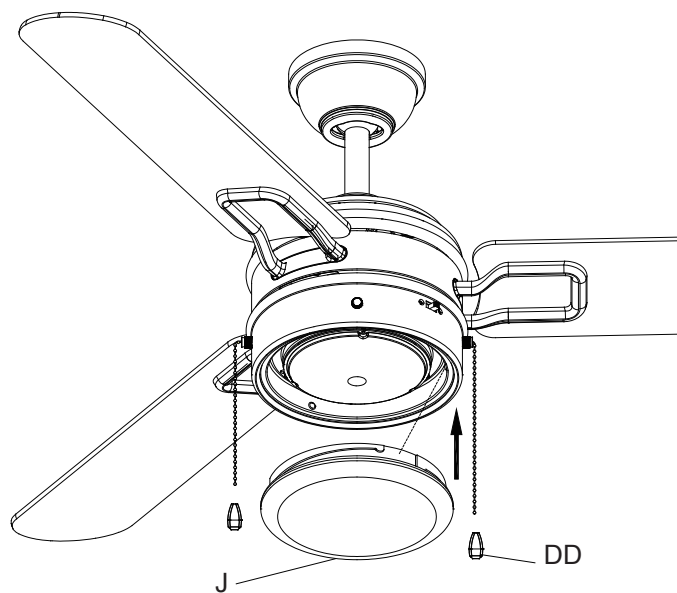
Assembly - Installing the Light Kit (continued)

13 Installing the glass bowl



WARNING: Do not overtighten when installing the glass shade into the light kit assembly. Allow the glass shade to cool completely before removing.

- Place the glass bowl (J) into the light kit pan (H), aligning the three flat areas on the top flange of the glass bowl (J) with the raised dimples in the light kit pan.
- Turn the glass bowl (J) clockwise until it stops.
- Attach the pull chain extensions (DD) to the fan pull chains.



Operation of your fan



NOTE: Wait for the fan to stop before reversing direction of the blade rotation.

The pull chain controls the fan speed as follows:

1 pull -High, 2 pulls -Medium, 3 pulls -Low, and 4 pulls -Off

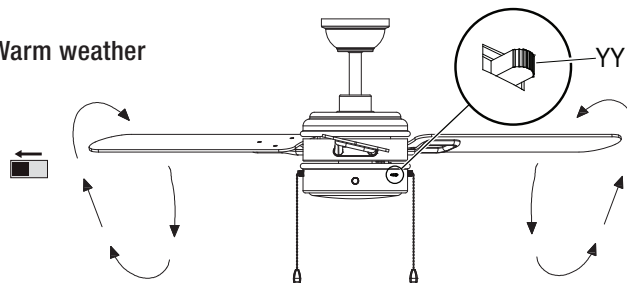
Speed setting for warm or cool weather depend on factors such as room size, ceiling height, number of fans, and so on.

The slide switch (YY) controls the direction: forward (switch left) or reverse (switch right).

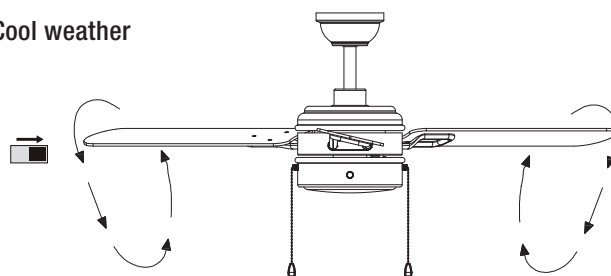
A. Warm weather - (Forward) A downward airflow creates a cooling effect. This allows you to set your air conditioner on a higher setting without affecting your comfort.

B. Cool weather - (Reverse) An upward airflow moves warm air off of the ceiling. This allows you to set your heating unit on a lower setting without affecting your comfort.

A. Warm weather



B. Cool weather



Care and Cleaning



WARNING: Make sure the power is off before cleaning your fan.

- ☐ Because of the fan's natural movement, some connections may become loose. Check the support connections, brackets, and blade attachments twice a year. Make sure they are secure. It is not necessary to remove the fan from the ceiling.
- ☐ Clean your fan periodically to help maintain its new appearance over the years. Do not use water when cleaning, as this could damage the motor, or the wood, or possibly cause an electrical shock. Use only a soft brush or lint-free cloth to avoid scratching the finish. The plating is sealed with a lacquer to minimize discoloration or tarnishing.
- ☐ You can apply a light coat of furniture polish to the wood for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.
- ☐ You do not need to oil your fan. The motor has permanently-lubricated sealed ball bearings.

Troubleshooting

Problem	Solution
The fan will not start	☐ Check the main and branch circuit fuses or breakers. ☐ Check the line wire connections to the fan and switch wire connections in the switch housing. ☐ Check the battery in the remote control. ☐ Ensure you are in the normal range of 10-20 feet. ☐ Turn the power off and ensure that the dip switch settings are the same on the remote control and receiver.
The fan is noisy	☐ Ensure all motor housing screws are snug. ☐ Ensure the screws that attach the fan blade bracket to the motor hub are tight. ☐ Ensure the wire nut connections are not rattling against each other or the interior wall of the switch housing. ☐ Allow a 24-hour "breaking in" period. Most noises associated with a new fan disappear during this time. ☐ If you are using the Ceiling Fan light kit, ensure the screws securing the glassware are tight. Check that the light bulbs are also secure. ☐ Ensure the canopy is a short distance from the ceiling. It should not touch the ceiling. ☐ Ensure your outlet box is secure and rubber isolator pads were used between the mounting plate and outlet box.
The fan wobbles	☐ Check that all blade and blade arm screws are secure. ☐ Most fan wobble problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure from a point on the center of the blade to the point on the ceiling. Rotate the fan until the next blade is positioned for measurement, and measure from the same point on each blade to the ceiling. Repeat for each blade. Any measurement deviation should be within 1/8 in. Run the fan for ten minutes. If the fan continues to wobble please contact Home Decorators Customer Service and a balancing kit will be sent to you at no charge.

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Retain this manual for future use.